

Attachment A  
Carbondale Campus (including SOM)  
Signature of Board Treasurer - Delegation of Authority to Sign  
December 22, 2025

<u>Name</u>	<u>email</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Charlie Cox	ccox@siu.edu	Director	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return IRS Form 1096, Annual Summary and Transmittal of U.S. Information Return IRS Form 8809, Application for Extension of Time to File Information Return Other State Sales Tax Forms as needed IRS Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C Illinois Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C	Primary Primary Primary Primary Primary Secondary Secondary
Jennifer Nadeau	jnadeau@siu.edu	Accountant II	Accounting Services	IRS Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C IRS Form 8809, Application for Extension of Time to File Information Return IRS Form 1098-C, Contributions of Motor Vehicles, Boats and Airplanes Illinois Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C	Primary Secondary Primary Primary
Brian Kerley	bkerley@siu.edu	Assistant Chief Accountant	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return Other State Sales Tax Forms as needed IRS Form 1096, Annual Summary and Transmittal of U.S. Information Return IRS Form 8809, Application for Extension of Time to File Information Return	Secondary Secondary Secondary Secondary Secondary
Jennifer Stillman	jstilmn@siu.edu	Business Administrative Associate	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Return IRS Form 1098-T, Tuition Statement IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Return	Primary Primary Primary Primary
Jill Kirkpatrick	kirkpat@siu.edu	Bursar	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Return IRS Form 1098-T, Tuition Statement IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Return	Secondary Secondary Secondary Secondary

Attachment A  
Carbondale Campus (including SOM)  
Signature of Board Treasurer - Delegation of Authority to Sign  
December 22, 2025

<u>Name</u>	<u>email</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Nick Wortman	nicholas.wortman@siu.edu	Assistant Vice Chancellor for Human Resources	Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return	Primary
				IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim	Primary
				IRS Form W-2, Wage and Tax Statement	Primary
				IRS Form W-3, Transmittal of Wage and Tax Statements	Primary
				IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements	Primary
				IL Form IL-941, Withholding Income Tax Return	Primary
				IL Form IL-941-X, Amended Withholding Income Tax Return	Primary
				IDES Form UI-3/40, Employer's Contribution and Wage Report	Primary
				CA Form DE-88, Payroll Tax Withholding	Primary
				IRS Form 13551, Application to Participate in the IRS Acceptance Agent Program	Primary
				IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage	Primary
				IRS Form 8809, Application for Extension of Time to File Information Return	Primary
				IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage	Primary
				IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Foreign Person	Primary
Julie McReynolds	jcima@siu.edu	Interim Director of Benefits and Payroll Services	Human Resources	IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S	Primary
				IRS Form 1042-S, Foreign Person's US Source Income Subject to Withholding	Primary
				IRS Form 941, Employer's Quarterly Federal Tax Return	Secondary
				IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim	Secondary
				IRS Form W-2, Wage and Tax Statement	Secondary
				IRS Form W-3, Transmittal of Wage and Tax Statements	Secondary
				IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements	Secondary
				IL Form IL-941, Withholding Income Tax Return	Secondary
				IL Form IL-941-X, Amended Withholding Income Tax Return	Secondary
				IDES Form UI-3/40, Employer's Contribution and Wage Report	Secondary
				CA Form DE-88, Payroll Tax Withholding	Secondary
				IRS Form 13551, Application to Participate in the IRS Acceptance Agent Program	Secondary
				IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage	Secondary
				IRS Form 8809, Application for Extension of Time to File Information Return	Secondary
				IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage	Secondary
				IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Foreign Person	Secondary
				IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S	Secondary

**Attachment A**  
**Carbondale Campus (including SOM)**  
**Signature of Board Treasurer - Delegation of Authority to Sign**  
**December 22, 2025**

<u>Name</u>	<u>email</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
				IRS Form 1042-S, Foreign Person's US Source Income Subject to Withholding	Secondary
Elizabeth Heflin	lheflin@siu.edu	Accountant II	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return IL Form RT-2, Telecommunications Tax Return IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF)	Primary Primary Primary
Gail Odaniell	gailo@siu.edu	Senior Business Manager	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return IL Form RT-2, Telecommunications Tax Return IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF)	Secondary Secondary Secondary
Eric Massey	emassey@siu.edu	Director	Procurement Services	IRS Form W-9, Request for Taxpayer Identification Number and Certification IL Form CRT-61, Certificate of Resale State Sales Tax Exemptions Requests State Requests for Taxpayer Identification Number, Certification of Tax-Exe	Primary Primary Primary Primary
Melissa Carter	mcarter@siu.edu	Procurement Officer Supervisor	Procurement Services	IRS Form W-9, Request for Taxpayer Identification Number and Certification IL Form CRT-61, Certificate of Resale State Sales Tax Exemptions Requests State Requests for Taxpayer Identification Number, Certification of Tax-Exe	Secondary Secondary Secondary Secondary
Agnes Arnold	aarnold@siumed.edu	Comptroller	SIU School of Medicine - Office of the Comptroller	IRS Form W-9, Request for Taxpayer Identification Number and Certification	Primary
Susan Simmers	susan.simmers@siu.edu	Vice Chancellor for Administration and Finance	Vice Chancellor for Administration and Finance	Property Tax Exemption Requests	Primary
TBD			VCAF	Property Tax Exemption Requests	Secondary

Attachment A  
 Carbondale Campus (including SOM)  
 Signature of Board Treasurer - Delegation of Authority to Sign  
 December 22, 2025

<u>Name</u>	<u>email</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Rodney Kroenlein	rodney.kroenlein@siu.edu	Business Manager	Touch of Nature Center	LCC, Annual Liquor License Renewal (license # 1A-0005785)	Primary
Sarah Vanvooren	svanvoo@siu.edu	Director of University Events and Conferences	SIUC - Events and Outreach	LCC, Annual Liquor License Renewal (license # 1A-0112206)	Primary
Chief Benjamin Newman	bnewman@siu.edu	Director of Department of Public Safety	Department of Public Safety	TTB F 5600.35 - Exemption Certificate, Alcohol & Tobacco Tax and Trade Bureau	Primary
Jeffrey Holmes	jeffreyholmes@siu.edu	Accounting Specialist	Department of Public Safety	TTB F 5600.35 - Exemption Certificate, Alcohol & Tobacco Tax and Trade Bureau	Secondary