

REVISED

AGENDA

MEETING OF THE BOARD OF TRUSTEES
OF
SOUTHERN ILLINOIS UNIVERSITY

Thursday, March 28, 2019
Approximately 2:00 p.m.
Auditorium, SIU School of Medicine
801 North Rutledge
Springfield, Illinois

Pledge of Allegiance

Roll Call

Approval of Minutes of the Meetings Held February 1, 2019, February 13, 2019, and
February 14, 2019

BOARD OF TRUSTEES ACTIVITIES

- A. Trustee Reports
- B. Committee Reports
 - Executive Committee

EXECUTIVE OFFICER REPORTS

- C. President, Southern Illinois University
- D. Chancellor, Southern Illinois University Carbondale
- E. Chancellor, Southern Illinois University Edwardsville
- F. Dean and Provost, Southern Illinois University School of Medicine

PUBLIC COMMENTS AND QUESTIONS

RECEIPT OF INFORMATION AND NOTICE ITEMS

- G. Report of Purchase Orders and Contracts, January 2019, SIUC
- H. Report of Purchase Orders and Contracts, January 2019, SIUE

RATIFICATION OF PERSONNEL MATTERS

- I. Changes in Faculty-Administrative Payroll - SIUC
- J. Changes in Faculty-Administrative Payroll – SIUE

- K. Change in Faculty-Administrative Payroll – Office of the President and University-Wide Services

ITEMS RECOMMENDED FOR APPROVAL BY THE PRESIDENT

- L. Approval of Presidential Search Advisory Committee Charge, Composition and Timetable
- M. Project and Budget Approval: Serving Area Improvements, Trueblood Hall, Carbondale Campus, SIUC
- N. Approval of Purchase: Member Services Agreement, Broadcasting Services (WSIU), SIUC
- O. Award of Contracts: Renovation Student Success Center, Phase 2, SIUE
- P. Award of Contracts: Resurface/Rebuild Parking Lots A, VCF, 10, CU, and Korte Stadium, SIUE
- Q. Award of Contract: Starbucks Café Remodel, Morris University Center, SIUE
- R. Project Approval: Waste Water Treatment Plant Improvements, SIUE
- S. Project and Budget Approval: Water Distribution System Valve and Hydrant Replacement, Phase 3, SIUE
- T. Proposed Revisions to Board of Trustees Policies: Change to Investment Policy [Amendment to 5 Policies of the Board O]
- U. Approval of Proposed Amendments to Board Legislation [Amendments to Bylaws, Policies, and Statutes of the Board of Trustees]
- V. Authorization for the Sale of Bonds: “Series 2019A Housing and Auxiliary Facilities System Revenue Bonds” Resurface/Rebuild Parking Lots, SIUE
- W. Approval of Salary and Appointment: Interim Head Men’s Basketball Coach, SIUE
- X. Approval of Salary and Appointment of the Special Assistant to the President for the Southern Illinois University System

The following item has been added as a current and pending matter:

Approval of Salary and Appointment: Head Men’s Basketball Coach, SIUC

Adjournment

Southern Illinois University
Board of Trustees
March 28, 2019

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF JANUARY 2019
SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Section	Quantity	Amount
Professional & Artistic Services Less than \$100,000.00	5	\$190,950.00
Professional & Artistic Services \$100,000.00 and Over	0	\$.00
Less than the State Required Bid Limit	44	\$1,084,114.02
\$100,000.00 and Over	9	\$3,686,552.20
Total	58	\$4,961,616.22

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Fees of Less Than \$100,000</u>	<u>Quantity</u>	<u>Amount</u>
	5	\$190,950.00

<u>Fees of \$100,000 and Over</u>	<u>Quantity</u>	<u>Amount</u>
	0	\$0.00

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF
LESS THAN \$100,000
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Transactions Under State Required Bid Limit</u>	<u>Quantity</u>	<u>Amount</u>
	44	\$1,084,114.02

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF
\$100,000 AND OVER
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Purchase Orders and Contracts of \$100,000 and Over:</u> <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132590	Technolutions, Inc. New Haven, CT	<p>Constituent relationship management software for the period of February 1, 2019 through January 30, 2024.</p> <p>For Undergraduate Admissions.</p> <p>Requisition approved by a Board Resolution. (see Requisition #200138-0003.)</p> <p>(The Request for Proposal process was utilized. Six vendors submitted a proposal. Forty-four vendors did not reply. A committee reviewed the proposals, and the award was made based on the review of specific criteria including but not limited to pricing.)</p>	\$500,000.00
132666	Springfield Electric Supply Co. Springfield, IL	<p>Electrical supplies for the period of January 1, 2019 through December 31, 2022.</p> <p>For Plant and Service Operations.</p> <p>Requisition was approved by a Board Resolution. (see Requisition #200028-0723.)</p> <p>(Seven vendors did not reply.)</p>	\$2,000,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132776	West Central IL Educational Telecom- munications dba Network Knowledge/ WSEC-TV Springfield, IL	Tower leases for the period through October 31, 2023. For WSIU Public Broadcasting. Requisition approved by the President. (see Requisition #206107-3166.) Exempt from bidding-30ILCS 40-15 (b)(4)	\$120,015.00
132802	Musco Sports Lighting LLC. Oskaloosa, IA	Labor, materials, and equipment to complete upgrade of Itchy Jones Stadium lighting system. For Intercollegiate Athletics. Requisition approved by the President. (see Requisition #206323-0001.) Pricing per IPHEC contract.	\$140,000.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132836	Milliman Inc. Chicago, IL	<p>Actuarial services for SIU system for the period through December 31, 2022, with optional renewals through December 31, 2028.</p> <p>For University Risk Management.</p> <p>Requisition approved by the President. (see Requisition #106002-2155.)</p> <p>(The Request for Proposal process was utilized. Three vendors submitted a proposal. Twenty three vendors did not reply. Two vendors submitted a "No Bid." A committee reviewed the proposals, and the award was made based on the review of specific criteria including but not limited to pricing.)</p>	\$229,533.00

Purchase Orders and Contracts of \$100,000 and Over: <i>Non-appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132846	Kimball International Marketing Inc. Jasper, IN c/o Stiles Office Solutions, Inc. Carbondale, IL	Furniture and installation for Family Practice building. For Family and Community Medicine-Carbondale Requisition approved by a Board Resolution. (see Requisition #507240-0007.) Pricing per IPHEC contract.	\$169,360.10
132848	Haworth Inc. Holland, MI c/o Stiles Office Solutions Inc. Carbondale, IL	Exam tables and installation for Family Practice building. For Family and Community Medicine-Carbondale Requisition approved by a Board Resolution. (see Requisition #507240-0006.) Pricing per IPHEC contract.	\$180,331.26
132849	Kimball International Marketing Inc. Jasper, IN c/o Stiles Office Solutions Inc. Carbondale, IL	Furniture and installation for Family Practice building. For Family and Community Medicine-Carbondale Requisition approved by a Board Resolution. (see Requisition #507240-0005.) Pricing per IPHEC contract.	\$190,712.84

Purchase Orders and Contracts of \$100,000 and Over: Multi-Account Distributions			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132738	Missouri Valley Conference Inc. St.Louis, MO	<p>Officials for the 2018-2019 men's and women's basketball seasons.</p> <p>For Intercollegiate Athletics.</p> <p>Requisition approved by the President. (see Requisition #190000-0056.)</p> <p><i>Non-Appropriated Funds for General Educational Operations</i></p> <p>206296 \$97,200.00</p> <p>206307 \$59,400.00</p> <p>(Exempt from bidding-30ILCS 500/1-13(b))</p>	\$156,600.00

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF JANUARY 2019
SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE

Section	Quantity	Amount
Professional & Artistic Services Less than \$100,000.00	5	\$ 53,885.46
Professional & Artistic Services \$100,000.00 and Over	1	\$ 115,440.00
Less than the State Required Bid Limit	35	\$ 179,672.36
Purchase Orders and Contracts of \$100,000.00 and Over	8	\$ 2,560,627.21
Total	49	\$ 2,909,625.03

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Fees of Less Than \$100,000</u>	<u>Quantity</u>	<u>Amount</u>
	5	\$ 53,855.46

<u>Fees of \$100,000 and Over:</u> <i>Non-Appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132731	Blessing Corporate Services Incorporated Quincy, IL.	Psychiatric services through 06/30/20. Family and Community Medicine Purchase requisition authorized by the President (Exempt from bidding - medical services)	\$115,440.00

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS TO
\$100,000
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Transactions Under State Required Bid Limit</u>	<u>Quantity</u>	<u>Amount</u>
	35	\$ 179,672.36

SOUTHERN ILLINOIS UNIVERSITY SCHOOL OF MEDICINE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF
\$100,000 AND OVER
AWARDED DURING THE MONTH OF JANUARY 2019

Purchase Orders and Contracts of \$100,000 and Over: <i>State Appropriated and Income Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132543	Ebsco Industries Incorporated Birmingham, AL.	Periodical subscriptions through 12/31/19. Medical Library Requisition #11237T approved by the President (Pricing per IPHEC contract)	\$ 205,000.00
132545	John Wiley & Sons Incorporated Boston, MA.	Electronic journals through 12/31/19. Medical Library Requisition #11238T approved by the President (Exempt from bidding – library journals)	\$ 122,886.94

Purchase Orders and Contracts of \$100,000 and Over: <i>Service Department Funds</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132652	R L Vollintine Construction Incorporated Springfield, IL.	Dean's lobby renovation. 801 N. Rutledge, Springfield, IL. Approved by the Board in session on 12/13/18 Capital Planning and Service Operations. Other quotations received: Evans Construction Springfield, IL. \$ 534,000.00 R D Lawrence Construction Springfield, IL. \$ 551,000.00 Johnco Construction Mackinaw, IL. \$ 621,000.00 (Formal bids received from four (4) vendors, zero (0) firms submitted a no bid, two (2) firms did not respond)	\$ 503,000.00

132719	B & B Electric Incorporated Springfield, IL.	<p>Dean's lobby renovation. 801 N. Rutledge, Springfield, IL.</p> <p>Approved by the Board in session on 12/13/18</p> <p>Capital Planning and Service Operations.</p> <p>Other quotations received:</p> <p>Anderson Electric Springfield, IL. \$ 180,510.00</p> <p>(Formal bids received from two (2) vendors, zero (0) firms submitted a no bid, one (1) firm did not respond)</p>	\$ 140,915.00
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Purchase Orders and Contracts of \$100,000 and Over: <i>Non-Appropriated Funds for General Educational Operations</i>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132724	Memorial Health System Springfield, IL.	<p>Rental of 16,000 gsf of space at 720 Bond Street for Surgery, Division of Ear/Nose/Throat/Audiology through 6/30/19.</p> <p>Approved by the Board in session on 7/13/17</p> <p>For Clinic Facilities Management</p> <p>(Exempt from bidding - specialized medical space)</p>	\$ 459,977.67

132729	St. John's Hospital Sisters of the Third Order of St. Francis DBA St. John's Hospital Springfield, IL.	Rental of 10,986 gsf of space at 415 N 9 th Street for Obstetrics/Gynecology and Maternal Fetal Medicine through 6/30/19. For Clinic Facilities Management (Renewal of existing contract)	\$ 194,232.48
132824	St. John's Hospital Sisters of the Third Order of St. Francis DBA St. John's Hospital Springfield, IL.	Rental of 49,990 gsf of space at 400 N 9 th Street for Pediatrics, Obstetrics/Gynecology and Maternal Fetal Medicine through 6/30/19. Approved by the Board in session on 7/14/16 Clinic Facilities Management (Exempt from bidding - specialized medical space)	\$ 818,922.64
132872	Adams County Health Department Quincy, IL.	Rental of 6,400 gsf of space located at 330 Vermont St, for dental clinic operations through 2/11/20. Family and Community Medicine Requisition 11359T approved by the President (Renewal of existing contract)	\$ 115,692.48

Southern Illinois University
Board of Trustees
March 28, 2019

SUMMARY REPORT OF PURCHASE ORDERS AND CONTRACTS
AWARDED DURING THE MONTH OF JANUARY 2019
SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE

<u>Section</u>	<u>Quantity</u>	<u>Amount</u>
Professional & Artistic Services Less Than \$100,000.00	20	\$126,893.67
Professional & Artistic Services \$100,000.00 and Over	0	\$0.00
Less than State Required Bid Amount	2,876	\$1,914,768.26
\$100,000.00 and Over	1	\$304,320.00
Total	2,897	\$2,345,981.93

THIS REPORT IS ORGANIZED ACCORDING TO FUNDS USED.

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF SPEAKING AND PERFORMING FEES,
CONSULTANTS, ARCHITECTS, & ARTISTIC SERVICES
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Fees of Less Than \$100,000</u>	<u>Quantity</u>	<u>Amount</u>
	20	\$126,893.67

<u>Fees of \$100,000 and Over:</u>			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>

No orders in this section.

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS TO \$100,000
AWARDED DURING THE MONTH OF JANUARY 2019

<u>Purchase Orders and Contracts to \$100,000</u>	<u>Quantity</u>	<u>Amount</u>
	2,876	\$1,914,768.26

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
DETAILED REPORT OF PURCHASE ORDERS AND CONTRACTS OF \$100,000 AND
OVER AWARDED DURING THE MONTH OF JANUARY 2019

Purchase Orders and Contracts of \$100,000 and over: Service Cash			
<u>No.</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
132843	Jen Mechanical Incorporated Godfrey, Illinois	Furnish labor, material and equipment to replace the HVAC system in Building 280 at the School of Dental Medicine. For Facilities Management. Requisition 2308 approved by the President. Formal bids received from two (2) other vendors. France Mechanical Glen Carbon, IL \$355,000.00 Bel-O Sales & Service Belleville, IL \$361,000.00	\$304,320.00

Southern Illinois University
Board of Trustees
March 28, 2019

CHANGES IN FACULTY-ADMINISTRATIVE PAYROLL – SIUC

The following changes in faculty-administrative payroll are submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the Chancellor. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

- A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1. Frost, John E.	Director	Undergraduate Admissions	03/01/2019		\$ 8,334.00/mo \$ 100,008.00/FY
2. Hubbs, Olinda L.	Client Relations and Communications Associate Director* (previously Education Coordinator)	Information Technology	12/01/2018	38.15%	\$ 6,250.00/mo \$ 75,000.00/FY (Previous Salary – \$ 4,524.00/mo \$ 54,288.00/FY

*Promotion of Administrative Professional

- B. Leaves of Absence with Pay–

<u>Name</u>	<u>Type of Leave</u>	<u>Department</u>	<u>% of Leave</u>	<u>Date</u>
1. Anastasiou, Dimitrios	Sabbatical	Counseling, Quantitative Methods and Special Education	100%	01/01/2020-05/15/2020

Purpose: Dr. Dimitrios will complete a book designed for use in special education and disability studies. He will work on an Integrated Cognitive Academic model, as a bottom-up and evidence-informed scheme for learning disabilities classification and identification. He also plans to develop research on Virtual Reality and Disability, specifically on the influence of appearance and motion of virtual characters on the emotional reactivity of adolescents and adults with disabilities, especially those with autism spectrum disorders.

2. Anderson, Cheryl Sabbatical School of Law 100% 01/01/2020-05/15/2020

Purpose: Professor Anderson will conduct research to support development of a law journal article, the impact of 'folk psychology' on discrimination case outcomes. She will explore the extent to which federal judges reject the significance of plaintiffs' intent evidence by employing questionable cognitive and behavioral schema, and what those cases would look like if well-founded science were employed. She also will update the writing text she created for her Advanced Appellate Advocacy course.

3. Anderson, Ken Sabbatical Geology 100% 08/16/2019-12/31/2019

Purpose: Professor Anderson will review material related to a new line of inquiry, specifically the long-term relationship between geologic phenomena and human society. The immediate outcome is expected to be development of material for a new course focused on the relationship between geology/geohazards and the course of human history.

4. Beardsley, Xiaoxin Sabbatical Finance 100% 01/01/2020-05/15/2020

Purpose: Professor Beardsley will complete projects related to HFT (High Frequency Trading); the IPO (Initial Public Offering) process; and if time permits, a 3rd project on mutual funds herding. All three projects involve writing academic papers targeted to be published at A or B level Finance or Business journals.

5. Becsi, Zsolt Sabbatical Economics 100% 01/01/2020-05/15/2020

Purpose: Professor Becsi will complete two research projects. The first creates a new aggregate capital time series for all individual US states and extends a large panel data set; the project will yield at least one research article for journal submission. The second project updates and extends previous work on money demand at the state level and should yield at least one research article.

6. Crowe, Jessica Sabbatical Sociology 100% 08/16/2019-12/31/2019

Purpose: Professor Crowe will continue collecting data for an NSF grant on which she is co-PI; currently in year 2 of a 5-year grant, it requires assessment of students who received a 3-year scholarship funded by NSF; she will survey and interview all scholarship recipients. She has also applied for 3 additional grants; if awarded, she will collect data for those, and will prepare manuscripts for publication.

7. Dai, Ye Sabbatical Management 100% 01/01/2020-05/15/2020

Purpose: Professor Dai will examine the effect of political connectedness of entrepreneurs on the innovation performance of their new ventures. Professor Dai will collect survey data from firms located in Chinese cities and conduct interviews; hopes to attend entrepreneurship conferences in China to develop collaboration relationships; expects to generate a series of academic articles.

8. Davenport, Susan Sabbatical Music 100% 01/01/2020-05/15/2020
- Purpose: Professor Davenport will observe and study teaching and learning styles currently in use in successful high school choral programs. The outcome will be an updated syllabus for MUS 306 and completion of journal article(s).
9. Davis, Randall Sabbatical Political Science 100% 01/01/2020-05/15/2020
- Purpose: Professor Davis' research focuses on work stress for public employees. He will examine how political divisiveness influences public employees' experiences at work. He has submitted a book proposal and will work on the book as well as a series of articles on the same theme.
10. Drake, Chad Sabbatical Psychology 100% 01/01/2020-05/15/2020
- Purpose: Professor Drake has been developing a unique protocol for graduate students to provide Acceptance and Commitment Therapy to clients. This leave will provide the opportunity to expand, refine and finalize this protocol into a textbook that will be a resource for students as well as a publishable product for use by therapists, researchers, and educators.
11. Duram, Leslie Sabbatical Geography and
Environmental
Resources 100% 01/01/2020-05/15/2020
- Purpose: Professor Duram will complete a book manuscript, which is under contract. Professor Duram's research focus has been on environmental sustainability, local food, and organic farming. This book project delves into the important and popular topic of how diet relates to environmental degradation, and how individuals' food choices can impact environmental sustainability.
12. Farhang, Kambiz Sabbatical Mechanical Engineering
and Energy Processes 100% 01/01/2020-05/15/2020
- Purpose: Professor Farhang will complete a book on kinematic analysis of planar mechanisms. The proposed book stems on years of teaching Mechanical Analysis and Design (ME309). The book will serve the students at SIUC who enroll in the class and will serve the mechanical engineering community as a whole.
13. Gibson, David Sabbatical Plant Biology 100% 01/01/2020-05/15/2020
- Purpose: Professor Gibson will work on a new book, "Plant Thievery: How Plants Solve Crimes and How Plant Crimes Are Solved." The book will become a course text, will substantially improve delivery of PLB 330, Forensic Botany, and will improve the opportunities for funded research.
14. Gray, Jonathan Sabbatical Communication Studies 50% 08/16/2019-08/15/2020
- Purpose: Professor Gray will work on a book project on arts-based environmental advocacy and education. This project will pull together some of his previously published work on the subject, revising some unpublished work, and generating new scholarship on the matter. The project is based on on-going work in the field, particularly with the local All Species Puppet Parade as well as place-based environmental and arts education at the Wrangell Mountain Center in Alaska.

21. Karau, Steven Sabbatical Management 100% 08/16/2019-12/31/2019

Purpose: Professor Karau will develop, write and submit 4-7 research or theoretical manuscripts to highly regarded journals relevant to the management and business disciplines. Empirical papers will be based on in-progress and already completed projects. Theory papers will be based on significant extensions or applications of Prof. Karau's prior research and theory. Topics include motivation, group dynamics, team performance, gender and entrepreneurship, and business ethics.

22. Krajewski, Carey Sabbatical Zoology 100% 01/01/2020-05/15/2020

Purpose: Professor Krajewski has four goals: 1) a 2-month research visit to Australia to complete one or more ongoing studies of dasyurid marsupials; 2) redevelopment of a lecture component for ZOOL 418. 3) Redevelopment of ZOOL 450, a course that contributes to bioinformatics and genomics initiatives; 4) Initiate development of an online teaching resource to serve as a textbook replacement in ZOOL 405.

23. Lee, Jiyong Sabbatical Art & Design 100% 01/01/2020-5/15/2020

Purpose: Professor Lee will be an Artist in Residence at the Corning Museum of Glass, and will research new material and techniques for his glass sculpture series.

24. Mondal, Kanchan Sabbatical Mechanical Engineering and Energy Processes 100% 08/16/2019-12/31/2019

Purpose: Professor Mondal will spend time at Tianjin University (China) and Sastra University (India) to work on collaborative research on Advanced Combustion and XTL research and CO2 mitigation; he will attend workshops at NSF and meet with CBET program managers. Outcomes will include collating and publishing research that has been pending, as well as upgrading/developing academic coursework.

25. Nsofor, Emmanuel Sabbatical Mechanical Engineering and Energy Processes 100% 08/16/2019-12/31/2019

Purpose: Professor Nsofor will study, do research and work on two newly developed DOE programs for energy research, extending prior work in advanced energy systems; he will also initiate and submit collaborative grant proposals to DOE and NSF and develop materials for energy-related academic courses.

26. Olive, David Sabbatical Mathematics 100% 08/16/2019-12/31/2019

Purpose: Professor Olive will work on online course notes for four courses, and to eventually publish the "Statistical Learning" and "Theory for Linear Models" notes as Springer texts. He also will continue research on Prediction, Robust Statistics, Regression, and Statistical Learning. Projected outcomes include several publications, including one or two books by a major publisher in the discipline of Statistics.

27. Padovani, Cinzia Sabbatical Radio, Television, and Digital Media 100% 01/01/2020-05/15/2020

Purpose: Professor Padovani will engage in research to implement a multi-layered framework of methodologies for data collection on the media and communication strategies of ultra-right social movements in the UK and Italy. The research, supported by a MARIE Skłodowska-CURIE Individual Fellowship, will offer a wealth of information and analysis that might be applicable in other national settings. A full monograph will be based upon the final findings resulting from the fellowship.

