**Reasonable and Moderate Extension (RME) Format\*\***

**FORMAT FOR PROPOSED ADDITION/ABOLITION, REALLOCATION, OR**

**RE-ESTABLISHMENT OF AN EDUCATIONAL UNIT, CURRICULUM, OR DEGREE**

I. Program inventory

 A. Current

 Specialization/

 CIP Major Concentration Degree Unit

 B. Proposed

 Specialization/

 CIP Major Concentration Degree Unit

II. Reason for proposed action

(Include a justification/rationale for the proposed change describing, with attention to accreditation and licensure requirements, enrollment changes, educational benefits, and employment demand, as appropriate, which will result. Also describe any other programmatic changes that will result from the proposed RME. Employment statistics can be identified at [http://www.ides.illinois.gov](http://www.ides.illinois.gov/) and [http://www.bls.gov](http://www.bls.gov/).)

III. Program delivery mode

(Indicate whether the proposed change defines the program as distance education or off campus. Please check with the Office of Distance Education and Off-Campus Programs for RME requirements: gstoner@pvc.siu.edu)

IV. Anticipated budgetary effects

(Staffing neutrality required. Please include non-staffing costs to be absorbed by the unit and others, including Morris Library, Enrollment Management, etc.)

V. Arrangements to be made for (a) affected faculty, staff and students; and (b) affected equipment and physical facilities

VI. Will other educational units, curricula, or degrees be affected by this action?

 (Attach concurrences by affected programs)

VII. Assessment of Student Learning Outcomes

 (Attach the program’s updated assessment plan and latest report for the program being modified.)

VII. Catalog copy to be deleted or added

VIII. The requested effective date of implementation

 (Next published catalog without exception approved by Provost)

\*\*This request is required to go through the office of the Associate Provost for Academic Programs before approval of the Faculty Senate and/or Graduate Council. Approval status of the RME may be monitored by checking http://pvcaa.siuc.edu/forms.html#2