

## How to File a Complaint

Anyone can file a complaint with the OEIG to report fraud, waste, abuse, mismanagement, or other violations of law or agency policy. Complainants may remain anonymous but complaints should include detailed information, such as specific allegations, relevant facts, and possible witnesses. The complaint must describe wrongdoing by an individual or agency under the jurisdiction of the OEIG.

A complaint may be filed using the following means:

- **Telephone:** To talk to an OEIG staff member to file a complaint, call the OEIG's toll-free hotline at (866) 814-1113, or if using a TTY, dial (888) 261-2734.
- **Online:** Complete an online complaint form at <https://www2.illinois.gov/oeig/complaints/Pages/FileaComplaint.aspx>.
- **Mail:** Download a complaint form at <https://www2.illinois.gov/oeig/complaints/Pages/FileaComplaint.aspx>, then send the completed written form to the OEIG office in Chicago or Springfield. The OEIG's addresses are located on the back of this brochure.

## Office of Executive Inspector General Contact Information

### Chicago Office:

69 W. Washington St.  
Suite 3400  
Chicago, IL 60602  
(312) 814-5600

### Springfield Office:

607 E. Adams  
14th Floor  
Springfield, IL 62701  
(217) 558-5600

**Hotline: (866) 814-1113**

**Website:**

**[www.InspectorGeneral.illinois.gov](http://www.InspectorGeneral.illinois.gov)**



State of Illinois  
OFFICE OF EXECUTIVE INSPECTOR GENERAL  
For the Agencies of the Illinois Governor

# Office of Executive Inspector General



## Protecting Integrity in State Government

**Susan M. Haling**  
**Executive Inspector General**

## Overview of the OEIG

The Office of Executive Inspector General (“OEIG”) is charged with promoting accountability and transparency in State government. We are an independent, non-partisan agency responsible for investigating fraud, waste, mismanagement, and abuse in Illinois. We also conduct other statutory duties relating to enforcement and compliance.

### **Our Office has four main functions:**

- 1) conducting investigations;
- 2) overseeing ethics and harassment and discrimination prevention training;
- 3) making revolving door determinations; and
- 4) hiring and employment monitoring.

The OEIG has jurisdiction over more than 170,000 individuals. The jurisdiction of the OEIG includes officials, employees, and appointees of over 300 agencies, departments, commissions, and universities. Some of those entities include, but are not limited to, the Illinois Departments of Transportation, Human Services, Corrections, and Healthcare and Family Services, and the nine State public universities. Additionally, the OEIG investigates complaints involving the four regional transit boards within the Chicago metropolitan area (RTA, CTA, Metra, and Pace), and vendors doing business with agencies under the OEIG’s jurisdiction.

## OEIG Investigations

Each year the OEIG receives between 2,500 and 3,000 complaints involving employees, agencies, and vendors, among others. At any given time we have approximately 100 active investigations. Examples of the types of misconduct the OEIG investigates, include:

- Fraud
- Misuse of State benefits
- Improper political activity
- Gift ban violations
- Misuse of grant funds by vendors and agency employees
- Hiring and promotional improprieties
- Conflicts of interest
- Improper procurement practices
- Misuse of agency resources, including computers, email, and telephones
- Time abuse

## Ethics and Harassment and Discrimination Prevention Training

In conjunction with the Executive Ethics Commission, the OEIG oversees ethics and harassment and discrimination prevention training for employees, appointees, and officials of public entities under the OEIG’s jurisdiction. All State employees and appointees are required to take these trainings at least annually. Furthermore, new employees, appointees, and officials are required to complete ethics and harassment and discrimination prevention trainings within 30 days of the commencement of their employment.

## Revolving Door Determinations

The OEIG conducts revolving door investigations to determine whether public employees are restricted from accepting certain non-State employment opportunities or compensation upon leaving public employment. The objective is to ensure that individuals who leave public employment do not unlawfully benefit from contracting, licensing, or regulatory decisions made while employed by the State.

## Hiring and Employment Monitoring

The Ethics Act directs the OEIG to “review hiring and employment files of each State agency within [its] jurisdiction to ensure compliance with *Rutan v. Republican Party of Illinois*... and with all applicable employment laws.” 5 ILCS 430/20-20(9). In keeping with this mandate, the OEIG created the Division of Hiring & Employment Monitoring (HEM) to conduct compliance-based reviews of State hiring and employment procedures and decisions to ensure compliance with governing authority.