28. Patrick Benson, Susan Sabbatical Theater 100% 08/16/2019-12/31/2019

Purpose: Professor Patrick-Benson will continue writing a series of articles about the use of voice and creativity to process grief and promote emotional healing; these articles will be the basis for a book. She will also conduct workshops on using voice and creativity for emotional healing.

29. Qin, Jun Sabbatical Electrical and Computer Engineering 100% 01/01/2020-05/15/2020

Purpose: Professor Qin will conduct research on medical devices and noise induced hearing loss. Prof Qin will visit collaborators at Duke University, State University of New York and SIU School of Medicine for research on collecting hearing loss experimental data and developing the ear simulation models. Two to three scientific manuscripts will be submitted to journals and conferences. Prof Qin also plans to write two research proposals and submit to NIH and NSF.

30. Ruffner, Charles Sabbatical Forestry 100% 01/01/2020-05/15/2020

Purpose: Professor Ruffner will revisit the ASU Forestry Department in Lithuania to continue a field experiment regarding predicting wildland fire outbreaks, and develop their summer field camp season modeled after the Forestry department's summer camp.

31. Shimada, Izumi Sabbatical Anthropology 100% 08/16/2019-12/31/2019

Purpose: Professor Shimada will conduct documentation, classification, analysis and/or conservation of diverse archaeological artifacts of the 1000-year old Middle Sian culture on the north coast of Peru and prepare formal reports to the NSF and the Ministry of Culture of Peru, as well as manuscripts for professional journals and presentations.

32. Smith, Jennifer Sabbatical Languages, Cultures, and International Trade 50% 08/16/2019-08/15/2020

Purpose: Professor Smith will complete a monograph titled "Women, Mysticism, and Hysteria in Fin-de-siècle Spain". She also will revise three conference papers for publication along with working on several papers that are in progress, two of which will form part of a second book project tentatively titled "The Spanish Civil War and the Trauma of Betrayal".

33. Whaley, Rachel Sabbatical Sociology 100% 01/01/2020-05/15/2020

Purpose: Professor Whaley will conduct research focusing upon the following broad questions: how do adolescents and adults differently understand societal expectations for men and women, what affected changes in beliefs from 1970 to today, and what affects how adults subjectively feel about gender? She will complete 5 journal manuscripts by analyzing accessible and highly regarded national data using innovative approaches.

34. Wood, Andrew Sabbatical Plant Biology 100% 01/01/2020-05/15/2020

Purpose: Professor Wood will expand his research on the biology of desert plants. The research program is directed toward understanding water-deficit stress-inducible gene expression within desert plants, and important crop plants. Using cutting-edge genomic, transcriptomic and proteomic analytical tools, he and his collaborators will compare differential gene expression between control, dry and rehydrated plants. Professor Wood will also revise the first edition of his textbook "Components of Genetics".

35. Xu, Jianhong Sabbatical Mathematics 100% 01/01/2020-05/15/2020

Purpose: Professor Xu will collaborate with colleagues to develop explicit necessary and sufficient conditions and efficient computational methods for determining matrix diagonal stability. The results of this project shall be submitted for publication and disseminated at professional conferences.

C. Awards of Tenure– None to be reported.

D. Promotions – None to be reported.

The following changes in faculty-administrative payroll at the School of Medicine/Springfield campus are submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the Dean and Provost. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

- A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

	<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1.	Brown, Ashley	Certified Nurse Practitioner	Internal Medicine	04/01/2019		\$ 8,916.67/mo \$ 107,000.04/FY
2.	Livingston, Julie	Certified Nurse Practitioner	Pediatrics	06/03/2019		\$ 8,075.00/mo \$ 96,900.00/FY
3.	MacIntosh, Bette	Assistant Professor of Family and Community Medicine (60%)	Family and Community Medicine/ Springfield	01/07/2019		\$ 14,250.00/mo \$ 171,000.00/FY
4.	Otsuka, Norman	Professor	Surgery	04/01/2019		\$ 45,833.33/mo \$ 549,999.96/FY
5.	Sestak, Jordan	Assistant Professor of Clinical Neurology	Neuroscience Institute	01/06/2020		\$ 16,666.67/mo \$ 200,000.04/FY
6.	Shipp, Zachary	Assistant Professor of Family and Community Medicine*	Family and Community Medicine CORE	01/22/2019		\$ 18,750.00/mo \$ 225,000.00/FY
7.	Suh, Boyung	Assistant Professor	Medical Education	01/01/2019		\$ 7,500.00/mo \$ 90,000.00/FY
8.	Vennalaganti, Prahant	Assistant Professor of Clinical Internal Medicine	Internal Medicine	08/12/2019		\$ 16,666.67/mo \$ 200,000.04/FY

*Change from term to continuing

- B. Leaves of Absence with Pay– None to be reported.

- C. Awards of Tenure– None to be reported.

- D. Promotions – None to be reported.

Southern Illinois University
Board of Trustees
March 28, 2019

CHANGES IN FACULTY-ADMINISTRATIVE PAYROLL – SIUE

The following changes in faculty-administrative payroll are submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the Chancellor. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

	<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1.	Jeffers, Ashley	Coordinator	School of Pharmacy	2/4/2019		\$3,434.68/mo \$41,216.16/FY
2.	McDavid, Shelly	Assistant Professor	Lovejoy Library	2/18/2019		\$4,166.68/mo \$50,000.16/FY
3.	Palitzsch, Josie	Community Director	University Housing	1/2/2019		\$2,833.32/mo \$33,999.84/FY
4.	Ulrich, Jessica	Associate Director (previously: Counselor)	Counseling Services	9/30/2018	43.605%	\$5,197.26/mo \$62,367.12/FY (previously: \$3,619.12/mo \$32,572.02/FY)
5.	Vigneau-Dimick, Erin	Executive Curator	University Museum	1/18/2019		\$5,197.26/mo \$62,367.12/FY

B. Leaves of Absence With Pay – None to Report

C. Awards of Tenure-

	<u>Name</u>	<u>Rank on effective date</u>	<u>Department</u>	<u>Effective date</u>
1.	Alexander, Erik	Associate Professor	Historical Studies	08/16/19
2.	Baasanjav, Undrah	Associate Professor	Mass Communications	08/16/19
3.	Best-Kinscherff, Kristin	Associate Professor	Theater & Dance	08/16/19
4.	Brooks, Tisha	Associate Professor	English Language & Literature	08/16/19
5.	Carruthers, Heidi	Associate Professor	Foreign Language & Literature	08/16/19
6.	Carter, Kim	Associate Professor	Social Work	08/16/19
7.	Cathorall, Michelle	Associate Professor	Applied Health	08/16/19
8.	Clinger, Aimee	Associate Professor	Art & Design	08/16/19
9.	Del Rio, Lora	Associate Professor	Lovejoy Library	08/16/19
10.	Foster, John	Associate Professor	Public Administration & Policy Analysis	08/16/19
11.	Gray, Juliet	Associate Professor	Lovejoy Library	08/16/19
12.	Guilford, Brianne	Associate Professor	Applied Health	08/16/19
13.	Hoelscher, Jamie	Associate Professor	Accounting	08/16/19
14.	Hubert, Amy	Associate Professor	Biological Sciences	08/16/19
15.	Johnson, Brian	Associate Professor	Teaching & Learning	08/16/19
16.	Jones, Myron	Associate Professor	Chemistry	08/16/19
17.	Kim, Sungho	Associate Professor	Management & Marketing	08/16/19
18.	Krag, Erik	Associate Professor	Philosophy	08/16/19
19.	Kryah, Joshua	Associate Professor	English Language & Literature	08/16/19
20.	Martinez, Adriana	Associate Professor	Geography	08/16/19

21.	Omran, Mohamed	Associate Professor	Graduate Education	08/16/19
22.	Onal, Sinan	Associate Professor	Mechanical & Industrial Engineering	08/16/19
23.	Pailden, Junvie	Associate Professor	Mathematics & Statistics	08/16/19
24.	Poepsel, Mark	Associate Professor	Mass Communications	08/16/19
25.	Qi, Yan	Associate Professor	Civil Engineering	08/16/19
26.	Ro, Eunyoe	Associate Professor	Psychology	08/16/19
27.	Ross-Stewart, Lindsay	Associate Professor	Applied Health	08/16/19
28.	Schreiber, Jill	Associate Professor	Social Work	08/16/19
29.	Shimizu, Mitsuru	Associate Professor	Psychology	08/16/19
30.	Wilson, Sophia	Associate Professor	Political Science	08/16/19

D. Awards of Promotion-

	<u>Name</u>	<u>Rank on Effective Date</u>	<u>Department</u>	<u>Effective Date</u>
1.	Alexander, Erik	Associate Professor	Historical Studies	07/01/19
2.	Anderson, Jill	Professor	English Language & Literature	07/01/19
3.	Baasanjav, Undrah	Associate Professor	Mass Communications	07/01/19
4.	Best-Kinscherff, Kristin	Associate Professor	Theater & Dance	07/01/19
5.	Bouvier, Dennis	Professor	Computer Science	07/01/19
6.	Brooks, Tisha	Associate Professor	English Language & Literature	07/01/19
7.	Carruthers, Heidi	Associate Professor	Foreign Language & Literature	07/01/19
8.	Carter, Kim	Associate Professor	Social Work	07/01/19
9.	Cathorall, Michelle	Associate Professor	Applied Health	07/01/19
10.	Celik, Serdar	Professor	Mechanical & Industrial Engineering	07/01/19

11.	Clinger, Aimee	Associate Professor	Art & Design	07/01/19
12.	DeSpain, Jessica	Professor	English Language & Literature	07/01/19
13.	Del Rio, Lora	Associate Professor	Lovejoy Library	07/01/19
14.	Foster, John	Associate Professor	Public Administration & Policy Analysis	07/01/19
15.	Fuchs, Wendy	Professor	Teaching & Learning	07/01/19
16.	Gable, Kelly	Professor	Pharmacy Practice	07/01/19
17.	Gray, Juliet	Associate Professor	Lovejoy Library	07/01/19
18.	Guilford, Brianne	Associate Professor	Applied Health	07/01/19
19.	Gurfinkel, Helena	Professor	English Language & Literature	07/01/19
20.	Hildebrandt, Kristine	Professor	English Language & Literature	07/01/19
21.	Hoelscher, Jamie	Associate Professor	Accounting	07/01/19
22.	Hubert, Amy	Associate Professor	Biological Sciences	07/01/19
23.	Hume, Susan	Professor	Geography	07/01/19
24.	Johnson, Brian	Associate Professor	Teaching & Learning	07/01/19
25.	Jones, Myron	Associate Professor	Chemistry	07/01/19
26.	Kim, Sungho	Associate Professor	Management & Marketing	07/01/19
27.	Kirk, Stacie	Professor	Teaching & Learning	07/01/19
28.	Kohn, Luci	Professor	Biological Sciences	07/01/19
29.	Kontoyianni, Maria	Professor	Pharmaceutical Sciences	07/01/19
30.	Krag, Erik	Associate Professor	Philosophy	07/01/19
31.	Kryah, Joshua	Associate Professor	English Language & Literature	07/01/19

32.	Liebl, Faith	Professor	Biological Sciences	07/01/19
33.	Liu, Min	Professor	Applied Communications	07/01/19
34.	Lueck, Bryan	Professor	Philosophy	07/01/19
35.	Maatita, Florence	Professor	Sociology	07/01/19
36.	Mares, Dennis	Professor	Criminal Justice	07/01/19
37.	Martinez, Adriana	Associate Professor	Geography	07/01/19
38.	Neumann, William	Professor	Pharmaceutical Sciences	07/01/19
39.	Newman, Katherine	Clinical Associate Professor	Pharmacy Practice	07/01/19
40.	Nieto, Marcelo	Professor	Pharmaceutical Sciences	07/01/19
41.	Omran, Mohamed	Associate Professor	Graduate Education	07/01/19
42.	Onal Sinan	Associate Professor	Mechanical & Industrial Engineering	07/01/19
43.	Pailden, Junvie	Associate Professor	Mathematics & Statistics	07/01/19
44.	Pearson, Christopher	Professor	Philosophy	07/01/19
45.	Poepsel, Mark	Associate Professor	Mass Communications	07/01/19
46.	Qi, Yan	Associate Professor	Civil Engineering	07/01/19
47.	Ro, Eunyoe	Associate Professor	Psychology	07/01/19
48.	Ross-Stewart, Lindsay	Associate Professor	Applied Health	07/01/19
49.	Schapman, Marc	Professor	Music	07/01/19
50.	Schober, Joseph	Professor	Pharmaceutical Sciences	07/01/19

51.	Schreiber, Jill	Associate Professor	Social Work	07/01/19
52.	Segrist, Dan	Professor	Psychology	07/01/19
53.	Shimizu, Mitsuru	Associate Professor	Psychology	07/01/19
54.	Williams, Clay	Professor	CMIS	07/01/19
55.	Wilson, Sophia	Associate Professor	Political Science	07/01/19

Southern Illinois University
Board of Trustees
March 28, 2019

CHANGE IN FACULTY-ADMINISTRATIVE PAYROLL-
OFFICE OF THE PRESIDENT AND UNIVERSITY-WIDE SERVICES

The following change in faculty-administrative payroll is submitted to the Board of Trustees for ratification in accordance with the Board Policy on Personnel Approval (2 Policies of the Board B). Additional detailed information is on file in the Office of the President. Where appropriate, salary is reported on a monthly basis and on either an academic year (AY) or fiscal year (FY) basis.

- A. Continuing Appointment (If the person previously had a University appointment, it is so noted. Otherwise, the person is a new University employee.)

	<u>Name</u>	<u>Rank/Title</u>	<u>Department</u>	<u>Effective Date</u>	<u>Percent Change</u>	<u>Salary</u>
1.	Owen, Kristy K.	Assistant Director (Previous: Senior Technology Management Coordinator)	Office of Technology Transfer	03/04/19	37%	\$7,916.67/mo; \$95,000.04/FY (Previous: \$5,772.74/mo; \$69,272.88/FY)
2.	Ashbaugh, Daniel L.	Technology Transfer Specialist	Office of Technology Transfer	03/18/19		\$6,000.00/mo; \$72,000.00/FY

Southern Illinois University
Board of Trustees
March 28, 2019

APPROVAL OF PRESIDENTIAL SEARCH ADVISORY COMMITTEE
CHARGE, COMPOSITION AND TIMETABLE

Upon the Board of Trustees approval to establish itself as a Committee of the Whole for the SIU Presidential Search, the SIU Board of Trustees staff are instructed to work with the Chair in the development of a 2019 Presidential Search Advisory Committee.

The Presidential Search Advisory Committee Charge and Composition and Timetable are presented to the Board of Trustees for approval.

SEARCH ADVISORY COMMITTEE CHARGE AND COMPOSITION

SIU Board of Trustees Charge to 2019 SIU Presidential Search Advisory Committee

Pursuant to Illinois Statutes (110 ILCS 520/8) and the Charter and Policies of the SIU Board of Trustees, the Board hereby establishes the SIU Presidential Search Advisory Committee (PSAC) to advise the Board of Trustees of Southern Illinois University as it selects the next President of Southern Illinois University.

The Board, acting as a committee of the whole, in consultation with the Presidential Search Advisory Committee, and the search consultant, shall supervise search activities and shall select the next President of Southern Illinois University. The Board Chair and designated Board members shall be responsible for the day-to-day oversight of the search and with working collaboratively with the PSAC.

The PSAC is charged with screening initial applications, assisting in the selection of semifinalists and providing the Trustees, not later than June 2019, a written evaluation of semifinalists who are well qualified to lead Southern Illinois University. The PSAC is asked to base its recommendations upon “the qualifications of the next President of Southern Illinois University” adopted by the Board, as well as upon the Trustees’ established policies with respect to equal opportunity and affirmative action.

The Board asks the PSAC, in discharging its duties, to conduct the following activities:

- Ensure that confidentiality is strictly observed with respect to applicants and to the internal deliberations of the committee;
- Review information about candidates and recommend those candidates which should advance to the next level of evaluation;
- Present the Board with an unranked assessment of ten (10) to twelve (12) semifinalists by June 2019.

The PSAC shall be composed of a total of members representing various University constituent and interest groups. This group will be selected by the Board from nominations submitted by the groups to be represented. Each group will nominate two times the number to be appointed. This will help the Board achieve racial, gender, cultural, and disciplinary balance among members. In addition, a person will be selected by the Board Chair to serve as chair of the search advisory committee. The committee will include representation from groups as follows:

1. One (1) Member, selected from two (2) nominees submitted by the Black Faculty and Staff Association, SIUE
2. One (1) Member, selected from two (2) nominees submitted by the Diversity Council, SIUC
3. Two (2) Faculty, selected from four (4) nominees submitted by the Faculty Senate and Graduate Council, SIUE
4. Two (2) Faculty, selected from four (4) nominations submitted by the Faculty Senate and Graduate Council, SIUC
5. One (1) Faculty Association, selected from two (2) nominees submitted by the Faculty Association, SIUC
6. One (1) Faculty Association, selected from two (2) nominees submitted by the Faculty Association, SIUE
7. One (1) Non-Tenure Track Faculty Association, selected from two (2) nominees submitted by the Non-Tenure Track Faculty Association, SIUC
8. One (1) Non-Tenure Track Faculty Association, selected from two (2) nominees submitted by the Non-Tenure Track Faculty Association, SIUE
9. One (1) Graduate Assistants United, selected from two (2) nominees submitted by the Graduate Assistants United, SIUC
10. One (1) Service Employees International Union Local 73 Teaching Assistants, SIUE
11. One (1) Civil Service, selected from two (2) nominees submitted by the Civil Service Employees Council, SIUC
12. One (1) Administrative/Professional Staff, selected from two (2) nominees submitted by University Staff Senate, SIUE
13. One (1) Civil Service, selected from two (2) nominees submitted by the University Staff Senate, SIUE
14. One (1) Administrative/Professional Staff, selected from two (2) nominees submitted by the Administrative/Professional Staff Council, SIUC
15. One (1) Student, selected from two (2) nominees submitted by the Student Body, SIUE
16. One (1) Student, selected from two (2) nominees submitted by the Undergraduate Student Government, SIUC
17. One (1) Student, selected from two (2) nominees submitted by the Graduate and Professional Student Council, SIUC
18. One (1) Member, selected from two (2) nominees submitted by the Alumni Association, SIUE
19. One (1) Member, selected from two (2) nominees submitted by the Alumni Association, SIUC
20. One (1) Member, selected from two (2) nominees submitted by the Foundation, SIUE
21. One (1) Member, selected from two (2) nominees submitted by the Foundation, SIUC
22. One (1) Member, selected from two (2) nominees submitted by the SIU School of Medicine Dean
23. Two (2) community members appointed by the Board of Trustees

The Board welcomes the participation of the entire University community. The Board reserves the right to accept nominations from any and all sources within reasonable periods of time prior to an announcement of the appointment.

The Board extends its gratitude to the members of the PSAC for accepting this responsibility. Your assistance in helping the Board of Trustees fulfill this important responsibility is greatly appreciated.

Search Timetable

The Board of Trustees envisions a nine-month search, beginning December 2018, with selection of the next President by August 2019. The Board reserves the right to revise this timetable should the necessity arise.

December 2018	<ul style="list-style-type: none"> The Board retained a search consultant.
February 2019	<ul style="list-style-type: none"> Letters will be sent to constituency groups asking for nominees for the PSAC.
March 2019	<ul style="list-style-type: none"> The Board shall establish itself as a “Committee of the Whole” to conduct the search for the next President of Southern Illinois University. The Chair of the Board shall appoint a Board member to represent the Board and to assist in the search process. The Board will draft a proposed statement of desired leadership qualities. The Board shall establish and staff a search office; approve the charge and composition for the 2019 Presidential Search Advisory Committee (PSAC); and draft essential communications. The Board Chair shall appoint the Chair of the PSAC. The Board Chair shall appoint the members of the PSAC. The Board will distribute presidential search survey to employees and students University-wide.
April 2019	<ul style="list-style-type: none"> The staff will place advertising in appropriate publications* (including the SIU website). The Chair of the PSAC will convene its first meeting. At this meeting, the Board Chair will review the Board’s charge to the Committee, the criteria by which candidates will be judged, and the search timetable. The search consultant will explain his/her role, and preparations will begin for the first screening of candidates.

May 2019	<ul style="list-style-type: none"> • The search firm will prepare dossiers for each candidate which will include a letter of application and vitae. • The PSAC and the search consultant will evaluate all candidates using the Board's criteria, narrowing the list of candidates to the top six (6) to twelve (12) or so. The results of this review will be reported to the Board.
June 2019	<ul style="list-style-type: none"> • A public report on the progress of the search will be made to the Board at a June special meeting by a Board member and/or the Chair of the PSAC. This report will respect the confidentiality of all candidates and the internal discussions of the Board and the PSAC.
July/August 2019	<ul style="list-style-type: none"> • A public report will be made to the Board at its meeting on July 18 by a Board member and/or the Chair of the PSAC. The report will respect the confidentiality of all candidates and of the internal discussions of the Board and the PSAC. • The Board will conduct two rounds of private interviews, with semifinalists and finalists (likely 3-4) respectively, at locations where candidates' confidentiality can be respected. Members of the Board and the search consultant may attend these interviews. • Reference checks on the finalist candidates will be conducted by Board members and by the search consultant. • The Board will evaluate the finalists and negotiate with the chosen candidate.
August 2019	<ul style="list-style-type: none"> • The new President will be announced in August 2019.

*Including, without limitation:

Black Issues in Higher Education

Diverse: Issues in Higher Education

Hispanic Outlook in Higher Education

The Chronicle of Higher Education

The Journal of Blacks in Higher Education Weekly Bulletin

Women in Higher Education

Southern Illinois University
Board of Trustees
March 28, 2019

PROJECT AND BUDGET APPROVAL:
SERVING AREA IMPROVEMENTS, TRUEBLOOD HALL,
CARBONDALE CAMPUS, SIUC

Summary

This matter seeks project and budget approval for serving area improvements at Trueblood Hall. Total project budget is estimated at \$590,000.

Rationale for Adoption

The Trueblood Hall Resident Dining Services operates as the primary food service for the Towers located on the east Campus. With the re-opening of Neely and Mae Smith Halls, approximately 800 students will require food service as part of the Housing agreement. This project will renovate the serving area of Trueblood Hall where it is estimated that approximately 1,600 meals will be served daily. New innovative equipment and cooking methods along with a new layout and finishes plus the installation of natural gas, will enhance the dining experience of not only the East Campus residents but the entire campus community. The last major renovation to this dining area was completed over seven years ago and was more esthetic in nature.

