

Attachment A  
 Carbondale Campus  
 Signature of Board Treasurer - Delegation of Authority to Sign  
 September 10, 2018

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Charlie Cox	Director	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 8809, Application for Extension of Time to File Information Returns Other State Sales Tax Forms as needed	Primary Primary Primary Primary Primary
Jeff Wright	Chief Accountant	Accounting Services	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 8809, Application for Extension of Time to File Information Returns	Secondary Secondary
Brian Kerley	Accountant III	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return Other State Sales Tax Forms as needed	Secondary Secondary Secondary
Jennifer Stillman	Administrative Coordinator	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Returns	Primary Primary Primary
Jill Kirkpatrick	Bursar	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Returns	Secondary Secondary Secondary
Mary Nippe	Deputy Director	Human Resources	IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns IRS Form 8809, Application for Extension of Time to File Information Returns IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage	Primary Primary Primary
Sue Jennings	Business/Administrative Associate	Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim for Refund IRS Form W-2, Wage and Tax Statement IRS Form W-3, Transmittal of Wage and Tax Statements IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Foreign Persons IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S IRS Form 1042-S, Foreign Person's US Source Income Subject to Withholding IRS Form 8809, Application for Extension of Time to File Information Returns IRS Form 13551, Application to Participate in the IRS Acceptance Agent Program IRS Form 1042-S, Foreign Person's U.S. Source Income Subject to Withholding IL Form IL-941, Withholding Income Tax Return IL Form IL-941-X, Amended Withholding Income Tax Return	Primary Primary Primary Primary Primary Primary Primary Primary Primary Primary Primary Primary Primary Primary

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			IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns	Secondary
			IDES Form UI-3/40, Employer's Contribution and Wage Report	Secondary
			CA Form DE-88, Payroll Tax Withholding	Secondary
Linda Wheatley	Administrative Aide	Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return	Secondary
			IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim for Refund	Secondary
			IRS Form W-2, Wage and Tax Statement	Secondary
			IRS Form W-3, Transmittal of Wage and Tax Statements	Secondary
			IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements	Secondary
			IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Foreign Persons	Secondary
			IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S	Secondary
			IRS Form 1042-S, Foreign Person's US Source Income Subject to Withholding	Secondary
			IRS Form 8809, Application for Extension of Time to File Information Returns	Secondary
			IRS Form 13551, Application to Participate in the IRS Acceptance Agent Program	Secondary
			IL Form IL-941, Withholding Income Tax Return	Secondary
			IL Form IL-941-X, Amended Withholding Income Tax Return	Secondary
			IDES Form UI-3/40, Employer's Contribution and Wage Report	Primary
			CA Form DE-88, Payroll Tax Withholding	Primary
Dana Roland	Accountant I	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return	Primary
			IL Form RT-2, Telecommunications Tax Return	Primary
			IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF) Return	Primary

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Gail Odaniell	Account Technician II	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return IL Form RT-2, Telecommunications Tax Return IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF) Return	Secondary Secondary Secondary
Brad Dillard	Director	Plant & Service Operations	IL Form RPU-13, Electricity Excise Tax Return	Primary
Loann Simmons	Chief Accountant	Plant & Service Operations	IL Form RPU-13, Electricity Excise Tax Return	Secondary
Debbie Abell	Director	Procurement Services	IRS Form W-9, Request for Taxpayer Identification Number and Certification IL Form CRT-61, Certificate of Resale State Sales Tax Exemptions Requests State Requests for Taxpayer Identification Number, Certification of Tax-Exempt Status, and Withholding Exemptions	Primary Primary Primary Primary
Amanda Cannon	Assistant Comptroller	School of Medicine's Comptroller's Office	IRS Form W-9, Request for Taxpayer Identification Number and Certification	Primary
Judith Marshall	Executive Director of Administration and Finance	Executive Director of Administration and Finance	Property Tax Exemption Requests	Primary