Design will be completed with in-house resources in consultation with the University Housing Administration. Construction is slated for the summer of 2019. Funding for this project will come from the University Housing Repair and Replacement Reserve.

This matter is recommended for adoption by the Interim Chancellor and the Vice Chancellor of Student Affairs, SIUC.

Considerations Against Adoption

Physical renovations to the dining area will begin March 29, 2019, and must be completed by August 1, 2019. The short time allotted for this project may create challenges in completing the project before the services are required.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) Project and budget approval for the serving area improvements, at an estimated cost of \$590,000, for Trueblood Hall, Carbondale Campus, SIUC, be and is hereby approved.

(2) The Board of Trustees hereby authorizes the purchase of goods and services associated with this award.

(3) Funding for this project will come from the University Housing Repair and Replacement Reserve.

(4) The Interim President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
March 28, 2019

APPROVAL OF PURCHASE: MEMBER SERVICES AGREEMENT,
BROADCASTING SERVICES (WSIU), SIUC

Summary

This matter seeks approval to expand a member services agreement with WGBH Educational Foundation for WSIU's member services activities.

Rationale for Adoption

In 2018, the University entered a contract with the Contributor Development Partnership Services Bureau of WGBH on behalf of Broadcasting Services (WSIU). The firm was selected through a competitive bid process to provide comprehensive membership and gift processing services, including direct mail and digital marketing, database management and operational expertise. The amount of the contract was under the threshold requiring approval by the Board of Trustees.

Since going out to bid, the University completed the necessary paperwork to formally expand its broadcasting service area to the western and central Illinois regions by executing contracts related to the Board-approved acquisitions of three public television licenses. With this extended service region comes additional annual fundraising activities targeted at approximately 5,000 donors, which is nearly twice as many as WSIU's current donor base. The increase in services is beyond the scope of the current four-year contract with WGBH, requiring an addendum at an additional cost of \$250,000 over the life of the contract. As such, the total cost of the revised contract requires Board approval.

Notably, the cost of the first year of these additional services is covered by a grant from the Corporation of Public Broadcasting. The cost of services in the future years will be covered by funds generated through the fundraising activities.

The Interim Chancellor has recommended this matter to the Interim President.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The member services agreement with WGBH Educational Foundation at a total cost of \$670,000 is hereby approved.

(2) This purchase will be funded by non-state appropriated funds from Broadcasting Services.

(3) The Interim President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
March 28, 2019

AWARD OF CONTRACTS: RENOVATION OF STUDENT SUCCESS CENTER,
PHASE 2, SIUE

Summary

This matter seeks to award contracts in the amount of \$195,270 for Renovation of the Student Success Center, Phase 2 on the Edwardsville campus.

Rationale for Adoption

On February 14, 2019, the SIU Board of Trustees provided project and budget approval in the amount of \$525,000 for the Renovation of Student Success Center, Phase 2. Plans looked at designs and costs for expanding the Accessible Campus Community and Equitable Student Support Center, (ACCESS) formerly known as Disability Support Services, to accommodate the now 700 students that require assistance for testing services, and relocating the smart seminar room and computer lab space as a result. Options for design consideration included ways to expand ACCESS space to accommodate the growing needs for this population.

The initial phase of renovations included relocation of the computer lab to the upper level of the Student Success Center, creation of a new smart seminar room on the lower level, reconfiguration of small meeting rooms on the lower level, and new flooring and furniture for the upper level lounge. The renovations in Phase 2 are to be completed in summer 2019 and include the expansion of the ACCESS offices, addition of a conference room, increasing the number of testing stations from 10 to 23, which includes 3 isolated quiet testing rooms, and new audio/visual equipment for the conference room and for monitoring the testing area.

Bids received on February 14 and 15, 2019, were favorable and awarding the contracts is requested.

The renovations will be funded from the Student Success Center Repair and Replacement Reserve funds. The Chancellor, the Vice Chancellor for Student Affairs, and the Vice Chancellor for Administration, SIUE, have recommended this matter to the Interim President.

Considerations Against Adoption

Any funds expended on this project will not be available for other Student Success Center initiatives.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contracts to perform the construction services for Renovation of the Student Success Center, Phase 2, SIUE, be and are hereby awarded to the following:

- a. General Contractor \$140,000
Holland Construction Services, Inc., Swansea, IL

- b. Electrical Contractor \$55,270
J.F. Electric, Inc., Edwardsville, IL

(2) The project shall be funded from the Student Success Center Repair and Replacement Reserve funds.

(3) The Interim President of Southern Illinois University be and is hereby authorized to take all action required in the execution of this resolution in accordance with established policies and procedures.

ACCESS RENOVATION RFQ 2310

Electrical Due February 14, 2019 2pm

General Due February 15, 2019 2pm

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE	
GENERAL CONTRACTORS	BASE BID
Holland Construction Services, Inc. 4495 North Illinois St Swansea, IL 62266	\$ 140,000.00
Limbaugh Construction Co., Inc. 4186 Highway 162 Granite City, IL 62040	\$ 176,000.00
Plocher Construction Company, Inc. 2808 Thole-Plocher Road Highland, IL 62249	\$ 180,900.00
ICS Construction Services, Ltd. 2930 Market Street St. Louis, MO 63103	\$ 182,300.00
R&W Builder's Inc. 631 N. Main Street Suite #1 O'Fallon, IL 62269	\$ 199,789.00
Calhoun Construction, Inc 6600 Rear W. Main Street Belleville, IL 62223	\$ 207,902.00
Bruce Unterbrink Construction, Inc. 915 A. South Third Street Greenville, IL 62246	\$ 208,100.00

ACCESS RENOVATION RFQ 2310

Electrical Due February 14, 2019 2pm

General Due February 15, 2019 2pm

SOUTHERN ILLINOIS UNIVERSITY	
EDWARDSVILLE	
ELECTRICAL CONTRACTORS	BASE BID
J.F. Electric, Inc 100 Lakefront Parkway/POB 570 Edwardsville, IL 62025	\$ 55,270.00
Camp Electric & Heating Co., Inc. 3133 Washington Avenue Alton, IL 62002	\$ 62,447.00
Gurantee Electrical Construction Co. 1500 Grand Avenue Granite City, IL 62040	\$ 65,070.00
Pyramid Electrical Contractors, Inc. 300 Monticello Place Fairview Heights, IL 62208	\$ 66,470.00
K & F Electric Inc. 2622 West Boulevard Belleville, IL 62221	\$ 71,130.00

Southern Illinois University
Board of Trustees
March 28, 2019

AWARD OF CONTRACTS: RESURFACE/REBUILD PARKING LOTS A, VCF, 10, CU,
and KORTE STADIUM, SIUE

Summary

This matter seeks to award contracts in the amount of \$4,352,277 to resurface/rebuild the following parking lots on the Edwardsville campus: Lot A, VCF (small parking area just east of the Vadalabene Center), 10, CU (Credit Union) and Korte Stadium. The project will be funded with the issuance of Housing & Auxiliary Facility System revenue bonds. The debt service payment will be repaid with parking revenue.

Rationale for Adoption

On December 13, 2018, the SIU Board of Trustees provided project and budget approval in the amount of \$4,976,000 to resurface/rebuild lots A, VCF, lot 10, Lot CU and Korte Stadium. The project includes a redesign of Lots A and VCF to improve both pedestrian and vehicular traffic flow and safety. Korte Stadium will consist of paving an existing rock lot with an asphalt surface. Lots 10 and CU will be resurfaced with the same footprint as existing. The project will include new pavement markings, curbs, replacing/constructing accessible curb ramps, sidewalks, converting to low level LED lighting in all the lots, adding EV (electric vehicle) charging stations in Lot A, and adding emergency phones at Korte Stadium.

Bids received on February 15, 2019, were favorable and awarding the contracts is requested.

The nature of this project and its source of funds cause it to be defined as a non-instructional capital improvement financed with local funds. Approval of the Illinois Board of Higher Education was received at their meeting on March 5, 2019.

Constituency Involvement

The Chancellor and the Vice Chancellor for Administration, SIUE, have recommended this matter to the Interim President.

Considerations Against Adoption

The work included in this project will cause a temporary inconvenience to drivers. Work will be scheduled during the summer of 2019 to lessen the inconvenience.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contracts to perform the construction services for resurfacing/rebuilding parking lots A, VCF, 10, CU and Korte Stadium, SIUE, be and are hereby awarded to the following:


- a. Paving Contractor \$3,880,000
RCS Construction, Inc., Wood River, IL

- b. Electrical \$472,277
J. F. Electric Inc., Edwardsville, IL


(2) The project will be funded with the issuance of Housing & Auxiliary Facility System revenue bonds and debt service payment will be repaid with parking revenue.

(3) The Interim President of Southern Illinois University be and is hereby authorized to take all action required in the execution of this resolution in accordance with established policies and procedures.

Reconstruction of the Parking Lots A, VCF, 10, CU and Korte Stadium, RFQ 2312
 Due February 15, 2018, 10:00 a.m. and 2:00 p.m.

 SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE		
Contractors	Base Bid Parking Lot A,VCF,10,CU	Base Bid Korte Stadium
RCS Construction Inc. 197 Old St. Louis Road Wood River, IL 62095	\$ 2,400,000.00	\$ 1,480,000.00
DMS Contracting Inc. 10243 Fuesser Road Mascoutah, IL 62258	\$ 2,607,177.45	\$ 1,566,850.69
Stutz Excavating Inc. 3837 Fosterberg Road Alton, IL 62002	\$ 2,613,000.00	\$ 1,638,835.00
Byrne & Jones Enterprises Inc. 13940 St. Charles Rock Road St. Louis, MO 63044	\$ 2,661,500.00	\$ 1,524,000.00
Keller Construction Inc. 22 Illini Drive Glen Carbon, IL 62034	\$ 2,689,151.00	\$ 1,529,854.00
The Kilian Corporation 608 South Independence Street Mascoutah, IL 62258	\$ 2,792,700.00	\$ 1,610,600.00
Rooters American Maintenance Inc. OP Box 175, 350 Carter Street Beckemeyer, IL 62219	\$ 2,908,250.00	\$ 1,771,385.00

Reconstruction of the Parking Lots A, VCF, 10, CU and Korte Stadium, RFQ 2312
 Due February 15, 2018, 10:00 a.m. and 2:00 p.m.

		
Electrical Contractors	Base Bid Parking Lot A,VCF,10,CU	Base Bid Korte Stadium
J.F. Electric Inc. 100 Lakefront Parkway, PO Box 570 Edwardsville, IL 62025	\$ 307,755.00	\$ 164,522.00
Guarantee Electrical Construction Co. 3405 Bent Avenue St. Louis, MO 63116	\$ 308,600.00	\$ 182,100.00
Lowry Electric Co. PO Box 530 Collinsville, IL 62234	\$ 399,577.00	\$ 268,214.00
Electrico, Inc. 7706 Wagner Road Millstadt, IL 62260	\$ 410,552.00	\$ 212,772.00
Camp Electric & Heating Co., Inc. 3133 Washington Avenue Alton, IL 62002	\$ 455,199.00	\$ 195,066.00
K & F Electric Inc. 2622 West Blvd. Belleville, IL 62221	No Bid	\$ 206,000.00

Southern Illinois University
Board of Trustees
March 28, 2019

AWARD OF CONTRACT: STARBUCKS CAFÉ REMODEL, MORRIS UNIVERSITY
CENTER, SIUE

Summary

This matter seeks to award a contract in the amount of \$156,500 to remodel the Starbucks Café at the Morris University Center on the Edwardsville campus. Funding for the capital project will come from the Morris University Center Repair and Replacement Reserve funds.

Rationale for Adoption

On February 14, 2019, the SIU Board of Trustees provided project and budget approval in the amount of \$583,000 for the Starbucks Café remodel project which consists of a complete refreshing of existing finishes including new floors, walls, ceilings and lighting, as well as the serving line, customer seating and food preparation equipment. This is planned as part of the contractual agreement with Starbucks to retrofit the facility every 7 to 10 years.

Bids received on February 13, 2019, were favorable and awarding the contract is requested.

The remodeling work will be funded from the Morris University Center Repair and Replacement Reserve funds. The Chancellor, the Vice Chancellor for Student Affairs, and the Vice Chancellor for Administration, SIUE, have recommended this matter to the Interim President.

Considerations Against Adoption

The work included in the project will cause a temporary inconvenience to Starbucks' customers while the remodeling is in progress. The work is planned for the summer months to minimize disruption to students and SIUE personnel.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The contract to perform the construction services for the Starbucks Café Remodel, SIUE, be and is hereby awarded to R & W Builder's Inc., O'Fallon, IL, in the amount of \$156,500.

(2) The project shall be funded from the Morris University Center Repair and Replacement Reserve funds.

(3) The Interim President of Southern Illinois University be and is hereby authorized to take all action required in the execution of this resolution in accordance with established policies and procedures.

STARBUCKS RENOVATION RFQ 2311
 Bids Due February 13, 2019 2p.m.

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE	
	BASE BID
GENERAL CONTRACTORS	
R&W Builder's Inc. 631 N. Main Street Suite #1 O'Fallon, IL 62269	\$ 156,500.00
Limbaugh Construction Co. Inc. 4186 Hwy 162 Granite City, IL 62040	\$ 158,200.00
WWCS, Inc 463 W. MacArthur Drive Cottage Hills, IL 62018	\$ 188,758.00
Holland Construction Services, Inc. 4495 North Illinois Street Swansea, IL 62226	\$ 193,881.00
Plocher Construction Company, Inc 2808 Thole-Plocher Road Highland, IL 62249	\$ 263,500.00

Southern Illinois University
Board of Trustees
March 28, 2019

PROJECT APPROVAL: WASTE WATER TREATMENT PLANT IMPROVEMENTS,
SIUE

Summary

This matter seeks project approval for the Waste Water Treatment Plant (WWTP) Improvements on the Edwardsville campus. Improvements consist of replacement of the WWTP digester lid and replacement of the WWTP sand filters. The project is being funded through the Capital Development Board (CDB) as part of the campus' FY19 Capital Renewal funding.

Rationale for Adoption

The WWTP digester is the primary device that breaks down solids at the sewer plant. The digester lid has rusted through and fallen into the digester. Although the lid is still functioning, the broken lid has to be removed, a temporary cover has to be installed and a new lid has to be put into place.

The sand filters remove excess solids from the WWTP. Both sand filters are beyond their life expectancy. Failure of either filter would reduce the capacity of the plant to process waste, and a failure of both filters would shut down the plant. The latter situation would cause closure of the campus for an extended period of time. The Chancellor and the Vice Chancellor for Administration, SIUE, have recommended this matter to the Interim President.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) The project for Waste Water Treatment Plant Improvements, SIUE, be and is hereby approved.

(2) The Interim President of Southern Illinois University be and is hereby authorized to take all action required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
March 28, 2019

PROJECT AND BUDGET APPROVAL: WATER DISTRIBUTION SYSTEM VALVE
AND HYDRANT REPLACEMENT, PHASE 3, SIUE

Summary

This matter seeks project and budget approval for the third phase of replacing valves and fire hydrants in the Edwardsville campus exterior water distribution system. The estimated cost of the project is \$600,000 and would be funded from Facilities Management Plant funds.

Rationale for Adoption

On July 14, 2016, the SIU Board of Trustees approved planning authority for all phases of the capital project: Water Distribution System Valve and Hydrant Replacement, SIUE. This matter would provide project and budget approval for phase three. Phase one was completed in summer 2017, and phase two in summer 2018.

Much of the Edwardsville campus exterior water distribution system dates from the original construction of the campus. While the distribution lines remain in generally good condition, valves used to control the system and fire hydrants have been failing. As a result, ever larger portions of the system must be shut down to accomplish maintenance and repairs, requiring greater disruption of University operations and campus activities. The replacement of over 300 valves and hydrants is envisioned over multiple phases of the project. Phase 3 of the project addresses priority valves at an estimated cost of \$600,000. The estimated cost of all phases of the project is approximately \$4.3 million. If approved, the completion of Phases 1, 2, and 3 will represent approximately 1/2 of the overall project phases. Approval for the additional phases of work will require further Board consideration as funding is identified.

Work on Phase 3 is anticipated in the summer of 2019. The Chancellor and the Vice Chancellor for Administration, SIUE, have recommended this matter to the Interim President.

Considerations Against Adoption

Replacement of valves and hydrants will require water be turned off to campus buildings, the impacts of which will be mitigated by appropriate project phasing and scheduling.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

- (1) The capital development project for Water Distribution System Valve and Hydrant Replacement, Phase 3, SIUE be and is hereby approved at an estimated cost of \$600,000.
- (2) The project will be funded from Facilities Management Plant funds.
- (3) The Interim President of Southern Illinois University be and is hereby authorized to take all action required in the execution of this resolution in accordance with established policies and procedures.

Southern Illinois University
Board of Trustees
March 28, 2019

PROPOSED REVISIONS TO BOARD OF TRUSTEES POLICIES:
CHANGE TO INVESTMENT POLICY
[AMENDMENT TO 5 POLICIES OF THE BOARD O]

Summary

This matter seeks approval by the SIU Board of Trustees of amendment to 5 Policies of the Board O- Investment Policy. The principal reasons for these amendments are that they would incorporate a recent change to the Illinois Public Funds Investment Act (30 ILCS 235), permit additional investment options and eliminate target dollar ranges used in determining investments in specific maturity ranges.

Rationale for Adoption

Effective August 10, 2018, the Illinois Public Funds Investment Act was amended to extend the maximum allowable maturity of investments in corporate obligations from 270 days to 3 years. This matter seeks to align the University's Investment Policy with the Illinois Public Funds Investment Act, which will provide additional investment opportunities.

This matter also seeks to authorize the University to deposit funds in the Illinois Trust, a local government investment pool managed by the University's investment manager, PFM Asset Management LLC. The Illinois Trust allows Illinois Public Agencies to pool their funds for investment in a money market fund that complies with the Illinois Public Funds Investment Act. The agreement for participation in the fund requires authorization by the SIU Board of Trustees. This investment vehicle would provide the University with an alternative investment option which could provide for higher yields and greater efficiencies in the investment process.

In addition, this matter proposes to eliminate the use of prescribed dollar target ranges for investment in specific maturity ranges. Due to large influxes of cash from periods of tuition collection and uncertainty in timing of state appropriation receipts, a wide prescribed dollar range was required. Due to the wide spread of ranges, the targets did not add value in guiding investment decisions. Rather, investment decisions are based upon anticipated cash needs, existing and anticipated revenues, interest rate trends, and specific market opportunities.

Considerations Against Adoption

None are known to exist.

Constituency Involvement

Not applicable.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

- (1) 5 Policies of the Board O is hereby amended as per the attached.

Section 5: Financial and Administrative Affairs

O. Investment Policy

I. STATEMENT OF OBJECTIVES

It is the policy of Southern Illinois University to invest funds in a manner which will provide investment returns and security consistent with good business practices, while meeting the daily cash flow demands of the University, and conforming to all statutes governing the investments of funds. Funds of Southern Illinois University will be invested in accordance with the provisions of the Illinois Compiled Statutes, Chapter 30, Sections 235/0.01 - 235/8, "The Public Funds Investment Act", the Policies of the Board of Trustees of Southern Illinois University, and covenants provided from the University's bond and Certificate of Participation issuance activities.

As provided in Illinois Compiled Statutes, Chapter 30, Sections 225 "The Public Funds Deposit Act," public funds of the University will be deposited in savings and loan associations, savings bank, or State or national banks in Illinois.

A. Overall Risk Profile

The three basic objectives of Southern Illinois University's Investment Program are:

1. Safety of invested funds;
2. Maintenance of sufficient liquidity to meet cash flow needs;
3. Attainment of the maximum investment returns possible consistent with the first two objectives.

The achievement of these objectives shall be accomplished in the manner described below:

1. Safety of Invested Funds

The University will insure the safety of its invested funds by limiting credit and interest rate risks. Credit risk is the risk of loss due to the failure of the security issuer or backer to meet promised interest or principal payments on required dates. Interest rate risk is the risk that the market value of portfolio securities will fall or rise due to changes in general interest rates. The physical security of the University's investments is also an important element of safety. Detailed safekeeping requirements are defined in Section IV of this policy.

- a. Credit risk will be mitigated by:
 - i) Limiting investments to those specified in the Illinois Public Funds Investment Act, which prohibits investment in corporate bonds with maturity dates longer than ~~270 days~~ 3 years from the date of purchase;
 - ii) ~~Prequalifying the financial institutions with which we will do business; and~~
 - iii) Diversifying the investment portfolio so that the failure of any one issuer or backer will not place an undue financial burden on the University.

- b. Interest rate risk will be mitigated by:
 - i) Maintaining significant balances in cash equivalent and other short maturity investments as changing interest rates have limited impact on these securities' prices;
 - ii) Establishing maturity diversification ~~targets, as outlined in section B below,~~ that are consistent with the expected cash flows of the University.

2. Liquidity

The University's investment portfolio will be structured in such a manner that securities mature at the same time as cash is needed to meet anticipated demands. Additionally, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets.

3. Investment Returns

Investment returns on the University's investment portfolio is a priority after the safety and liquidity objectives described above. Investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

B. Maturity Diversification

The University's investment portfolio will be structured to provide that sufficient funds from investments are available every month to meet the University's anticipated cash needs. Subject to the safety provisions outlined above, the choice in investment instruments and maturities will be based upon an analysis of anticipated cash needs, existing and anticipated revenues, interest rate trends, and specific market opportunities.

~~Based on a review of the University's cash flows, assets (excluding debt financing funds) will be invested according to the following schedule~~The University's funds (excluding debt financing funds) will generally be invested in accordance with the following maturity ranges:

Portfolio	Approximate Average Maturity Range	Target
Cash & Cash Equivalents	Less than one year; typically less than 30 days	Minimum \$40 million
Short Term	Up to 3 years;	\$0—\$160 million
Intermediate Term	Up to 10 years	\$65—\$125 million

~~The Treasurer will manage the investments to fall within the maturity ranges and target balances as listed in the table above. However, circumstances may occur that cause the allocations to temporarily fall outside the prescribed ranges.~~

C. Definition of Funds

Funds for the purpose of this policy are all University funds which are available for investment at any one time. Funds include those in the University's general operation and debt financing activities.

D. Prudence

Investments shall be made with judgement and care - under circumstances then prevailing - which persons of prudence, discretion and intelligence exercise in management of their own affairs, not for speculation but for investment, considering the probable safety of their own capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio.

II. INVESTMENTS

This section of the Investment Policy identifies the types of instruments in which the University may invest its funds.

A. Eligible Securities

1. _____ Southern Illinois University will make investments under the Public Funds Investment Act (Illinois Compiled Statutes Chapter 30, sections 235/0.01 - 235/8). This affords the University a number of investment opportunities including:

- Securities of the United States of America, its agencies, and its instrumentalities;
- Interest bearing savings accounts, certificates of deposit, interest bearing time deposits, other direct obligations of any bank defined in the Illinois Banking Act;
- Certain ~~short term~~ obligations of U.S. Corporations rated in the three highest rating classifications by at least two standard rating services provided such obligations do not mature in longer than 270 days 3 years from the time of purchase and the issuing entity has at least \$500 million in assets (limited to 33% one-third of ~~portfolio~~ total funds);
- Money market mutual funds provided they are comprised of only U.S. Treasuries, Agencies, and instrumentalities;
- Public Treasurer's Investment Pool-State Treasurer's Office;
- Repurchase agreements of Government securities;
- Other specifically defined repurchase agreements.

2. Southern Illinois University may pool their funds with other Illinois Public Agencies for investment purposes under the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. This affords the University the opportunity to invest, in accordance with the Public Funds Investment Act (Illinois Compiled Statutes Chapter 30, sections 235/0.01 – 235/8), through:

- The Illinois Trust local government investment pools.

B. Diversification

Southern Illinois University will diversify its investments by security type, issue and maturity in order to reduce overall portfolio risks while striving to meet or exceed the benchmark average rate of return. Obligations of the United States of America, its agencies, and its instrumentalities are eligible without limit. No more than one-third of Southern Illinois University's funds may be invested in ~~short term~~ obligations of corporations.

C. Collateralization Requirements

In accordance with the State Finance Act (30 ILCS 105/6a-1), deposits that exceed the amount of federal deposit insurance coverage shall be collateralized using eligible securities as listed in the Deposit of State Moneys Act (15 ILCS 520/11). The collateral for various investments shall be held by third parties or in a separate trust department of a participating bank. The collateralization level must be in an amount equal to at least market value of that amount of funds deposited exceeding the insurance limitation provided by the Federal Deposit Insurance Corporation or the National Credit Union Administration or other approved share insurers.

D. Release of Collateral

Only the Treasurer and his designees shall be authorized to release securities pledged as collateral. All requests for the release of collateral shall be confirmed in writing.

E. Confirmation

Receipts for confirmation of purchase of authorized securities should include the following information: trade date, par value, rate, price, yield, settlement date, description of securities purchased, agency's name, net amount due, and third party custodial information. These are minimum information requirements.

F. Pooling

The University will pool all operating cash for investment purposes to provide for efficiencies and economies in their management. Proceeds related to revenue bond and certificate of participation financing activities will be pooled to the extent allowed under the covenants.

III. SELECTION OF INVESTMENT ADVISORS, INVESTMENT MANAGERS, AND FINANCIAL INSTITUTIONS

A. Investment Advisors and Investment Managers

Investment advisors and investment managers who manage University funds must be registered with the Securities and Exchange Commission and carry adequate levels of insurance. The University will annually send a copy of the Investment Policy to investment advisors and investment managers who manage University funds. The University will follow the State's Procurement Policy when issuing public Requests For Proposal in selecting its advisors and managers.

B. Qualification of Brokers, Dealers, and Financial Institutions

The University will only transact business with banks, savings and loan associations, and broker dealers who have been approved by the University.

If the University hires an investment advisor to provide investment management services, and the investment advisor maintains a list of approved Broker/Dealers that is adhered to for investment transactions, the University may adopt that Investment Advisor's list as it may be amended periodically.

IV. INTERNAL CONTROL PROCEDURES

A. Purchase of Securities

The Treasurer will delegate authorization to purchase investment securities to employees, as needed. A list of these authorized employees will be provided to each investment broker/dealer. A confirmation of the purchase of authorized securities will be provided to the Treasurer. All security transactions will be conducted "delivery versus payment."

On occasion, there will be a need for the Treasurer to delegate authorization to a third party to purchase securities on behalf of the University. In these instances, a one-time delegation will be executed that clearly states the type of security, the amount to be purchased, the maturity date, and the purchase date.

B. Safekeeping of Assets

All securities (except collateral) owned by the University will be held by its safekeeping agents. The University will contract with a bank or banks for the safekeeping of securities which are owned by the University as a part of its investment portfolio or which have been transferred to the University under the terms of any repurchase agreements. Safekeeping reports shall be provided.

C. Sale of Securities

The Treasurer will delegate authorization to initiate the sale of investment securities to employees, as needed. A list of these authorized employees will be provided to each broker/dealer. The proceeds of all sales transactions will be deposited into a University account.

D. Wire/ACH Transactions

Where possible, the University will use repetitive wire transfers and preformatted ACH transfers to restrict the transfer of funds to preauthorized accounts only. When transferring funds to an account using a non-repetitive wire or a non-preformatted ACH transfer, the bank is required to call back a second pre-established employee for confirmation that the transfer is authorized.

V. STRUCTURE AND RESPONSIBILITY

This section of the Policy defines the overall structure of the investment management program.

A. Responsibilities of the Finance Committee of the Board of Trustees

The Finance Committee of the Board of Trustees will, upon recommendation of the Treasurer:

1. review and recommend to full Board a written investment policy, consistent with the requirements of the Public Funds Investment Act, ~~including:~~
 - a. ~~the definition of maturity ranges;~~
 - b. ~~the allocation of funds;~~
 - c. ~~the setting of benchmarks for evaluating investment performance.~~

2. review quarterly investment reports.
3. approve the selection and assess the performance of investment managers.

B. Responsibilities of the Treasurer

The Treasurer is appointed by the Board of Trustees and is chief custodian of all funds held in the name of the Board of Trustees. The Treasurer is responsible for recommending, as necessary, financial policies and procedures to ensure compliance with State and Federal laws, Board Policies and University Guidelines. Investment oversight and banking relations are also responsibilities of the office. The Treasurer is responsible for providing the President and Board of Trustees, via the Finance Committee, a quarterly report of cash and investment activities.

C. Investment Managers

The investment managers are accorded full discretion, within the limits set forth in this Statement of Investment Policy and investment guidelines, to (1) select individual securities, (2) adjust the maturity mix, where applicable, and (3) diversify their portfolios so as to limit the impact of large losses in individual investments on the total portfolio.

The investment managers will provide the Treasurer with a monthly report of investment activity and investment performance.

D. Ethics and Conflicts of Interest

Officers, employees and agents, including, but not limited to, investment managers, involved in the investment process shall refrain from personal business activity that conflicts with the proper execution of the investment program, or impairs their ability to make impartial investment decisions. They shall disclose any material financial interests that could be related to the performance of the University's investment portfolio. They shall also comply with all applicable Federal and State laws governing ethics and conflict of interest.

VI. PERFORMANCE EVALUATION

The Treasurer will perform periodic reviews of the cash and investment activity to ensure that the safety, liquidity and performance of the investment portfolio is appropriate.

The Treasurer will provide a quarterly report of cash and investment activity to the President and Board of Trustees, via the Finance Committee, for review.

~~The Finance Committee of the Board of Trustees will review the performance of each portfolio and Total Fund relative to appropriate benchmarks on a quarterly basis.~~

~~Performance Results will be evaluated by the Board Treasurer, or a designee, relative to the above below benchmarks and relative to the risks incurred in generating the results.~~

~~The following benchmarks are currently being utilized:~~

Portfolio	Benchmark	Description
Cash Equivalents	BofA Merrill Lynch Ready Asset S&P Rated Government Investment Pool Index	A monthly average of the daily yield on the BofA Merrill Lynch Ready Assets Trust. An index comprised of S&P rated local government investment pools with a \$1 NAV.
Short Term	ICE BofA Merrill Lynch US 3-Month Treasury Bill Index	An index that is comprised of the rolling 3-Month Treasury Bill.
Intermediate Term	Barclays Capital Intermediate U.S. Government	A market value-weighted index of U.S. Treasury and Agency bonds with maturities between one and ten years.
Total Fund	Performance Benchmark	A weighted average return of the above portfolio benchmarks. The weights assigned to each benchmark are based on the actual monthly allocations to each portfolio.

~~Results will be evaluated relative to the above benchmarks and relative to the risks incurred in generating the results.~~

VII. STATEMENT OF INVESTMENT POLICY REVIEW

This Statement of Investment Policy will be reviewed as governing Statutes are modified or when there is a material change in University circumstances that may warrant a new asset allocation policy. Absent these changes, this policy statement will be reviewed and modified, if appropriate, no less than every five years.

VIII. PUBLIC NOTICE

A. Investment Policy

Pursuant to the Public Funds Investment Act (30 ILCS 235/2.5(c)), the investment policy shall be made available to the public at the University's main administrative office. Further, a copy of the investment policy will be posted on the web site of the Treasurer.

B. Investment Performance

Pursuant to the Accountability for the Investment of Public Funds Act (30 ILCS 237), the University will post monthly investment performance on the Treasurer's web site by the 15th day following the end of the month.

~~C. GASB 3 and GASB 40~~

~~In reporting investments on its financial statements, the University follows the reporting requirements of GASB 3 and GASB 40.~~

Southern Illinois University
Board of Trustees
March 28, 2019

APPROVAL OF PROPOSED AMENDMENTS TO BOARD LEGISLATION
[AMENDMENTS TO BYLAWS, POLICIES, AND STATUTES OF
THE BOARD OF TRUSTEES]

Summary

This matter seeks approval for the Board of Trustees to amend its Legislation, namely various components of the Bylaws, Policies, and Statutes of the Board. The reason for these proposed changes is twofold. First, upon approval by the Board of Trustees on February 14, 2019, to change the reporting lines of the School of Law and the School of Medicine at SIU Carbondale, it became necessary to amend the related Board Legislation. Second, general changes are needed to implement revisions to the Bylaws following the Board's comprehensive review of the same, as well as to update select Policies and Statutes pursuant to periodic review.

Rationale for Adoption

Reporting Line Changes

Following the Board's action on February 14, 2019, to change the reporting lines of the School of Law and School of Medicine, SIUC reviewed the Board Legislation amended in 2016 to effectuate the Board's prior action of December 2015. The changes recommended in the attachment to this matter reverse all prior amendments related to the reporting line of the Deans of the Schools of Law and Medicine.

The reporting line change for the School of Medicine was made in response to concerns raised by the Higher Learning Commission (HLC) – the University's accrediting body – regarding the ability of the University to maintain sufficient administrative oversight of the School. Enacting the proposed changes to the Board Legislation ensures clarity that the primary reporting relationship of the Dean of the School of Medicine is to the Chancellor. The reporting line change for the School of Law was approved by the Board to more effectively align the School of Law as part of the academic structure. Changes to the Board Legislation also ensure clarity of the School of Law Dean's reporting line to the Provost and Vice Chancellor for Academic Affairs.

General Updates

Over approximately the last year, the Board of Trustees has conducted a comprehensive assessment of its Bylaws, to review for needed updates and so as to ensure they reflect current and desired practices concerning the Board's own organization, procedures, and functions. In addition, from time to time developments and reviews suggest changes are necessary to improve, clarify, correct, or make consistent, provisions of Board Policies and Statutes such as are included with this matter.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That the Board Legislation as attached shall be amended and hereby approved.

BE IT FURTHER RESOLVED, That the Interim President of Southern Illinois University be and is hereby authorized to take whatever actions may be required to incorporate the changes to Board Legislation.

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AMENDMENTS TO BOARD BYLAWS

Article I. Meetings of the Board

Section 1. Regular Meetings

Regular meetings of the Board shall be held at least quarterly during each calendar year on a campus of Southern Illinois University. The Board may schedule additional regular and special meetings, and such additional meetings shall be held on a campus of Southern Illinois University unless otherwise ordered by the Board or another place of meeting is indicated in the written notice for a meeting. The Executive Secretary shall give to each member of the Board, to the President of Southern Illinois University, and to the Chancellors written notice of all regular meetings and of the agenda not less than ten days prior to such meetings. ~~The Board may, by unanimous consent, consider and act upon matters which are not submitted ten days in advance of a meeting.~~ The Board may, by a majority of a quorum, consider for discussion matters which are not submitted ten days in advance of a meeting; unanimous consent shall be required to bring such matters to a vote for action. In any event, the Board's ability to either consider or take action on a matter shall be subject to the Open Meetings Act. (3/13/03).

Section 2. Special Meetings

The Chairperson (Chair) may call special meetings of the Board upon his or her own initiative. The Chair shall call a special meeting upon the request of three members. Notice of such meeting shall be given to all members of the Board, the President, and the Chancellors at least forty-eight hours prior thereto. Such notice shall designate the time, place, and agenda of the meeting and the source of the call (3/13/03).

Section 3. Executive Sessions

The policy of the Board shall be one of strict compliance with both the letter and spirit of the law in the utilization of executive sessions. Therefore, the proceedings of this Board shall be open to continuing scrutiny by the press and public in accordance with the following guidelines and procedures:

- A. Executive sessions will be held when necessary.
- B. A regular meeting shall not ordinarily adjourn into executive session before the Agenda has been substantially acted upon. There may be circumstances which can require an exception to be made including but not limited to executive sessions for discussion of matters upon which public action will be required in the remainder of the regular meeting, and executive sessions which cannot reasonably be scheduled for any other time because of the unavailability of invited participants.
- C. Any Board member or the President shall communicate to the Chair a desire to discuss a matter in executive session along with an estimate of the time needed for such discussion and the topic or topics for discussion. The President and the Chair shall jointly determine whether suggested topics are properly dealt with in executive session. The Chair or the President will communicate this determination to the person who proposed the topic. If the determination supports consideration of a topic or topics, the Chair will, at the proper time, entertain a motion to

adjourn for discussion of that topic or topics only at an executive session. A roll call vote will be recorded on each such motion.

- D. If during the course of an executive session anyone present feels that the discussion has strayed from permissible topics, that person shall raise a point of order with the presiding officer, who will determine the question of order. Any member may then move the point of order or the presiding officer may choose to act upon it on the Chair's own motion. If the Chair submits the question to the members present, the ruling is final, but an order of the Chair may be appealed under the usual parliamentary rules.

(3/13/03)

Section 4. Quorum

- A. A quorum of the Board shall be present for the transaction of business when at least five voting members of the Board are physically present at a meeting except as otherwise provided by these Bylaws. Any number less than a quorum present at a meeting, duly called, ~~shall~~ may adjourn until a quorum shall be in attendance.
- B. After a quorum is established in accordance with this Section, additional Board members may attend the meeting via video or audio conference if the member is unable to attend the meeting due to: (i) personal illness or disability; (ii) employment purposes or public business of the Board; or (iii) family or other emergency.
- C. If a member wishes to attend by video or audio conference, he/she shall notify the Secretary of the Board as soon as practicable. Upon notifying the Secretary, the member shall also indicate the reason they are unable to physically attend the meeting. The Board shall then take a vote to determine whether the member shall be permitted to attend via video or audio conference.

(4/12/07)

Section 5. Action in Regular and Special Meetings

At all regular and special meetings it shall be valid to act on any subject within the power of the Board except as provided elsewhere in these Bylaws. It shall be the policy of the Board to act only upon matters set forth in the agenda; however, subject to the Open Meetings Act and Article I Section 1 of these Bylaws, at a regular meeting, the Board ~~by a unanimous vote of the members present~~ may consider and/or take action on a matter not previously on the agenda. In matters involving changes in student fees and charges, when Board approval is required, it shall normally be the policy of the Board that such changes be first placed on the agenda for the information of and discussion by the Board at one meeting, and that such changes, amended as necessary in the light of Board discussion, be placed on the agenda for action at the next regularly scheduled meeting (3/13/03).

Section 6. Place of Meetings

~~At least once each quarter of the calendar year, a meeting of the Board shall be held on a campus of Southern Illinois University, and other regular and special meetings shall be held on a campus unless otherwise ordered by the Board or another place of meeting is indicated in the written notice for a regular or special meeting.~~

Section 76. Order of Business

The business at each regular ~~or special~~ meeting of the Board shall generally be conducted in the following order ~~unless otherwise authorized by appropriate Board action.~~

- A. Roll call of members
- B. Approval of minutes of last meeting
- C. Selection of officers
- D. Trustee reports
- E. Reports of Committees
- F. Permanent Committees
- G. Special Committees
- H. Executive Officer Reports
- I. Public Comments and Questions
- J. Receipt of Information and Notice Items
- K. Ratification of Personnel Matters
- L. Recommendations of the President of Southern Illinois University

At special meetings of the Board, the order of business shall be as set forth in a duly established agenda for said meeting, but, in any event, public comments shall occur prior to votes on action items.

(3/13/03)

Section 87. Rules of Procedure

Board meetings shall be conducted according to Robert's Rules of Order, except as otherwise modified by these Bylaws or the Board. The ayes and nays shall be called and entered upon each vote. A roll call vote shall be taken for any omnibus motion, any motion involving the issuance of bonds, if requested by any Board member, or if required by law. Other actions may be by voice vote.

A motion by any Board member and second by any Board member are sufficient to place any matter before the Board for debate and action or to initiate any other parliamentary action which may be in order, whether the moving party is or is not counted for the purpose of ascertaining a quorum.

(4/12/07)

Section 98. Minutes

The Secretary shall keep minutes of the proceedings of the Board. Copies of such Minutes shall be deposited in the central library at each university following approval by the Board and retained thereafter in those locations for public information. Minutes of meetings and of actions recommended by the Committees of the Board shall be submitted to the Board for approval. They shall be deposited with the Secretary of the Board. The Office of the Board of Trustees of Southern Illinois University shall serve as a depository for all records of the Secretary or the Executive Secretary and reports and other documents upon or with relation to which the Board has acted. The Annual Report of the Board may include summary statements covering all the actions of the Board. (3/13/03)

The President of Southern Illinois University, at that officer's discretion, is authorized to make

appropriate releases of information regarding Board actions or proposed actions prior to the approval of Board Minutes.

Article II. Officers of the Board

Section 1. Election of Officers

The Board shall, at its first regular meeting following the third Monday in each January, elect by roll call vote from its own membership and by a majority vote of those voting members present, a Chair, a Vice-Chair, and a Secretary, who shall hold office until their successors are elected and qualified. If only one person is nominated for an office the nominee may be elected by acclamation. (3/13/03, 03/21/12)

Section 2. Determination of Duties

The officers of the Board shall perform the duties expressly enjoined upon them by the laws of this State and by the legislation of this Board and such other incidental duties as pertain to their respective offices.

Section 3. Duties of the Chair and Vice-Chair of the Board

The Chair of the Board shall preside over all meetings of the Board. That officer shall, subject to the provisions of Article I, Section 2, with respect to notice, call the Board or Executive Committee into regular or special session at such times as the Chair may deem it desirable or as provided for elsewhere in these Bylaws. The Chair shall have authority to decide any disputes as to the application or meaning of the Bylaws and other legislation of the Board, but any such decision shall be referred to the next regular or special meeting of the Board for final judgment and adjudication by the Board. The Chair, in that officer's discretion, is authorized to make public information releases on behalf of the Board.

In the absence of the Chair of the Board, or in the event that that officer is unable to act as such, or in the event that the office becomes vacant, the Vice-Chair shall act as Chair of the Board and perform all the duties of the Chair. In the absence of the Chair and Vice-Chair the voting members of the Board present shall select a Chair *pro tempore*.

Section 4. Duties of the Secretary of the Board

- A. The Secretary shall attend all meetings of the Board and shall keep a full and accurate record of all votes and acts of the Board.
- B. The Secretary shall promptly furnish a copy of the Minutes of each regular or special meeting of the Board and of the Executive Committee to all members of the Board, to the President, and to the Chancellors. Such Minutes shall report changes, amendments, or additions to Board legislation.
- C. The Secretary shall notify all committee members of their appointment and shall furnish to them a copy of all resolutions or orders assigning functions to such committees.
- D. The Secretary shall record all calls for meetings of the Board and shall notify all members of such meetings.

- E. The Secretary shall keep a record of the names of all members of the Board of Trustees, the dates of their appointments, and the dates of the expiration of their terms of office, and a file of all reports made by the committees of the Board.
- F. The Secretary shall keep a current and complete record and text of Board legislation which shall be updated on the Board's Website in a timely manner after Board approval. (3/13/03)
- G. The Secretary shall be custodian of the corporate seal and shall affix it to attest to the authenticity of the signature of any officer of the Board, or to the contractual authority of the President or of either Chancellor and the authenticity of the signature for the prosecution of routine activities of the office and approved programs and projects, or in other cases as provided by law or as authorized by the Board.
- H. The Secretary shall prepare materials in support of the agenda for each meeting of the Board.

Section 5. Appointed Officers of the Board

The Executive Secretary, Board Treasurer, and General Counsel, once appointed, shall serve at the pleasure of the Board.

- A. The Executive Secretary of the Board shall perform the duties of the office of Secretary and or assist the Secretary to the Board in performing his or her duties. The Executive Secretary shall work closely with other Board officers and the President in the development and production of the agenda and materials in support of the agenda for meetings of the Board. The Executive Secretary shall serve as the chief administrative officer of the Office of the Board of Trustees and, as such, shall be a full-time employee of the Board. The salary of the Executive Secretary shall be established by the Board Chair with concurrence of the Finance Committee. (3/13/03, 09/08/11)
- B. The Board Treasurer is the chief custodian of all funds held in the name of the Board of Trustees and is responsible for overseeing the issuance and sale of revenue bonds and other forms of financing, as allowed by statute and policy, on behalf of the Board of Trustees. Bank accounts for the University will be held in the name of the Board of Trustees, and signature authority for checks is vested in the Board Treasurer. The Board Treasurer is responsible for complying with various requirements of financing resolutions, oversight of investments and banking relationships, and coordination and development of annual financial and bondholders' reports. The Board Treasurer will recommend, as necessary, financial policies and procedures to insure compliance with Board and University policies and guidelines. The Board Treasurer has direct access to the Board and vice versa. (3/13/03)
Other responsibilities and duties of the Board Treasurer shall be specified by Board Legislation. The Board Treasurer shall be chosen from among the members of the staff of the University and shall work closely with other Board officers and the President. The President shall establish the Board Treasurer's salary with concurrence of the Finance Committee. In the event that the Board Treasurer is unable to perform prescribed duties as determined in the sole discretion of the Board Chair, the Board Chair is authorized to appoint an interim Board Treasurer subject to the ratification of the Board of Trustees at its next regularly scheduled meeting.
- C. The General Counsel is the principal legal adviser to the Board of Trustees, the President, ~~and~~ Board-appointed officers ~~and Chancellors~~. The General Counsel shall attend all meetings of the Board except when the Board stipulates otherwise and shall review all of its proceedings as to the legality of the Board's actions. The President shall assign other duties. The General Counsel shall work closely with other Board-appointed officers ~~and~~, the President, ~~and Chancellors~~. The General Counsel shall direct counsel at SIU's campuses and ensure that timely and effective legal

representation is provided to Southern Illinois University. The General Counsel's salary shall be established by the President with concurrence by the Finance Committee. (3/13/03)

Article III. Committees of the Board

Section 1. The Executive Committee

The Executive Committee shall consist of the Chair and of two other members of the Board elected at the first regular meeting following the third Monday in each January. The Executive Committee shall meet whenever the chair, or two members thereof, shall find it necessary for the transaction of any business which is urgent and cannot be postponed to a ~~regular~~ meeting of the full Board. If a quorum of the committee, two members, is present in the same location ~~or participates via video conference~~, the third member may participate via video or audio conference ~~telephone~~, subject to the Open Meetings Act. The committee may transact business providing a quorum is present. All trustees shall be given the same notice of the meeting that is sent to the members of the Executive Committee and any who wish may elect to participate in the meeting as nonvoting participants.

The Executive Committee functions as an instrument of the Board and shall possess all the powers of the Board when in session, provided that it shall not overrule, revise, or change the previous acts of the Board, or take from regular or special committees any business referred to them by the Board.

The Executive Committee shall make a written record of all its transactions and submit it to the Board at its next regular meeting, signed by all the members of the Executive Committee agreeing thereto. Such record shall thereupon be incorporated in the minutes of the Board as an integral part thereof.

Source: Article IV Bylaws of the University of Illinois Board of Trustees, July 21, 2011.

(12/08/11)

Section 2. Architecture and Design Committee

- A. The Architecture and Design Committee shall consist of not less than three members of the Board appointed by the Board Chair, who shall also designate one member as the Committee Chair. Members shall be appointed annually at the meeting when Board officers are elected, with vacancies to be filled by appointment by the Board Chair as they occur. The Committee shall be staffed through the Office of the President. The Chair of the Committee will call meetings as appropriate, with the Executive Secretary handling the scheduling and appropriate notices. (11/13/13)
- B. The Committee shall be concerned with capital projects as they affect the function and appearance of the campuses. Phases of capital projects requiring Board approval shall be reviewed by the Committee at each appropriate stage of planning and prior to presentation to the Board. Review shall include but not be limited to
 1. "Master planning" considerations related to campus function and appearance, such as project location, traffic, and similar factors;
 2. Processes and procedures for architect selection;
 3. External appearance of projects as conceived in renderings or schematics.
 4. Review and recommend to the Board guidelines for capital budgets. (3/13/03)

- C. As appropriate, the Committee shall offer comment in relation to its responsibilities during project development stages and when capital project items are presented to the Board.

Section 3. Finance Committee

Purpose: The committee shall be concerned with investments; financial reports submitted to and issued by the Board; external financing; and the planning and development of major policies related to operating budgets.

Authority: The Committee shall:

1. Approve general philosophies and strategies for investment practices;
2. Review investment reports;
3. Suggest improvements in financial reporting to the Board;
4. Represent the Board in preliminary discussions of and planning for issuance of revenue bonds and other external financing;
5. Review and recommend to the Board guidelines for the annual operating budgets, guidelines for salary administration, tuition increases, general student fees increases, and other policies related to major financial decisions; and
6. Review and approve the initial ~~appointment salary and compensation~~ and any subsequent salary and compensation changes, except for raises from salary pools established during budget development, for all Professional Staff receiving an annual salary of \$150,000 or more, all Board-appointed officers, all Administrative and Professional Staff Employees in the Office of the President, the Vice Chancellors at SIUC and SIUE, the Dean and Provost of the SIU School of Medicine, the Dean of the SIU School of Dental Medicine, ~~the Dean of the SIU School of Law~~, and the Dean of the SIU School of Pharmacy.

Composition: The Finance Committee shall consist of not less than three members of the Board appointed by the Board Chair, who shall also designate one member as the Committee Chair. Members shall be appointed annually at the meeting when Board officers are elected, with vacancies to be filled by appointment by the Board Chair as they occur. The Committee shall be staffed through the Office of the President. The Chair of the Committee will call meetings as appropriate, with the Executive Secretary handling the scheduling and appropriate notices.

(11/08/07, 03/22/12, 3/24/16)

Section 4. Academic Matters Committee

- A. The Academic Matters Committee shall consist of not less than three members of the Board appointed by the Board Chair, who shall also designate one member as the Committee Chair. Members shall be appointed annually at the meeting when Board officers are elected, with vacancies to be filled by appointment by the Board Chair as they occur. The Committee shall be staffed by the Office of the President. The Chair of the Committee will call meetings as appropriate, with the Executive Secretary handling the scheduling and appropriate notices. (11/13/13)
- B. The Committee will be responsible for reviewing and recommending to the Board on the following matters:

1. proposals for the establishment, allocation, and abolition of all educational units, and of curricula and degrees, except as authority for action on such proposals has been expressly delegated to the President;
 2. the annual RAMP Planning Documents, consisting of planning statements, a five-year program development schedule, reports on program reviews completed in the preceding year, and new program requests, program priorities requests, and other special requests;
 3. responses to the annual IBHE report on program reviews at public universities;
 4. proposals for honorary degrees and distinguished service awards.
- C. The Committee may also review other matters central to general academic concerns. (3/13/03)

Section 5. Special Committees

The Chair with Board approval may appoint special committees as needed. Each committee shall be automatically discharged at the end of the first regular meeting following the third Monday in each January unless the Board takes specific action to extend its life beyond that time. The Chair of the Board shall serve as an ex-officio member of all special Board committees. (3/13/03)

Section 6. Audit Committee

Purpose: The Audit Committee is responsible for assisting the Board of Trustees in fulfilling its responsibility for the safeguarding of assets and for the oversight of the quality and integrity of the accounting, reporting, and internal control practices of the University; the independent audit process; and the effectiveness of the University's procedures for monitoring compliance with appropriate laws and regulations, its code or codes of conduct, conflict of interest policies and its complaint reporting procedures. A copy of the Audit Committee Charter, which details the roles and responsibilities of the Audit Committee, is on file with the Executive Secretary of the Board.

Authority: The Committee shall:

1. Consider the quality of the annual financial report, review footnote disclosure, and review the results of on audit reports and findings.
2. Monitor management's handling of internal controls, including those established for financial information systems.
3. Oversee the effectiveness of systems for monitoring compliance with legal and regulatory requirements, review quarterly compliance reports, and report significant noncompliance to the Board's attention.
4. Monitor the Board's and Management's adherence to the institution's conflict-of-interest policy.
5. Evaluate the effectiveness of the internal audit function, review internal audit plans and quarterly audit progress reports.
6. Arrange special audits in exigent circumstances and with the written concurrence of at least two other board members.

Composition: The Audit Committee shall consist of not less than three members of the Board appointed by the Board Chair, who shall also designate one member as the Committee Chair. One of the members shall also serve on the Finance Committee. Members shall be appointed annually at the meeting when Board officers are elected, with vacancies to be filled by appointment by the Board Chair as they occur. The Committee shall be staffed through the Office of the President. Neither the President nor Treasurer

shall be members of the committee, but may, at the invitation of the Chair of the Audit Committee, attend each meeting. The Committee may employ outside advisors to assist it. The Chair of the Committee will call meetings as appropriate, with the Executive Secretary handling the scheduling and appropriate notices.

(11/08/07, 9/11/08)

Article IV. Chief Executive and Administrative Authority

Section 1. The President

The President shall be the chief executive and administrative authority of Southern Illinois University System and shall be selected by the Board. An affirmative vote of aAt least five (5) voting members~~one-half of the total membership~~ of the Board shall be required for the initial selection of the President or the termination of the President's services. The Board shall set that officer's compensation. The President shall serve at the pleasure of the Board. (3/13/03)

Section 2. The Chancellors ~~and Dean and Provost of the School of Medicine~~

The Chancellors ~~and Dean and Provost~~, reporting to the President and through that officer to the Board, shall be the chief ~~executive operating~~ officers of Southern Illinois University Carbondale, and Southern Illinois University Edwardsville, and the SIU School of Medicine, respectively, and shall be selected by the Board upon recommendation of the President. An affirmative vote of aAt least five (5) voting members~~one-half the total membership~~ of the Board shall be required for the initial selection of each ~~Chancellor position~~ or the termination of a Chancellor's~~each position's~~ services. The Board after receiving the recommendation of the President shall set the compensation of the Chancellors ~~and the Dean and Provost of the School of Medicine~~. The Chancellors ~~and the Dean and Provost~~ shall serve at the pleasure of the President and Board. (3/13/03, 3/24/16)

~~The reporting line for the Dean and Provost of the SIU School of Medicine shall be joint, with a primary reporting relationship to the SIU President and a secondary reporting relationship to the SIUC Chancellor.~~ (3/24/16)

Section 3. Board Meetings

The President and the Chancellors shall attend all Board meetings unless instructed to the contrary by the Board, and shall inform and advise the Board with respect to the operations of the University.

Section 4. Board Communications

The President shall serve as the channel of communication between the Board and all subordinate administrative officers and personnel of the respective sectors of the organization; and, in this connection, the President shall have direct access to the Board, consistent with such procedures as the Board shall declare. This does not preclude members of the Board from communicating with designated University administrators and staff as may be required to discharge their Board committee duties.

(3/13/03)

Section 5. Emergency Powers

In emergencies involving situations beyond the normal conditions of the University, the President shall, within the limits of available funds or unappropriated surplus, have the power to act with dispatch in matters involving the respective sectors of the organization. Any such actions, together with reasons therefore, shall be reported promptly to the Board.

Section 6. Employment

The President shall recommend to the Board, in accordance with Board policy, suitable persons for employment or appointment to administrative, instructional, research, and service positions within the sectors of the University and shall recommend to the Board the appointment of the persons selected. (3/13/03)

Article V: Board Legislation*Section 1. Classification of Board Legislation*

Legislation by the Board shall be classified as 1) *Bylaws*, 2) *Statutes*, 3) *Policies*, 4) other procedures~~Procedures~~ by which the Board operates. (3/13/03)

Section 2. Bylaws of the Board

Legislation concerning the organization, procedures, and functions of the Board of Trustees itself shall be classified as *Bylaws* of the Board.

Section 3. Statutes of the Board

Legislation concerning the broad administrative structure and purposes of the internal organization of the University shall be classified as *Statutes* of the Board.

Section 4. Policies of the Board

Legislation which provides governing or guiding principles concerning the internal operations of the university and administrative actions shall be classified as *Policies* of the Board. (3/13/03)

Section 5. Procedures of the Board

~~Legislation which is a~~ series of interrelated steps, written or otherwise that are taken to assist in implementing the Board's operational policy. (3/13/03)

Section 6. Amendment of Board Legislation

The *Bylaws*, *Statutes*, and *Policies* and accompanying procedures of the Board may be amended, deleted or newly proposed and the *Bylaws*, *Statutes*, and *Policies* may be adopted at any regular or special meeting of the Board. A notice of intent for any amendment, deletion or addition to the *Bylaws*, *Statutes*, and *Policies* shall be postmarked or sent via other means not less than ten calendar days prior to a meeting to the members of the Board of Trustees, except as otherwise permitted by these Bylaws

and subject to the Open Meetings Act. Notice may be included in the call for the meeting and shall be in writing and include the exact wording of the proposed legislation. (3/13/03)

Section 7. Policy Concerning Consultation

The Board, in general and whenever required shall send to appropriate University authority for comment and recommendation, any proposed Statutes and Policies of the Board with respect to the internal organization and operation of the University. This transmittal shall occur prior to final action by the Board. The Board, with respect to these matters, shall not be required to follow the recommendations. (3/13/03)

The Board shall require that the matters involving constituency interests in relevant campus matters include a report of constituency involvement for Board consideration. (3/13/03)

Section 8. Judicial Authority

The Board retains final judicial authority with respect to the interpretation and enforcement of the *Bylaws, Statutes, and Policies* of the Board and with respect to any controversy that may arise thereunder. It also may refuse jurisdiction when, in its opinion, the judgment of subordinate authority should be determinative. The Board may also withdraw any specific case from the jurisdiction of the President or of any other agency of the University when, in the opinion of the Board, such action will best serve the purposes of justice. (3/13/03)

Section 9. Intention of the Statutes and Policies

It is the intention of the *Statutes and Policies* to provide the broad governing principles and policies of the organization and operations of the University. (3/13/03)

The President is authorized in the *Statutes and Policies* to approve guidelines, regulations, and other statements which further implement the Board's *Statutes and Policies*. The President, as required by Board policy, will approve such guidelines, regulations, and statements developed under the authority of the Chancellors and the Dean and Provost of the SIU School of Medicine. (3/13/03)

Guidelines, regulations, and statements pertaining to the SIU School of Medicine will be developed under the authority of the Dean and Provost of the School of Medicine, and reviewed and approved jointly by the SIUC Chancellor and the SIU President. (3/24/16)

Article VI: Board Agenda Policy and Procedures

Section 1. Presentations by the President and Chancellors of Southern Illinois University

A. The Board Chair, President of Southern Illinois University, in consultation with the President of Southern Illinois University Board Chair, shall establish the agenda for each meeting of the Board. Trustees may provide recommendations of items to be included on the agenda for the Board Chair's consideration.

B. The Executive Secretary shall establish and publish deadlines for items for the Board agenda. (3/13/03)

Section 2. Appeals of Administrative Actions

The Board of Trustees is responsible to the people of the State of Illinois for the orderly functioning of the administrative units under its jurisdiction. Authority for the operation of these units is delegated, in large part, to administrative officers reporting either directly or indirectly to the Board. While any action of an administrative officer is reviewable by the Board on its own motion, procedures which guide Board involvement in the review of administrative actions are necessary.

The following policies and procedures on the review of administrative actions shall guide the Board and those persons seeking Board review of grievances:

- A. General policy: A grievance, for the purposes of this policy, is defined as a formalized disagreement between a faculty or staff member and a University officer or officers regarding a decision of such officer(s) which affects the faculty member or staff member individually. It is the policy of the Board of Trustees to review only those administrative decisions resulting in grievances which do not involve questions of expert academic judgment or discretionary managerial judgment but which do involve important policy issues, or which raise serious questions regarding the integrity of the decision-making process. (7/97, 4/01)
- B. Preliminary Review: With regard to grievance appeals the President shall have two major responsibilities: to review each application for appeal filed with the Executive Secretary of the Board, in accordance with the procedures enumerated below; and, after a review of applications for appeal, case summaries, and written arguments, to identify those grievances which are appropriate for review of the full Board.
- C. Initiation of the Appeal Process: A grievant must file an application for appeal, a case summary, and arguments with the Executive Secretary of the Board within 30 calendar days after the grievant has received notice of the final administrative action which is the subject of the appeal. Failure to file within the 30-day period may cause an immediate dismissal of the application by the President. (3/13/03)
 1. The application for appeal shall state:
 - a. the name, address, and telephone number of the grievant and the applicant's attorney, if any;
 - b. the decision sought to be appealed and its date;
 - c. a showing that all appropriate administrative channels below the level of the President have been utilized and that the decision sought to be appealed is the final decision of the highest University officer authorized to make that decision. (3/13/03)
 2. Each case summary submitted shall contain a concise statement of facts (as perceived by the party) relevant to the grievance, a listing of issues which the party believes the Board should consider, and a statement regarding the remedy or remedies sought by the party. Such case summaries shall not exceed the equivalent of five single-spaced typewritten pages in length.
 3. Written arguments submitted by each party shall address the issue of whether the grievance is one appropriate for review by the Board and the merits of the underlying grievance. Written arguments of each party shall not exceed eight single-spaced typewritten pages. (3/13/03)
 4. Written documents which support the contentions of the parties may be submitted along with the case summaries and arguments. Such additional material

shall be clearly labeled and bound separately from the case summaries and written arguments.

5. Upon the receipt of the application for appeal, case summary, and arguments of the grievant, the Executive Secretary shall acknowledge receipt and transmit copies of these materials to the appropriate University officer(s).
- D. University Answer: Within 30 calendar days of the transmission of the grievant's application for appeal, a case summary, and written arguments, the University officer(s) involved shall submit to the Executive Secretary a case summary and written arguments, as described in paragraphs C-2 and 3 above, and a copy of the transcript of testimony, if one exists. Supporting written materials, as described in C-4 above, shall be submitted at the same time. The Executive Secretary shall acknowledge receipt of these materials and shall transmit a copy to the grievant.
- E. Consideration by the President: The Executive Secretary, upon the timely receipt of the materials described in paragraphs C and D above, shall transmit copies of such materials to the President, who shall review the application for appeal, the case summaries, and the written arguments. The President may, in that officer's discretion, ask that the grievant submit a reply to the University's answer. A copy of such reply shall be transmitted to the University upon receipt. The President may also request any additional information which is deemed necessary.
 1. The President shall consider whether the grievant has exhausted all appropriate avenues for resolution of the grievance within the administrative unit involved and whether the matter involves a grievance as defined above; and shall also consider any of the following as appropriate in the President's judgment:
 - a. important policy issues - to be determined by the Board of Trustees;
 - b. questions regarding the integrity of the decision-making process - involves questions about the fairness of the procedures followed in arriving at a decision, the proper exercise of authority by individuals, and the proper delegation of authority;
 - c. termination of employment - means the involuntary severance of an employment relationship by the University including termination of a tenured faculty member, the award of a terminal contract to a continuing appointee, the termination of a term or continuing appointee before the end of a previously agreed to appointment period. (3/13/03)
The phrase "termination of employment" does not include expiration of a term appointment, the non-renewal of a term appointment, the termination of a probationary Civil Service employee, or the termination of a conditional appointment if the stated conditions have not been met;
 - d. involuntary separation of a student from one of the Universities for non-academic reasons - includes those sanctions specified in the Student Conduct Code, SIUC and specified in the Student Rights and Conduct Code, SIUE. The phrase does not include those sanctions imposed by reason of failure to meet established academic conduct or performance standards of a school, college, or other academic area of the University.
 2. The President shall, in addition, consider whether the grievance is based on either or both of the following:
 - a. questions of expert academic judgment - questions, the answers to which can only be legitimately provided by experts within a particular academic discipline. Although questions of qualification for promotion and tenure

- often involve "questions of expert academic judgment" and would, therefore, be excluded from Board review on that basis, the question of whether or not to award tenure often involves termination as described in 1-c above and might be appropriate for Board review under that section of the policy.
- b. questions of discretionary managerial judgment - these questions, the answers to which are reserved to the Chancellors by Board of Trustees policy.
3. However, the presence or absence of any of these criteria shall not be determinative of the President's recommendation. Within 30 calendar days of the President's receipt of the case summaries and arguments of both parties and any other information requested, the President shall recommend that the Board grant or refuse the application for appeal. The President's recommendation shall be embodied in a written report which shall include a summary of the major elements of the case and a statement of the reasons for the President's recommendation. The Executive Secretary shall cause the parties to be provided a copy of this report.
 4. A recommendation by the President that the application for appeal be granted and that the matter be considered by the Board of Trustees implies neither agreement nor disagreement with either party's position, but instead is an indication that the President views the matter as appropriate for consideration by the full Board.
- F. Review of the Application for Appeal by the Board: The report of the President recommending refusal of an application for appeal shall be transmitted to the Board by the Executive Secretary. Unless the Board, at its first regularly scheduled meeting at least 10 days after the report is received, chooses by a majority vote to grant the application, in spite of the absence of a positive recommendation by the President, the application for appeal shall be deemed to have been denied, and the action which is the subject of the grievance shall stand.
1. In those cases in which the President has recommended that the matter be considered by the full Board, the application for appeal shall be scheduled for the Board's consideration. Those materials reviewed by the President shall be appended to the president's report and transmitted by the Executive Secretary to the Board for its review at least 10 calendar days in advance of the meeting at which the application for appeal is to be considered. Based upon the written materials submitted to the Board by the parties, the Board shall, by a majority vote, either grant or deny the application for appeal. If the application is denied, the administrative action which is the subject of the grievance shall stand and the Executive Secretary shall so inform the parties.
 2. If the application for appeal is granted, the Board may then proceed to consider the appeal or defer consideration until the next regularly scheduled meeting of the Board. Oral presentations will not be made by the parties unless requested by the Board; however, the parties may respond to the questions of individual Board members.
- G. President or Board Staff: Appeals by Administrative/Professional Staff of the Board or the President shall follow the procedures set forth in subsections C and D as nearly as may be, but they are not subject to preliminary review. The full record shall be transmitted to the Board with the first regular 10-day agenda mailing after the record is complete. Any Board member may request that further information be furnished by mail or provided at the subsequent meeting. The full Board shall decide such appeals using such procedures as it

shall deem just in the particular circumstances. Appeals by Civil Service Staff of the Board or President shall follow local civil service grievance procedures before proceeding in the same manner set forth above.

- H. Dispositions by the Board: The Board may take any one of the following actions in regard to an appeal:
1. reverse the administrative action;
 2. affirm the administrative action;
 3. modify the administrative action;
 4. remand the matter to the University or administrative unit involved for additional proceedings as directed by the Board.

The Executive Secretary, upon advice of General Counsel, following the Board's action, shall promptly draft a memorandum sufficient to effect the Board's action and send this memorandum to the appellant and to University officer(s) with an interest in the disposition. (3/13/03)

Section 3. Other Presentations

Public Comment and Questions:

1. Regular Board Meetings
 - a. At regular Board meetings, thirty (30) minutes will be reserved to receive comments or questions from members of the public and employees of the University. This will occur after reports from the Committee, the President, and the Chancellors have been received and before voting on the matters on the agenda. The Chair may establish the time to be allotted for each speaker. In any event, each individual's comments shall not exceed five (5) minutes unless otherwise permitted by the Chair. ~~Speaker's comments or questions should not exceed five (5) minutes.~~
 - b. Persons making requests to speak pursuant to VI Bylaws 3, ~~1.c-A~~ shall be given priority. Comments or questions submitted in writing are encouraged. Priority will be given to the earliest requests. The Executive Secretary of the Board may, in his or her discretion, decline to schedule frequent or repetitive speakers in order to give others an opportunity to speak.
 - c. At the Board meeting, persons wishing to speak shall contact the Executive Secretary of the Board. The Executive Secretary of the Board shall maintain a roster of those seeking to speak and shall call the speakers in order.
 - d. Per the statute's direction, comments and questions are to be directed only to the Board. Comments and questions to University personnel may be directed to them at any time during normal working hours.
2. Special Board Meetings
 - a. At the beginning of the meeting, the Board Chair will announce the duration of the comment/question segment and when in the meeting it will occur.
 - b. Persons wishing to speak shall contact the Executive Secretary of the Board at the beginning of the meeting.
3. The Board Chair may recognize public officials or their representatives to comment or question at any time.
4. The Chair may permit persons or spokespersons of advisory or other groups to address the Board, without prior arrangement, at any time during regular or special Board meetings.

5. The Board Chair may decline to allow persons who violate this Bylaw or ignore standards of civility to speak. The Board, or the Board Chair, may alter these procedures provided any change complies with the statutory requirements. (12/14/00, 3/13/03)
6. Procedures for application to be on agenda
 - a. A fully completed written application to have an item placed on the Board's agenda for a particular meeting must be filed with the President of Southern Illinois University at least 14 days before the meeting.
 - b. For organizations of faculty, staff, and students, the application will contain
 1. the name of the group;
 2. if it is not a group provided for in University regulations, a description of the composition of the group, the number of its membership, the names and addresses of its officers, and a brief statement of its purpose;
 3. a statement of the efforts of the group to present the matters to appropriate administrative authorities internal to the University and the result of these efforts;
 4. a summary of the matter to be presented to the Board;
 5. any supporting information the applicant desires the Board to have for study;
 6. whether or not oral presentation is desired and, if so, by whom and how much time is ~~requested~~~~estimated to be required~~ therefore;
 7. the name, address, and telephone number of the contact person for the group;
 8. the signature of a responsible officer of the group and that officer's name, address, and telephone number;
 9. the date of the meeting at which the applicant desires to present the matter and, if possible, an alternate date.
 - c. For individuals or unorganized groups of persons from either the University community or the general public the application will contain:
 1. the name of the individual or of each member of the group;
 2. the address and telephone number of the applicant;
 3. a statement of the efforts of the individual to present the matters to appropriate administrative authorities internal to the University and the result of these efforts;
 4. a summary of the matter to be presented to the Board;
 5. any supporting information the applicant desires the Board to have for study;
 6. whether or not oral presentation is desired, and how much time is ~~requested~~~~estimated to be required~~ therefore. (If the item is an application of several individuals, the name of the spokesperson should be indicated.);
 7. the signature of the individual or individuals, or spokesperson;
 8. the date of the meeting at which the applicant desires to present the matter and, if possible, an alternate date.
 9. several individuals may join in one application, if they desire.
 - d. The President may take one or more of the following actions:
 1. grant the application and place the item on the agenda;
 2. deny the application;
 3. defer action on the application in favor of a future meeting or for further study or information. This may include referral of the application to an appropriate internal agency or officer of the University for consideration when these channels have not been used prior to application or when the President believes this action would be effective; (3/13/03)

4. grant or deny the request for oral submission with or without a time limit.
- e. Notice, Appeal, and Reapplication
 1. Notice: The President shall give notice mailed within tenfive business days after receipt of the application of that officer's action on the application. The notice shall be mailed to the person named in the application as the contact person or spokesperson. (3/13/03)
 2. Appeal:
 - a. the applicant may appeal the decision of the President to the Chair of the Board (or Vice Chair, in the Chair's absence) by an application in writing stating the reasons for the appeal. Such appeal must be received by the Executive Secretary within seven days of applicant's receipt of the President's notice.
 - b. the Chair may take any action the President could have taken or may refer the matter to the Board for decision;
 - c. notice of the action by the Chair may be given by that officer or, at the Chair's request, by the President.
 - f. Reapplication: Applicant may reapply without prejudice from former action.

Article VII. Office of the Board of Trustees

The Office of the Board of Trustees is established, and is administered by the Executive Secretary of the Board of Trustees. The Office of the Board of Trustees shall be the official repository for all records of the Board of Trustees which document its actions and activities.

Article VIII. The Seal of the Board of Trustees

The following is the Official Seal of the Board of Trustees of Southern Illinois University:



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AMENDMENTS TO BOARD POLICIES

Section 2: Faculty and Staff Services

A. *Definitions*

1. Academic Year: The nine-month period referenced in employment contracts for academic year appointees, the specific dates of which are determined by the Chancellor of SIUC or SIUE.
2. Board: The Board of Trustees of Southern Illinois University.
3. Civil Service Employee: Any employee not exempt from coverage by the State Universities Civil Service System.
4. Continuing Appointment: A continuing appointment is one which is automatically renewed each year unless the appointee is given notice as specified in the appropriate personnel policies. All continuing appointees are subject to annual adjustments in salary and other conditions of employment.
5. Employee: Any person whose name appears on a University payroll, except student appointees and certain fellowships/traineeships that require past, present or future services to the University or non-University employer. (9/11/08)
6. Employment Administration: The appointment, employment, work load, reassignment, promotion, demotion, salary adjustment, space assignment, tenure, termination, and all other terms and conditions of employment for employees under an executive officer.
7. Executive Officer: The President acting only as to employees under his or her supervisory authority. (3/13/03)
8. Faculty: All persons holding academic rank.
9. Fiscal Year: July 1 through June 30.
10. Assistantships:
 - a. Undergraduate Assistantship: A position held by a duly registered undergraduate student appointed part-time in a paraprofessional endeavor related to a career/discipline and having contact hours with a faculty member or professional staff member, and registered in sufficient course work to achieve exemption from the State Universities Civil Service System.

- b. Graduate Assistantship: A position held by a duly registered graduate student appointed part-time in professional or semi-professional endeavor and duly registered in sufficient course work to achieve exemption from the State Universities Civil Service System. This classification does not include Fellows who are assigned no specific duties.
(7/11/02)
- 11. Professional Staff: The principal administrative appointees as determined by the Merit Board governing the State Universities Civil Service System.
- 12. Student Appointees: Student workers and undergraduate and graduate assistants.
(7/11/02)
- 13. Student Worker: A person appointed part-time and duly registered as a student for sufficient course work to achieve exemption from the State Universities Civil Service System.
- 14. Tenured Appointment: A tenured appointment signifies the permanent holding of an academic position of employment as governed by Board and University policies. Tenure applies only to a basic academic year appointment. A tenured faculty member's employment contract is subject, however, to annual adjustments in salary, rank, or conditions of employment, and to generally applicable amendments to personnel policies of Southern Illinois University or SIUC (~~including those of the SIU School of Medicine~~) or SIUE. Tenure shall be awarded only by the positive action of the Board of Trustees. An individual's tenure within Southern Illinois University shall be held in an academic unit or units at either Southern Illinois University Carbondale or Southern Illinois University Edwardsville as specified by each tenure document. (3/13/03, 3/24/16)
- 15. Term Appointments: A term appointment is employment for a specified period of time. Term appointments may be renewed; however, reappointment to such a position creates no right to subsequent employment or presumption of a right to subsequent employment.
- 16. Termination of Employment: The interruption for cause of a tenured or untenured continuing or term appointment or Civil Service appointment.

B. *Appointment to Positions and Position Approval*

- 1. Appointments to Positions of Employment
 - a. All appointments to positions of employment shall be made in the name of the Board as the employer.
 - b. All appointments are subject to applicable federal and state laws. All supervisors of other employees shall keep themselves informed of the currently applicable laws. Adherence to both the letter and the spirit of all civil rights laws is required.
 - c. No person who is related within the third degree of consanguinity or is the spouse, son-in-law or daughter-in-law of a current member of the Board shall be appointed to a position of employment within three reporting levels of the President. This limitation reaches the Dean and equivalent levels. Relatives within the scope of this policy include parents, siblings, grandparents, aunts, uncles, nieces, nephews, and offspring, including adoptees. (7/97)
- 2. Creation of Positions and Approval or Ratification of Appointments, Title Changes, Tenure, and Leaves

- a. The Board of Trustees shall approve the creation and appointment of a position of employment reporting directly to it. (3/13/03)
- b. Prior to its public announcement, the Board of Trustees shall approve a position of employment created by the President which is within two reporting levels of the President, but which is neither under the jurisdiction of a Chancellor nor a part-time, term, Civil Service or student appointment. The appointment to any such position is tentative pending ratification by the Board. If a search waiver request is generated or initiated by the President, such search waiver must be reviewed and approved by the respective equal opportunity office at the campus that will otherwise process the position's appointment. In addition, such search waiver request generated or initiated by the President must be signed, or otherwise approved in writing, by the Chair of the Board of Trustees or Trustee designated by the Chair. (3/13/03, (12/08/11)
- c. Upon recommendation for approval by the Finance Committee, Board of Trustees approval shall be obtained prior to the appointment of professional staff receiving an annual salary of \$150,000 or more. The authority of the Finance Committee is retained to recommend approval of all Board appointed officers, all professional staff in the Office of the President, the Vice Chancellors at SIUC and SIUE, the Dean and Provost of the School of Medicine, ~~the Dean of the SIU School of Law,~~ the Dean of the SIU School of Dental Medicine, and the Dean of the SIU School of Pharmacy. (12/08/11, (3/24/16)
- d. Upon recommendation for approval by the Finance Committee, Board of Trustees approval shall be obtained prior to increasing the annual salary of professional staff to \$150,000 or more. The authority of the Finance Committee is retained to recommend approval of all increases for all Board appointed officers, all professional staff in the Office of the President, the Vice Chancellors at SIUC and SIUE, the Dean and Provost of the School of Medicine, ~~the Dean of the SIU School of Law,~~ the Dean of the SIU School of Dental Medicine, and the Dean of the SIU School of Pharmacy, except for annual raises from salary pools established during budget development. (12/08/11, (3/24/16)
- e. The President shall approve prior to its public announcement a position of employment created by the Chancellor which is within two reporting levels of a Chancellor or which reports directly to a Vice Chancellor, but is not a part-time, term, Civil Service or student appointment. The appointment to any such position is tentative pending ratification by the President, and by the Board if required under h. (3/13/03)
- f. The Chancellors have delegated authority to take final action of employment administration for SIUC and SIUE employees except as otherwise provided by Board policy. The President has delegated authority to take final action on employment administration for employees of the Office of the President except as otherwise provided by Board policy. (3/13/03)
- g. The Board of Trustees shall approve prior to its public announcement the title change in a position of employment which is changed by the President within two reporting levels of the President. The President shall approve prior to its public announcement the title change in a position of employment which is changed by a Chancellor within two reporting levels of a Chancellor or which

reports directly to a Vice Chancellor. The change in title is tentative pending ratification by the President and the Board. (3/13/03)

- h. The following personnel actions are also tentative pending ratification by the Board:
 - 1. initial appointments of faculty to tenured and tenure track positions;
 - 2. promotions of tenured and tenure track faculty;
 - 3. the grant of academic tenure;
 - 4. initial appointments and promotions of professional staff;
 - 5. the grant of a leave with pay.
(3/13/03)
- i. A tentative appointment is an appointment made by an executive officer pending ratification by the Board or the President or both. A tentative appointment will expire if it has not been ratified, as required, as of the close of the day of the second Board meeting following the inception of the appointment, unless extraordinary circumstances have been demonstrated to and certified by the President. No reappointment of the same individual may then be made without prior Board approval, unless extraordinary circumstances have been demonstrated to and certified by the President.

C. *Conditions of Employment*

- 1. Documents describing conditions of employment and appointment:
 - a. Civil Service Employees. The general conditions of employment of Civil Service personnel are as set forth in the following documents:
 - 1. the State Universities Civil Service System Statute;
 - 2. the Rules of the State Universities Civil Service System as approved by the Merit Board;
 - 3. the Civil Service Personnel Policies promulgated by Chief Campus Personnel officer and approved by the Chancellor; (3/13/03)
 - 4. any applicable collective bargaining contract as filed with the Board of Trustees. (3/13/03)
 - b. Student Appointees. The general conditions of appointment of student appointees are as set forth in the State Universities Civil Service System *Statute and Rules* and in the Student Appointee Personnel Policies promulgated and approved by the executive officer to whom the appointee reports.
 - c. Faculty and Professional Staff. The general conditions of employment of faculty and professional staff are as set forth in the Faculty and Professional Staff Personnel Policies promulgated by the chief academic officer and or the chief campus personnel officer and approved by the Chancellor. ~~In the case of medical school faculty and staff, these policies include those promulgated by the medical school.~~ These policies may be promulgated in a single document or as two separate documents. These policies do not apply to individuals holding only restricted term appointments for non-credit activities, under which the appointee is not otherwise employed as a faculty or staff member within any unit of the University and assumes no obligation to perform services for the University except those related to the specific non-credit activity or event for which the restricted term appointment is made. For short term, non-credit activities, the restricted term appointment must be used in lieu of a purchase

requisition for services, shall provide no expectation of reappointment and shall in no circumstances exceed three months in length. The following distinctions shall be maintained between provisions for faculty and for professional staff.

(2/28/07), (3/24/16)

1. Only faculty may become eligible for sabbatical leaves.
 2. Only faculty may become eligible for tenured appointments.
 3. The general conditions of employment of faculty are also as set forth in any applicable collective bargaining contract as filed with the Chancellor. (3/13/03)
 4. The usual faculty contract shall be for the academic year, and shall carry with it the obligation to perform ancillary duties, such as syllabus development, grading, and student advisement, which may require actions just before or after the calendar dates of academic terms.
 5. Faculty shall have the right and duty to participate in the formulation of academic policy affecting the performance of their duties, both by direct participation within their academic unit and through their elected representatives to the Faculty Senate and Graduate Council. (3/13/03)
- d. Personnel policies requiring the President's approval shall be filed with the President at least two weeks prior to their effective date. Each Chancellor is authorized to develop and approve personnel policies affecting employees under that executive officer's supervisory authority which are not inconsistent with the provisions of this chapter (Chapter 2, Faculty and Staff Service) or with personnel policies approved by the President and which do not otherwise require Board of Trustees or President approval. ~~In the case of personnel policies associated with SIU School of Medicine, the policies are developed under authority of the Dean and Provost of SIU School of Medicine, with final approval granted by the SIU President and the SIUC Chancellor.~~ (3/24/16)
- e. The Board has the authority to declare a fiscal emergency and to provide specific direction to cope with such emergency. (3/13/03)
1. The Board shall determine that a fiscal emergency exists and assess the extent of that emergency. (3/13/03)
 2. The Board may recognize a fiscal emergency ranging from a temporary financial crisis to a long-term loss of resources. (3/13/03)
 - a. A short term fiscal emergency is the condition of financial necessity, which results when a decline in financial support is such as to require a reduction within the fiscal year in the personal services budget exceeding that which may be accomplished by attrition or non-renewal of term positions or other such measures after all workable reductions in support and operational costs have been made.
 - b. A long-term fiscal emergency is the condition of financial exigency, which results when an imminent financial crisis will require long-term programmatic reductions and termination of tenured faculty.
- f. The Board of Trustees will consider a declaration of fiscal emergency for either institution or for the University when such a proposal from the President is placed on the Board agenda. (3/13/03)

1. Representatives of the concerned SIUC or SIUE constituencies shall be consulted as far in advance as possible and continuously involved in making the decision to ask that the Board declare a condition of fiscal emergency.
2. A matter proposing the declaration of a fiscal emergency and approval of a plan developed to deal with that emergency shall contain the following information:
 - a. A description of the fiscal situation which makes the action advisable.
 - b. A description of specific economy measures, such as the reduction of support costs, freezing of vacancies, non-renewal of term positions, and the like, which have already been invoked in an effort to deal with the situation.
 - c. A description of the proposed action.
 - d. An explanation of how the proposed scope and manner of execution of the proposed measures are proportional to the fiscal emergency and will cause the least possible disruption of the educational process and will inflict minimal hardship on employees.
 - e. An indication of how employees will be notified of the measures to be implemented by the proposed action and the method and period of notice to apply before that implementation.
 - f. A specification of the exemptions from the proposed action, if any, which will be required to safeguard the campuses and the conduct of uninterrupted activity if the proposed action is authorized, and an indication that the proposal otherwise has general application across the University employment spectrum, including administrative personnel.
 - g. A report on the manner in which the constituencies have had an opportunity both to review the situation and the proposed action and to advise the executive officer.
 - h. An indication of how the proposed action will apply to Civil Service employees in terms of established Civil Service Rules and Regulations.
- g. The Board will authorize actions to adjust University operations to the limitations of a declared fiscal emergency.
 1. The Board must be satisfied that all reasonably possible economic measures have been taken before authorizing a reduction in personnel services.
 2. The Board will authorize procedures commensurate with the magnitude of the fiscal emergency. Such procedures may include but are not limited to measures such as invoking a mandatory leave without pay for all employees in a declared financial necessity situation or such measures as long-term programmatic reductions requiring termination of appointment for employees with and without tenure in a declared financial exigency situation. Such procedures will be open to review and comment by administration and constituency bodies.

3. In a fiscal emergency situation, if budget reductions across-the-board are mandated by the Board, each basic academic or service unit will be involved in distributing its specific program and personnel changes.
 4. In a financial exigency situation, if budget reductions mandated by the Board are to be made programmatically, the administration will involve an appropriate faculty or constituency body in determining where within the overall academic or other program termination of appointments may occur.
- h. Any actions affecting an institution resulting from a declaration of fiscal emergency shall recognize the personnel policies of that institution so far as they are not in conflict with the fiscal procedures approved to cope with the emergency.
 - i. A declaration of fiscal emergency will be in effect only during the fiscal year for which it is declared.
 - j. Employees who receive notices that their appointments are to be terminated or who are placed into a leave of absence status because of a fiscal emergency shall have the right to appeal through appropriate SIUC or SIUE grievance procedures.
 - k. Pursuant to 2 *Policies* of the Board C.1.c.3), the basic term of faculty appointment remains the academic year, and individual contract renewals which reduce the period of employment to not less than an academic year will continue to be at administrative discretion.
2. All employees shall fully comply with all
 - a. applicable State and Federal laws;
 - b. policies, regulations, and decisions of the Board of Trustees, and as amended; (3/13/03)
 - c. policies, guidelines, regulations, and decisions promulgated by the President, or Chancellor on his or her respective campus, ~~or the Dean and Provost of the SIU School of Medicine~~ or the executive officer to whom the employee reports, as amended. (3/13/03), (3/24/16)

Section 3: Student Regulations and Policies**C. *Student Rights and Conduct Policy***

1. *General*: Students enrolled in public institutions of higher education are entitled to the same First Amendment freedoms of association, speech and assembly, and press that they hold as citizens. Free discourse lies at the heart of the University's purpose, and the University remains concerned that an atmosphere conducive to reasoned pursuits of intellectual objectives be maintained at all times. Responsible intellectual inquiry requires that there be a respect for individual persons and both public and private properties throughout the conduct of all forms of discourse. To this end, the following policy is adopted.
2. *Southern Illinois University at Carbondale and Southern Illinois University at Edwardsville*
 - a. Each Chancellor is hereby authorized to develop regulations for SIUC or SIUE dealing with student rights and conduct. ~~For the SIU School of Medicine, the SIUC Chancellor and Dean and Provost are to jointly develop these regulations.~~
 - b. Such regulations and any amendments thereto shall become effective when approved by the President.
 - c. Such regulations shall provide specific recognition of basic student rights in the institutional context; shall for the protection of students clarify the distinction between institutional conduct standards and those established by civil and criminal statutes; shall specify non-acceptable activities for students aimed at preserving the welfare of the institutional community and the protection of its population and the sanctions which may be imposed in the name of the University for commission of such non-acceptable activities; shall provide for the bringing of complaints regarding activities, for procedures for assessing such complaints, and for due process in determining whether violations of any standards have occurred; and shall provide for an appeal procedure to be available to those who wish to challenge the judgment arrived at by such established procedures.
3. *Separation of Students*: Separation of a student from the University for academic or nonacademic reasons is the responsibility of the Chief Officer of either Academic Affairs or Student Affairs or designee ~~on the Carbondale, Edwardsville or Springfield campuses.~~ Any nonacademic separation may be appealed to the appropriate entity as designated by campus policies. (3/13/03), (3/24/16)

Section 3: Student Regulations and Policies**F. *Student Constituencies and Recognized Student Organizations***

1. Each Chancellor is authorized to develop regulations for the campus dealing with student constituency bodies and recognized student organizations. ~~For the SIU School of Medicine, the SIUC Chancellor and Dean and Provost are to jointly develop these regulations.~~
2. Such regulations and any amendments thereto shall become effective when approved by the President.
3. The regulations shall establish procedures by which the Chancellor grants recognition to student constituency bodies of SIUC or SIUE. The student constituency bodies shall be the official organization designated to represent students in matters pertaining to student welfare, student activities, student participation in campus affairs, student participation in institutional planning and administration, and student opinion. The student constituency bodies shall make recommendations in writing to the chief officer for student affairs concerning the distribution each fiscal year of student welfare and activity funds. Student constituency bodies shall be responsible for reviewing and recommending disposition of requests for recognition of student organizations.
4. The regulations shall establish the procedures by which the Chancellor or that officer's designee identifies an organization as a recognized student organization. Recognized student organizations are authorized to represent student groups in their interactions with the student constituency bodies. Organized student groups must be recognized in order to receive allocations of funds generated by student welfare and activity fees recommended by the student constituency bodies.
5. No student constituency body or recognized student organization shall be authorized unless it adheres to all appropriate federal or state laws concerning nondiscrimination and equal opportunity; membership shall be limited to students officially affiliated with the SIUC or SIUE and to spouses and dependents of such students.

(3/24/16)

Section 5: Financial and Administrative Affairs*A. Budgets*

1. General Comment. The Board of Trustees shall establish basic financial policies and be involved in strategies as they relate to financial support of operations, programmatic directions, and capital maintenance and development of Southern Illinois University. (3/13/03)
2. Annual Budget Requests to the Illinois Board of Higher Education. The President, working with the Chancellors, ~~and the Dean and Provost of the School of Medicine,~~ shall develop specific budget requests for SIUC, SIUE, ~~SIU School of Medicine~~ and for the Office of the President for approval by the Board of Trustees and for submittal to the Illinois Board of Higher Education. (3/13/03), (3/24/16), (12/13/18)
3. Annual Budget for Operations. The annual budget for operations will be developed by the Chancellors for SIUC and SIUE ~~and for the SIU School of Medicine by the Dean and Provost~~ under the direction of the President and shall be submitted to the Board for approval. Budget development will take into consideration state appropriations and other revenue expectations; spending priorities and salary increase plans which will be approved by the Board. (3/13/03), (3/24/16), (12/13/18)

Section 5: Financial and Administrative Affairs**F. *Records Management Program***

1. Office of the Board of Trustees, the Office of the President, SIUC (~~including the SIU School of Medicine~~) and SIUE shall have a records management program which will provide for the maintenance of records in an efficient and orderly manner and for the discarding of records no longer needed. Such program will comply with all state and federal regulations.
2. The details of the programs established will include those general guidelines herein established, and the program will become effective when submitted in writing to and approved by the President.
3. Each program will include consideration of the following:
 - a. Retention Schedules
 1. Legal constraints
 2. Operational needs
 3. Archival value
 - b. Storage and Retrieval
 1. Filing systems
 2. Medium
 - a. Paper
 - b. Microfilm
 - c. Computer storage
 - d. Microfiche
 - c. Designation of individual responsible for the program
 - d. Provisions for appropriate confidentiality of records
 - e. Provision for identification of and special care of records vital to the continuation of operations in the event of disaster.

(3/24/16)

Section 5: Financial and Administrative Affairs*L. Trademark Policy*

1. The trademarks, service marks, logos, insignias, seals, designs, symbols, trade names, slogans, and logotypes developed by or associated with Southern Illinois University and any campus or unit of Southern Illinois University, hereinafter "SIU marks", whether registered or unregistered for federal and state trademark protection, shall be owned and controlled by the Board of Trustees of Southern Illinois University. All applications for registration of SIU marks pursuant to federal or state law shall be filed by the Office of General Counsel, at the request of the President or a Chancellor, in the name of and on behalf of the Board of Trustees of Southern Illinois University. Records of such applications shall be maintained in the Office of General Counsel and in a campus office designated by the Chancellor.
2. Any and all private or commercial uses of SIU marks by any person, group, association, corporation, institution, or other entity, including University Related Organizations, shall require the written consent and authorization by the Board of Trustees. For commercial uses, license agreements approved as to legal form by the Office of General Counsel and naming the Board of Trustees of Southern Illinois University as Licensor, shall be executed on behalf of the Board of Trustees by the Chancellors. Royalties received from such licenses shall be retained at the campus level for uses determined by each Chancellor.
3. Appropriate legal actions on behalf of the Board of Trustees to protect SIU marks from misappropriation and infringement by others shall be undertaken by the Office of General Counsel.
4. Each Chancellor ~~and the Dean and Provost of the SIU School of Medicine~~ is authorized to develop administrative regulations, policies, and procedural guidelines for the institutional use of respective SIU marks on the campus and for the commercial licensing of the SIU marks. Such regulations, policies, and guidelines shall identify the campus office(s) or official(s) responsible for overseeing administration and licensing of the SIU marks, serve to promote appropriate use of the SIU marks, and become effective when approved by the President.
5. A Chancellor may, with approval of the President, delegate full or partial authority created under this policy to a designated senior administrator as appropriate, including but not limited to the Dean of the School of Medicine.
(11/08/07), (07/24/14), (3/24/16)

Section 6: University Property and Physical Facilities

B. *Physical Facilities*

1. Fixed Improvements

- a. **Project Approval:** The Board of Trustees shall consider for approval all projects for fixed improvements forwarded to it by the Architecture and Design Committee and all projects having an aggregate budget of \$500,000 or more. For such projects, the selection and employment of each major design consultant, shall be in accordance with the Architectural, Engineering and Land Surveying Qualifications Based Section Act and with University guidelines promulgated by the President. Project plans and specifications and the details shall be reviewed by an architect retained on behalf of the Board. The Board shall receive the bids and award all contracts therefore. Fixed improvements as herein used includes but is not limited to the construction of buildings or other structures affixed to land, rehabilitation or remodeling, fixed equipment, and landscaping, whether done by University forces or by contract or by any combination thereof. (9/14/00, 3/13/03, 2/12/09)
- b. **Superintendence of Construction:** After any contract shall have been awarded for the construction of a new building, or for rehabilitation or remodeling projects, supervision of such construction or projects shall be the responsibility of the respective Chancellor as the agent of the Board.
- c. **Projects in the interest of the Board:** From time to time, fixed improvement projects to be located on property under the jurisdiction of the Board of Trustees will be accomplished by another governmental agency, a foundation, or group. After such project is recommended by the Architecture and Design Committee and approved by the Board of Trustees, the board will be informed of the subsequent bidding process and award of contracts. (9/14/00)

2. Policy for Naming Physical Components of the University

- a. **Southern Illinois University Policy**
 1. The Board of Trustees reserves the right to name, or rename, all buildings, structures or facilities, or discrete wings or additions to structures, and all streets, drives, playfields, lakes, and other areas external to structures and belonging to the University and under the control of the Board of Trustees, either Southern Illinois University at Carbondale or Southern Illinois University at Edwardsville (10/10/96). The President of Southern Illinois University is authorized to name, or rename, interior facilities or areas of buildings and other structures belonging to the University and under the control of the Board of Trustees (10/10/96). Hereafter in this policy and in the policies for SIUC and SIUE, all of the above-mentioned physical components shall be referred to as physical components of the University. (10/10/96)
 2. The Chancellor of SIUC or SIUE ~~and the Dean and Provost of the SIU School of Medicine~~ shall make recommendations to the President who

will make recommendations to the Board of Trustees regarding the naming of a physical component of the University.

3. The selection of a name for a physical component of the University shall be governed by policies for Southern Illinois University at Carbondale ~~(including those for SIU School of Medicine)~~ and Southern Illinois University at Edwardsville as submitted to and approved by the President.
 4. The policies established by SIUC and SIUE shall include the following considerations:
 - a. Physical components of the University may be named for living or deceased: notable members of the University faculty, staff, and student body; for distinguished former members of the Board; for donors of substantial funds; or for public persons of the state and nation, or of any country. (10/10/96)
 - b. No more than one physical component shall be named for any one person at the University campuses, except for presidents and statesmen of the United States.
 - c. When physical components of the University comprising permanent buildings and structures used for housing, instruction, research, or administrative purposes are given a proper name, an appropriate suffix noun excluding "Building" should be used. The noun "Building" will be used, with function names as a prefix, whenever a building is not named for a person. This policy for suffix nouns holds for all except special purpose physical components of the University, such as libraries, athletic buildings and structures or facilities, extracurricular activity buildings, physical service buildings and structures, over/underpasses, streets, drives, special purpose areas, and the like.
 - d. The appropriate suffix noun for auditoria, theaters, lecture halls, lounges, art galleries, dining rooms, and other spaces contained within a permanent building that are suitable for honoring a person will be determined by the predominant intended use of the space.
3. Architecture and Design Committee Procedures
 - a. In accordance with the *Bylaws* of the Board, the Architecture and Design Committee will review all capital improvement projects which affect the function and appearance of a campus and all capital improvement projects which require Board approval and, when appropriate, will recommend action to the Board of Trustees.
 - b. In preparation for Committee review, concerned campus officers will provide, through established channels to the President's Office, detailed information, for each project appropriate to the purpose of the review and the status of the project. The President's Office will forward the information together with any additional comment deemed necessary, for Committee review. (3/13/03)

- c. After initial review of the information, the Committee may, through the President's Office and established channels, ask campus officers for comment, presentations, discussions, etc., until Committee reaction can be formulated.
- d. Results of Committee review of a project may range from informal concurrence to formal recommendation presented by the Committee to the entire Board, depending upon the status of the project under examination.
- e. For the support and guidance of the Committee, each campus will develop a "Master Plan for Capital Improvements" emphasizing factors of campus function and appearance, such as project location, traffic flow, parking, building utilization, etc. Each "Master Plan" will be maintained by the respective campus to recognize Board actions and as the result of annual review and updating conducted by each institution. These "Plans" and their annual updates shall be recommended by the Chancellors ~~and the Dean and Provost of the SIU School of Medicine~~ to the President and shall be reviewed by the Architecture and Design Committee prior to presentation to the Board of Trustees for approval.
(3/13/03), (3/24/16)

Section 6: University Property and Physical Facilities**C. Use of University Property**

1. Policies Governing the Use of University Property for Scheduled Events and Meetings
 - a. Use of University premises is restricted to events and meetings sponsored by the following:
 1. Colleges, schools, departments, and functional units of SIUC and SIUE and any of these units in conjunction with professionally recognized educational organizations or bona fide non-University organizations;
 2. University-recognized student organizations;
 3. University-allied or affiliated organizations such as the Southern Illinois University Foundation and the Southern Illinois University Alumni Association;
 4. Non-student on-campus groups that require facilities unique to the campus;
 5. Non-University groups and organizations, with approval of the appropriate University Scheduling Officer, when the event or meeting is of educational, cultural, or social significance and constitutes a desirable contribution to general community welfare.
 6. In keeping with the traditional neutrality of state universities in political matters, Southern Illinois University provides the free use of certain physical facilities for purposes primarily political for any political party listed on the present state ballot. The free use of these facilities is allowed on each campus of the University for not more than one meeting for each division of the party (National, State, County) during any election campaign (primary or general). All meetings of this nature must be cleared through the elected county chair or other appointed party official. Meetings which are scheduled and paid for, such as a dinner meeting held at the University Center, are not included in the number of meetings allowed each political party. (3/13/03)
 7. The use of University premises and facilities shall be subject to every applicable federal and state law.
2. Policies Governing the Use of University Property for Fund-Raising, Canvassing, Soliciting, Vending, and Allied Advertising
 - a. Fund raisers, canvassers, solicitors, vendors, and agents are forbidden to pursue their occupations on any property owned or controlled by the University except on official University business or in accordance with policies to accept certain educational, cultural, and service activities. Proper notice of the policy shall be given.
 1. An admission fee may be charged or contributions solicited for events or meetings held on University premises only in accordance with University policies and regulations. Permission to charge admission fees or to solicit contributions may be granted to the following:

- a. Recognized student organizations, when the proceeds from approved and properly scheduled activities are deposited into the University Agency Fund of the organization concerned and are expended in accordance with established policies and regulations;
 - b. Faculty and staff organizations recognized by the University, when the funds collected are for the purpose of defraying the expenses of the event or meeting, or are to be used for University scholarships, University projects, or University philanthropic programs;
 - c. University-allied or affiliated organizations and non-University groups and organizations, when the funds collected are for the purpose of defraying the expenses of the event or meeting, or are to be used for University scholarships, University projects, or University philanthropic programs.
2. No person shall conduct such activity without first having procured credentials for identification as the agent for an activity within one of the above exceptions, nor when an otherwise excepted activity disrupts or interferes with or might reasonably lead the responsible administrative officer to forecast substantial disruption of or material interference with the official operations of the University; the normal flow of vehicular and pedestrian traffic; conditions compatible with instruction, research, study, rehearsal, and practice; and health, sanitation, and safety of the University students, staff, and invitees. In addition, no such person shall in the course of such occupation purvey any material which contains, or publish about such material, statements which are willfully scurrilous or profane, demonstrably without factual foundation, malicious in law, or intentionally misleading or fraudulent, unless such statements are within the constitutional protection of the First Amendment or other legal privilege, nor shall any such person engage in any unlawful act in the course of such occupation.
3. Campus procedures for implementation of this policy shall be developed by the Chancellors ~~and the Dean and Provost of the SIU School of Medicine~~ and approved by the President.
4. The following guidelines shall serve as standards for classification as an acceptable educational, cultural, or service activity as expressed in paragraph a above in any such regulations and procedures.
 - a. An educational or cultural activity may warrant such classification when it is an activity of or sponsored by a college, school, unit or department of the University including recognized student organizations and when the major aspect of the activity is the display or exhibition of goods, products, or materials for the educational or cultural benefit of persons enrolled, registered, invited, or otherwise formally involved in the activity.
 - b. A service activity performed by an accredited representative of a bona fide organization which is of benefit to the education

and welfare of members of the University community or its service areas, or both, may also warrant such classification. All charitable solicitations must conform to law and comply with the highest standards of disclosure of and accountability for funds received.

5. The credentials of such persons may be revoked for cause on the following grounds:
 - a. misrepresentation at the time of application;
 - b. material alteration or loss of an organization characteristic essential to its continued compliance with a standard of classification under paragraph d above.

3. Alcoholic Beverages Policy.

Preamble. Southern Illinois University and its students, faculty, and staff are committed to promoting a safe, healthy learning community for all its members. Southern Illinois University strives to encourage legal, health enhancing behaviors, norms and practices regarding the use of alcohol. The responsibility for reaching these goals lies with each member of this academic community. This policy is intended to articulate and affirm community wide norms consistent with legal requirements for use of alcoholic beverages that minimize situations where alcohol use compromises positive living, learning and working experiences for each member of our community. The rationale for this policy includes a recognition that a significant portion of undergraduate students are under the legal age for use of alcohol and that serious health and safety risks are associated with the use of alcohol in the collegiate environment. The abuse of alcohol, regardless of the user's age, may pose a threat to health and interfere with one's ability to participate fully in academic activities. Alcohol abuse is associated with violent behavior towards others, short and long range medical, behavioral or social problems as well as negative effects on academic or work performance. It may lead to inappropriate risk taking which can result in injury or death. The abuse of alcohol interferes significantly with the mission of the University. In addition to affecting the health and safety of students, faculty and staff, it exacts tremendous costs in its interference with the goals of learning, and through crime, property damage, and personal injury and impairment. The abuse of alcohol can create serious problems for non-abusing members of the community through incidents of criminal victimization, harassment, impaired study time, and other secondhand effects. Students, faculty, and staff make up a community in which each individual should respect the rights, health, property, and participation of others within the community. A university- wide commitment to alcohol education is a necessary part of the effort to minimize such risks.

a. General Policies

1. The University shall develop policies and procedures designed to prevent alcohol abuse and its deleterious effects to the people of the University community, the University's reputation, and to the communities in which students live by:

- a. Educating members of the community about alcohol, health effects, safety hazards, and policies and sanctions used to implement these policies;
 - b. Promoting and supporting institutional programs that foster health and wellness in academic and nonacademic settings. These programs will include a variety of health-related topics and risk reduction strategies.
 - c. Intervening and providing assistance to those with problems while creating an atmosphere in which those problems are encouraged to seek help.
 - d. Applying disciplinary sanctions that support prevention programs and emphasize the consequences of alcohol abuse.
2. The use, including sale, delivery, possession, and consumption of alcoholic beverages in or on any property owned or controlled by Southern Illinois University is strictly prohibited, except as permitted by campus policy or Board Policy, including the Alcohol Management Policy. (12/8/16)
 3. Where permitted under this policy, the use of alcoholic beverages on University premises shall be considered a privilege and may be permitted only if consistent with applicable laws and regulations, and only when such use will not interfere with the decorum and academic environment of the University.
 4. All members of the University community and their guests are responsible for conducting themselves in accordance with applicable laws and the policies and regulations of the University governing the use of alcoholic beverages. All student and other groups or organizations using University facilities or premises shall be required to adhere to such laws and regulations.
 5. The University assumes no responsibility for any liability incurred as a result of an organization's or individual's violation of the policy or any applicable laws governing the use and consumption of alcoholic beverages. All student and other organizations while using University facilities or premises shall be required to abide by State laws and University policies governing alcoholic beverages; members of the organization are responsible for conducting themselves in accordance with the State laws and University policies.
 6. The Chancellors ~~and the Dean and Provost of the SIU School of Medicine~~ shall, subject to the approval of the President, develop, to the maximum extent possible, common procedures to implement this policy.
(5/10/01), (3/24/16)
- b. Alcohol Management Policy.

This Alcohol Management Policy implements Public Act 99-0795, which authorizes the Board to allow alcoholic liquor to be served or sold at facilities under the control of the Board if such service or sale is at events determined to

be public events, and not student related activities. All possession, service, sale, or consumption of alcoholic liquors at facilities under the control of the Board shall be in accordance with all applicable laws and regulations of the State of Illinois, this Policy, and any campus policies, regulations, and procedures adopted pursuant to this Policy.

The Board of Trustees hereby authorizes the ~~Chancellors of Southern Illinois University Carbondale, the Chancellor of Southern Illinois University Edwardsville, and the Dean and Provost of the School of Medicine~~ to promulgate and/or amend policies, regulations, and/or procedures for their respective campuses to regulate the possession, service, sale, or consumption of alcoholic liquors at facilities under the control of the Board. The written approval of the appropriate Chancellor ~~or the Dean and Provost of the School of Medicine~~ (or his/her respective designee(s)) must be obtained prior to serving or selling alcohol at facilities under the control of the Board. ~~Chancellors and the Dean and Provost of the School of Medicine~~ (or his/her respective designee(s)) shall give consideration to the following factors and principles when determining whether an event is a public event, and not student related activity, which would allow the service or sale of alcoholic liquors:

1. Whether the event is a student activity or student-related activity;
2. Whether the physical setting of the event is conducive to control of liquor sales and distribution;
3. The ability of the event operator to ensure that the sale or serving of alcoholic liquors and the demeanor of the participants are in accordance with State law, University policies, and applicable campus regulations and procedures;
4. Of the anticipated attendees at the event, the relative proportion of individuals under the age of 21 to individuals age 21 or older;
5. The ability of the venue operator to prevent the sale or distribution of alcoholic liquors to individuals under the age of 21;
6. Whether the event prohibits participants from removing alcoholic beverages from the venue; and
7. Whether the event prohibits participants from providing their own alcoholic liquors to the venue; and

This Alcohol Management Policy shall be implemented throughout the University. In the development or amendment of any policies, regulations, and/or procedures, the Chancellors ~~and Dean and Provost of the School of Medicine~~ shall specifically incorporate the above factors and principles into such policies, regulations, and procedures. Campus policies, regulations, and procedures may include additional factors and principles for consideration in the decision making process that are consistent with, but not less stringent than, the factors and principles set forth in this Policy. The Chancellors ~~and Dean and Provost of the~~

~~School of Medicine~~ (or his/her designee(s)) shall keep a record of all such events that are approved pursuant to this Policy, subject to records retention laws and policies.

(*Attribution: Policies of this nature are governed by state law. As such, policies at many institutions throughout Illinois can look similar to that adopted by Southern Illinois University. This policy was developed in accordance with the Liquor Control Act of 1934 (235 ILCS 5/1-1 *et seq.*). Additionally, policies from other universities were reviewed, including the University of Illinois and Northern Illinois University.)
(12/8/16)

Section 7: Legal and Ethical Conduct Requirements*E. Policy on Non-Discrimination and Non-Harassment*

It is the policy of Southern Illinois University that all students, faculty, staff, and guests should be able to enjoy and work in an educational environment free from discrimination, and harassment. Discrimination against any person or group of persons based on race, color, national origin, ancestry, religion, sex, sexual orientation including gender identity, marital status, age, physical or mental disability, military status, unfavorable discharge from military service, or veteran's status is specifically prohibited in the Southern Illinois University community. This policy on non-discrimination and non-harassment reaffirms Southern Illinois University's commitment to maintain an environment in which ideas are pursued free of intimidation or fear, and the Policy applies to admissions, employment, access to and treatment in all University programs and activities.

Discriminatory harassment includes, but is not limited to, conduct (oral, written, graphics or physical) directed against any person or group of persons because of race, color, national origin, ancestry, religion, sex, sexual orientation including gender identity, marital status, age, physical or mental disability, military status, unfavorable discharge from military service, or veteran's status that has the purpose of or reasonably foreseeable effect of creating an offensive, demeaning, intimidating or hostile environment for that person or group of persons. Such conduct includes but is not limited to objectionable epithets demeaning depictions or treatment and threatened or actual abuse or harm.

Harassment of any kind is strictly prohibited and may also be a violation of federal and or state laws. Each Chancellor ~~and the Dean and Provost of the SIU School of Medicine~~ is authorized to develop or use existing procedures for his or her respective campuses to address discrimination and harassment.

(3/13/03, 5/7/09, 04/14/11, 3/24/16)

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Section 2. The President of Southern Illinois University

The President of Southern Illinois University is the chief executive officer of the university and exercises such powers as are necessary for the governance and function of the university. The president is empowered to execute all documents and exercise all powers necessary to the discharge of that office. The president serves as the primary link between the Board's responsibilities for policy and the chancellors' responsibilities for operations. The president reports directly and only to the Board of Trustees and is responsible to the Board for the effective administration of the university. The president:

1. provides overall leadership for the university;
 2. proposes to the Board, and enunciates on its behalf, the mission and scope of the university and of Southern Illinois University at Carbondale and Southern Illinois University at Edwardsville;
 3. proposes to the Board goals, policies, and actions which serve the best interests of the university and Southern Illinois University at Carbondale and Southern Illinois University at Edwardsville and promulgates guidelines and regulations for the consistent interpretation and application of Board policies;
 4. administers the academic, financial, and other functions of the university in a manner which assures institutional autonomy of SIUC and SIUE;
 5. recommends to the Board, after appropriate consultation with and involvement of the universities' constituencies, the appointment and terms and conditions of employment of the chancellors;
 6. directs the activities of the university chancellors ~~and the medical school dean and provost~~ in a manner which promotes the general welfare of the System and the university and insures institutional autonomy;
 7. serves as the chief spokesperson for the university in external relations;
 8. recommends to the Board all major alterations of internal administrative organization, academic programs, capital facilities, and personnel and other policies;
 9. develops and recommends to the Board an annual budget request and an annual operating budget;
 10. evaluates the performance of the chancellors ~~and the medical school dean and provost~~ based on annual performance goals jointly established by the president and the chancellors incumbents in these positions;
 11. establishes procedures guiding the annual preparation of fund raising goals and priorities for the university;
 12. cooperates with the university foundations in carrying out the annual fund raising activities.
 13. ~~maintains the sole reporting relationship with the SIUC and SIUE Chancellors, and a joint reporting relationship with the Dean and Provost of the SIU School of Medicine, with the primary reporting relationship to the SIU President and a secondary reporting relationship to the SIUC Chancellor.~~
- (3/24/16)

Section 3. Chancellors

The chancellors are the chief operating officers of Southern Illinois University at Carbondale and Southern Illinois University at Edwardsville and report directly to the president and through that officer to the Board of Trustees. The chancellors are empowered to execute all documents and exercise all powers necessary to discharge their duties. The chancellors are responsible to the president and through that officer to the Board for the effective discharge of their responsibilities, including but not limited to the following:

1. assist in formulating policies for adoption by the Board of Trustees;
2. carry out approved policies, guidelines, and regulations governing the management of academic, business, and student affairs, delegating execution to administrative aides and heads of appropriate functional areas;
3. develop and recommend to the president a mission and focus statement for Southern Illinois University at Carbondale or Southern Illinois University at Edwardsville;
4. develop and recommend budgets to the president and control the allocation of expenditures for SIUC or SIUE within the framework of budgets approved by the president and the Board;
5. assume primary responsibility for the internal organization of SIUC or SIUE administration, including academic, business, and student affairs, and the development and management of the physical plant and auxiliary services;
6. provides necessary leadership in educational development, such leadership to be consistent with appropriate internal delegation of policy responsibility to the faculty and other constituencies, with encouragement and advice from these groups wherever delegation is not appropriate;
7. appoint all academic and nonacademic employees within the limitation of powers delegated by the Board of Trustees and the president;
8. inform the president of all matters important to operation, management, control, and maintenance;
9. at the direction of the president, represent SIUC or SIUE in its relationship to external agencies in local, state, and federal government;
10. assume primary responsibility for the external relations activities of fund raising and alumni relations.
11. ~~the SIUC Chancellor shall have the primary reporting relationship to, and direct oversight of the Dean of the SIU Law School, and a secondary reporting relationship to the SIU School of Medicine, and~~ The SIUE Chancellor shall have the primary reporting relationship to, and direct oversight of the Dean of the SIU School of Dental Medicine and the Dean of the SIU School of Pharmacy.
(3/24/16)

Section 4. Searches for a President, ~~or a Chancellor, or Dean and Provost of the SIU School of Medicine~~

1. Searches for a President
The Board will appoint the president. In arriving at their decision, an appropriate search procedure will be developed and specified, which will involve the appropriate constituencies of the university community.
2. Searches for a Chancellor ~~or Dean and Provost of the SIU School of Medicine~~
The president will be primarily responsible for those activities which lead to the Board's appointment of the chancellors ~~and the medical school dean and provost~~.
 - a. The Board shall appoint the chancellors ~~and medical school dean and provost~~ upon recommendation of the president. The president shall, in arriving at a recommendation, develop and publicize an appropriate search procedure which will involve the appropriate constituencies of the university community.
 - b. The president will recommend to the Board the terms and conditions of employment of the chancellors ~~and medical school dean and provost~~.

The appointment of individuals to serve in the position of president or chancellor is final only upon action by the Board of Trustees. Throughout the search process and consistent with its goals, efforts will be made to insure that the process is both timely and cost effective.
(3/24/16)

Section 5. Evaluation of the President and the Chancellors

It is the policy of the Board of Trustees that the performance of the president and the chancellors be individually evaluated on an annual basis. These evaluations provide 1) a means by which the incumbents may review their own performances; 2) a procedure to establish new, short- and long-term position-based performance goals for the ensuing months and years; and 3) an opportunity to receive comments and ideas as to possible ways in which the management and planning functions of Southern Illinois University and SIUC and SIUE might be improved. These annual evaluations of the president and chancellors shall be posted on the University's website in accordance with the Southern Illinois University Management Act.

1. Review of the President
 - a. The performance of the president shall be reviewed annually by the Board in an individual session with the president at a time designated by the Board chair.
 - b. The review of the president shall be based upon a statement of individual performance goals and objectives for the year of evaluation which were formulated by the president and agreed upon by the Board. In advance of the review session with the Board, the president shall submit a statement detailing the goals and objectives previously agreed upon, along with a description of progress to date toward achieving those goals and objectives. Additional material may be submitted at the discretion of the president or at the request of the Board.
 - c. In preparation for the coming year, the president shall submit to the Board at the evaluation session a statement of the principal issues presently confronting the university and a revision of the previous year's individual performance goals and objectives in response to those issues. The evaluation of present performance will form the basis for discussion between the Board and the president of the revised goals statement and the connection to the future direction to the university. The outcome of this process should be a set of goals and objectives for the president constituting a performance plan for the coming year which have been agreed upon by the president and Board of Trustees.
2. Review of the Chancellors
 - a. The performance of each chancellor shall be reviewed annually by the president at a time designated by the president.
 - b. The review of a chancellor shall be based upon a statement of individual performance goals and objectives for the year of evaluation which were previously formulated by the chancellor and agreed upon by the president. In advance of the review session with the president, the chancellor shall submit a statement detailing the goals and objectives previously agreed upon, along with a description of progress to date toward achieving those goals and objectives. Additional material may be submitted at the discretion of the chancellor or at the request of the president.
 - c. After the results of the annual review have been separately shared with each chancellor, the president shall review with the Board the results of the chancellors' annual reviews.
 - d. In preparation for the coming year, a chancellor shall submit to the president at the evaluation session a statement of the principal issues presently confronting the campus and a revision of the previous year's individual performance goals and objectives in connection with those issues. The evaluation of present performance will form the basis for discussion between the president and the chancellor of the revised goals statement and the connection to the future direction of the campus. The outcome of this process will be a set of goals and objectives for the chancellor constituting a performance plan for the coming year which have been agreed upon by the president and the chancellor.
 - ~~e. The annual review of the medical school dean and provost shall be conducted by the president, with the input and consultation of the SIUC Chancellor.~~
3. The Annual Performance Plan

The president and the chancellors shall prepare an annual performance plan including goals statements identifying objectives they hope to attain during the coming year, with an implementation schedule. The objectives should be stated very briefly, with the understanding that they may be elaborated upon during evaluation sessions. The implementation schedule should include a very brief statement as to what action will be taken during the period in question for a particular objective and when that action is expected to take place.

4. Triennial Review of the President and Chancellors

In lieu of the annual performance evaluation of the president and chancellors, during every third year of their employment the president and chancellors shall undergo a triennial review. The nature of this evaluation shall ensure multi-source feedback including the collection of information from peers, both internal and external; faculty and staff, including direct subordinates; students and their representative organizations; members of external constituencies, including governmental and professional organizations; and other groups whose appraisal could be informative.

The approach to the triennial review should be that of a "360-degree" assessment of performance, involving multiple contributors at multiple levels in addition to a self-assessment component. As well, information may be gathered in a variety of ways, including but not limited to surveys, ratings, interviews, the annual performance plan, and the like. Additional documentary material for review may also be submitted by and at the discretion of the president and the chancellors.

In the case of the president, the Board chair shall timely appoint a committee to be chaired by a Trustee, and with additional Trustee representation, to oversee and conduct the triennial review. In the case of the chancellors, the president shall appoint such a committee to include Trustee representation. While a specific approach or plan for each review should be determined by the committee, and in consultation with the president or chancellor being evaluated in this manner, all processes utilized as part of the triennial review should conform with relevant guidance available from the United States Office of Personnel Management (e.g., 360-Degree Assessment: An Overview).

Findings and outcomes of the triennial review shall be provided in a written narrative report completed within the same general timeframe as required for the annual evaluation and reviewed with the president by the Board chair, and by the president in the case of chancellors. Results of all triennial reviews shall be reviewed with the Board.

The annual performance plan for the coming year shall still be prepared by the president and the chancellors during that year in which the triennial review takes place. (04/16/15, 3/24/16)

Section 6. Executive Officer Compensation

1. The Board shall establish annually the compensation for the president.
2. The Board, after receiving the recommendation of the president, shall establish the annual compensation for the chancellors ~~and the medical school dean and provost.~~
3. It is inherent in the positions of president and chancellor that they be conveniently available at any hour and that official, ceremonial, and social functions will often be performed at their homes. It is therefore for the convenience of the Board that such officers occupy homes which are adequate for such functions and conveniently located. Each of these officers should have a motor vehicle available at all times, and it shall therefore be the policy of the Board to provide the same to the aforesaid executive officers, in whole or in part and in kind or by cash allowance as may be appropriate in the individual case. Such arrangements shall be proposed by the president through the Finance Committee for each chancellor, and for the president

shall originate in the Finance Committee with the assistance of the Board Treasurer. Cash allowances are subject to approval by the full Board. The operation, maintenance, and improvement of housing provided in kind shall be reviewed and approved by the Architecture and Design Committee as it shall direct.

(3/24/16)

Article III. Educational Organization

Section 3. The University Faculty

1. Membership. The university faculty at Southern Illinois University at Carbondale and Southern Illinois University at Edwardsville shall consist of the chancellor, all professors, associate professors, and assistant professors, and those instructors on continuing appointment.
2. Officers
 - a. The Presiding Officer: The presiding officer of each faculty shall be the chancellor of the campus or the chancellor's designated representative. ~~For the SIU School of Medicine, the presiding officer shall be the medical school dean and provost.~~
 - b. The Secretary
 1. Appointment: The secretary of each faculty shall be appointed or reappointed annually from the faculty by the chancellors after consultation with appropriate constituency bodies.
 2. Duties. The secretary shall notify faculty members of the time and place of the annual and special faculty meetings, prepare agenda therefor, and prepare minutes of the meetings.
3. Responsibilities
 - a. Each faculty is the agency designated by the Board of Trustees to formulate policies concerning the educational functions of SIUC or SIUE, subject to the approval of the appropriate chancellor.
 - b. Each faculty shall determine, in line with general policy and subject to the approval of the appropriate chancellor, the manner of faculty representation regarding the formulation of policies concerning the educational functions of SIUC or SIUE.
(3/24/16)

Section 4. Colleges, Divisions, and Schools and Subdivisions Thereof

1. Definition
 - a. The undergraduate work of SIUC and SIUE is carried on by units covering broadly similar academic interests and subject matter.
2. Officers
 - a. Each college, division, or school shall be administered by a dean, head, or director who shall be responsible to the chief officer for academic affairs or that officer's designated representative except for the deans of the first-professional schools at SIUE, which shall be the chief academic officer of their units. The dean, head, or director shall exercise general responsibility and supervision with respect to the educational policies of the unit.
 - b. The dean, head, or director shall advise and approve courses of study for students within the unit.
3. Faculties of Colleges, Divisions, and Schools
 - a. Membership: The faculty of each college, division, or school shall consist of professors, associate professors, assistant professors, those instructors on continuing appointment, and such other members of the academic staff as that faculty itself shall determine.
 - b. Powers and Duties: Except as limited by legislation of the Board of Trustees, each such faculty shall have power to set up its own organization and to determine such matters as times of meetings, quorum for the conduct of its business, rules of procedure, and order of business.

Each college, division, or school faculty shall have original jurisdiction in all educational and academic disciplinary matters within the scope of the purposes of the college,

division, or school, including the determination of its curricula and of admission thereto and graduation therefrom, except as authority is otherwise assigned by legislation of the Board of Trustees or as its autonomy is limited by correct academic and administrative relations with other units of SIUC or SIUE. Questions of autonomy and jurisdiction as between such a faculty and the campus' faculty or between two such faculties shall be adjudicated by the chief officer for academic affairs or that officer's designated representative for all academic units except for the first-professional schools at SIUE, which shall adjudicate questions of autonomy and jurisdiction in conjunction with the chief academic officer of the campus. The college, school, or division faculty through the Chancellor of SIUC or SIUE shall recommend candidates for degrees in course to the Board of Trustees.

- c. Faculties of Subdivisions of Colleges, Divisions, or Schools: In some cases the education work of SIUC and SIUE is better served by subdividing the college, division, or school into units of greater homogeneity of purpose, such as departments and faculties in specific disciplines.
- d. Joint Faculties: In some cases the educational work of SIUC and SIUE is better served by somewhat formalized joint action by all or parts of one or more colleges, divisions, or schools. The authority to establish or disestablish such joint operations and faculties is vested in the chancellor where only one campus is involved and the president where both campuses are involved.

(3/24/16)

Southern Illinois University
Board of Trustees
March 28, 2019

AUTHORIZATION FOR THE SALE OF BONDS:
“SERIES 2019A HOUSING AND AUXILIARY FACILITIES SYSTEM REVENUE BONDS”
RESURFACE/REBUILD PARKING LOTS, SIUE

Summary

This matter requests Board authorization to: issue System Revenue Bonds to fund the project; execute and deliver the Eighteenth Supplemental Bond Resolution and Bond Purchase Contract; appoint the Bond Counsel, Purchaser, Financial Advisor, Bond Registrar and Paying Agent; and authorize the Board Treasurer and authorized officers to take actions necessary to complete the proposed bond sale.

Rationale for Adoption

The following project received approval from the Board and the Illinois Board of Higher Education:

At its December 13, 2018, meeting, the Board approved the Parking Lots Resurface/Rebuild project at the Edwardsville campus. The total estimated cost of \$4,976,000 will be funded with the issuance of System Revenue Bonds. Debt service on the bonds will be repaid with revenues of the Housing and Auxiliary Facilities System (the “System”). Approval for this project by the Illinois Board of Higher Education was received on March 5, 2019.

Funding for the project will come from the sale of System Revenue Bonds in the estimated sum not to exceed \$5,600,000; such sum includes a contingency and allowable amounts for the cost of the sale. Funds to repay the Revenue Bonds will come from revenues of the System on parity with existing System Revenue Bonds.

Considerations Against Adoption

University officers are aware of none.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) It is hereby determined to be desirable that the Board of Trustees of Southern Illinois University (the “Board”) authorize the issuance of its Southern Illinois University Housing and Auxiliary Facilities System Revenue Bonds, Series 2019A (the “Bonds”) in order to provide funds to: (a) resurface/rebuild Parking Lots A, VCF, Lot 10, Lot CU and Korte Stadium, install new pavement markings, curbs, replacing/constructing accessible curb ramps, sidewalks, converting to low level LED lighting in all the lots, adding

EV (electric vehicle) charging stations in Lot A, and adding emergency phones at Korte Stadium, all on the Edwardsville campus, and (b) pay the costs of issuance of the Bonds. The description of the project may be supplemented or amended at any time by resolution of the Board upon receipt of an opinion of Bond Counsel to the effect that such supplement or amendment does not adversely affect the tax-exempt status of interest on the Bonds.

(2) Pursuant to the University's existing contract, the firm of Chapman and Cutler LLP, Chicago, Illinois, be and is hereby retained as Bond Counsel to the Board for all legal matters incidental to the authorization and issuance of the Bonds.

(3) Pursuant to the University's existing contract, the firm of PFM Financial Advisors LLC, Philadelphia, Pennsylvania, be and is hereby retained as Financial Advisor.

(4) U.S. Bank National Association, Chicago, Illinois, be and is hereby authorized to serve as Bond Registrar and Paying Agent for the Bonds.

(5) The Bank of Edwardsville (the "Purchaser"), Edwardsville, Illinois, be and is hereby authorized to purchase all of the Bonds. A sole source justification was approved in accordance with the Illinois Procurement Code and Board of Trustees policies.

(6) The Treasurer of this Board or his designee is hereby authorized to enter into a Bond Purchase Contract with the Purchaser, for the purchase of the Bonds in substantially the form which is before the Board at this meeting.¹

(7) In order to provide for the payment of the costs of the project, capitalized interest (if any), and the payment of expenses, it is necessary that this Board authorize the issuance of its Southern Illinois University Housing and Auxiliary Facilities System Revenue Bonds, Series 2019A, in an aggregate original principal amount not to exceed \$5,600,000 and to have a final maturity not later than April 1, 2029. The price at which the Bonds will be purchased by the Purchaser shall not be less than 99% and the true interest cost (TIC) of borrowing for the Bonds is expected near 4.5% but will not exceed 5.00%; provided, however, that upon the occurrence of an event that causes interest on the Bonds to be taxable to the owners thereof for federal income tax purposes as described in the Eighteenth Supplemental Bond Resolution, the interest rate on the Bonds is expected to increase to a taxable interest rate near 6.00% per annum but will not exceed 7%. The Default Rate (as defined in the Eighteenth Supplemental Bond Resolution) will not exceed the lesser of 9% per annum or the maximum rate permitted by law. The Bonds may be redeemed at such times and at such prices not exceeding 100% of the principal amount being redeemed, plus accrued interest, as set forth in the Eighteenth Supplemental Bond Resolution. The Board hereby approves the Eighteenth Supplemental Bond Resolution, with such necessary changes as shall be approved by the Board Treasurer.¹

(8) The members, officers, agents and employees of this Board are hereby authorized and directed to do all such acts and to execute all such documents as may be necessary to carry out and comply with the provisions of these resolutions and with the acts and doings of the members, officers, agents, and employees of the Board which are in conformity with the intent and purposes of these Resolutions, whether heretofore or hereafter taken or done, shall be and are ratified, confirmed and approved.

¹ Copies are on file with the Executive Secretary of the Board of Trustees for recording and the appropriate officers of the Board are hereby authorized and directed to execute the same in the name and on behalf of the Board in substantially the form presented to this meeting, or with such changes as may be approved by the officer or officers of the Board executing the same, his/her or their execution thereof to constitute conclusive evidence of the Board's approval of all changes from the form thereof presented to this meeting.

Southern Illinois University
Board of Trustees
March 28, 2019

APPROVAL OF SALARY AND APPOINTMENT: INTERIM HEAD MEN'S BASKETBALL
COACH, SIUE

Summary

This matter presents for approval the salary and appointment of the Interim Head Men's Basketball Coach at the Edwardsville campus.

Rationale for Adoption

Policies of the Board of Trustees require Board of Trustees approval of salary and appointment of professional staff who have a proposed salary of \$150,000 or more. This request follows the administrative decision to not renew the contract of the previous Head Coach and elevate a current assistant into the Head Coach role on an interim basis. Brian Barone possesses the required experience and skillset to lead the men's basketball program. His extensive coaching experience at the Division I level paired with his experience at SIUE for the last two years makes him the ideal person for this interim position. Barone's appointment will provide our student-athletes with continuity and familiarity while guiding the program to grow and move forward in a positive direction, which is crucial to the program's success. Appointing Barone to the Head Coach position gives us the best opportunity to retain incoming prospective student-athletes and encourage our current student-athletes to remain at SIUE. It also provides us good positioning for recruitment going forward.

Constituency Involvement

All appropriate University and System administrators were involved in this decision.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That: Brian Barone be appointed to the position of Interim Head Men's Basketball Coach with an annual salary of \$187,000, effective March 29, 2019, and continuing through March 31, 2021.

Southern Illinois University
Board of Trustees
March 28, 2019

APPROVAL OF SALARY AND APPOINTMENT OF THE
SPECIAL ASSISTANT TO THE PRESIDENT
FOR THE SOUTHERN ILLINOIS UNIVERSITY SYSTEM

Summary

The matter presents for approval the temporary appointment of a Special Assistant to the Interim President for the Southern Illinois University System.

Rationale for Adoption

Policies of the Board of Trustees require the approval of appointment of professional staff in the Office of the President. This matter seeks approval to appoint Gary Giacomelli as Special Assistant to the President on a part-time basis (.6 FTE) for a six (6) month term, at a monthly salary of \$6,944.45, beginning on April 1, 2019. This position will provide necessary coordination, assistance, and organization to the President's office.

Mr. Giacomelli previously served the University at its School of Medicine, first as Director, Financial Planning and Program Analysis for seven (7) years; then as Assistant Dean, Institutional Planning and Management Information for over three (3) years; and finally as Assistant Provost, Institutional Planning and Management Information for over eighteen (18) years. Notably, he coordinated successful institutional accreditation reviews by the Liaison Committee on Medical Education (LCME) for the Medical School in 2006-2007 and 2014-2015, which resulted in full, back-to-back citation free, maximum (eight-year) accreditation decisions. Mr. Giacomelli also worked on various system-wide academic and administrative projects and issues over the years. Prior to SIU, Mr. Giacomelli also served at the Illinois Health Care Cost Containment Council and the Illinois Department of Public Aid. He earned a bachelor's degree from American University in Washington, D.C., and a Master's of Public Administration from University of Illinois at Springfield.

Interim President Dorsey recommends approval of this matter.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That:

(1) Gary Giacomelli is appointed to the position of Special Assistant to the Interim President for the Southern Illinois University System on a part-time basis for six months at a total salary of \$41,666.70, effective April 1, 2019.

2) The Interim President of Southern Illinois University be and is hereby authorized to take whatever action may be required in the execution of this resolution in accordance with established policies and procedures.

CURRENT AND PENDING MATTER

Southern Illinois University
Board of Trustees
March 28, 2019

APPROVAL OF SALARY AND APPOINTMENT: HEAD MEN'S BASKETBALL COACH, SIUC

Summary

This matter presents for approval the salary and appointment of the Head Men's Basketball Coach at the Carbondale campus.

Rationale for Adoption

Policies of the Board of Trustees require Board of Trustees approval of salary and appointment of professional staff who have a proposed salary of \$150,000 or more. Following the close of the men's basketball season, the University entered into a separation agreement with its Head Coach. Filling the head coach vacancy in an expedited fashion is critical given the highly competitive nature of intercollegiate athletics and the fast-paced environment for hiring men's basketball coaches at the mid-major Division 1 level. The Athletic Director led the search for a new Head Coach, interviewing a number of highly qualified candidates. His decision was made in consultation with other SIU administrators.

The University selected Bryan Mullins as its new head coach. Mullins, a member of the Saluki Hall of Fame in recognition of his four-year career (2006-2009) at SIU, is well respected by the Saluki fan base. He set the school record for assists and steals and was the point guard for two NCAA Tournament Teams as well as an NIT squad. In 2007, he was part of the Saluki's Sweet 16 team, winning a school record 29 games and finishing the season at a school-best No. 11 national ranking.

Following a four-year professional career in France, he joined the Loyola University basketball team as director of operations in 2013. He was named assistant coach in 2015 and later became associate head coach of the Ramblers, helping the team during its historic 2018 season in which it won a school-record 32 games, advanced to the Final Four and finished the season with a No. 7 national ranking. The Ramblers won back-to-back Missouri Valley Conference championships in 2018 and 2019. Mullins is widely recognized as a key factor in the program's success.

Resolution

BE IT RESOLVED, By the Board of Trustees of Southern Illinois University in regular meeting assembled, That: Bryan Mullins be appointed to the position of Head Men's Basketball Coach with an annual salary of \$475,000, effective April 1, 2019, on a five-year contract.