

Attachment A
Carbondale Campus (including SOM)
Signature of Board Treasurer - Delegation of Authority to Sign
7.27.2023

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Charlie Cox	Director ccox@siu.edu	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C Illinois Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C IRS Form 8809, Application for Extension of Time to File Information Returns Other State Sales Tax Forms as needed	Primary Primary Primary Secondary Secondary Primary Primary
Jeff Wright	Chief Accountant jewright@siu.edu	Accounting Services	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 8809, Application for Extension of Time to File Information Returns	Secondary Secondary
Jennifer Nadeau	Accountant II jnadeau@siu.edu	Accounting Services	IRS Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C IRS Form 8809, Application for Extension of Time to File Information Returns IRS Form 1098-C, Contributions of Motor Vehicles, Boats and Airplanes Illinois Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C	Primary Primary Primary Primary
Brian Kerley	Accountant III bkerley@siu.edu	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return Other State Sales Tax Forms as needed	Secondary Secondary Secondary
Jennifer Stillman	Administrative Coordinator jstilmn@siu.edu	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 1098-T, Tuition Statement IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Returns	Primary Primary Primary Primary
Jill Kirkpatrick	Bursar kirkpat@siu.edu	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Returns IRS Form 1098-T, Tuition Statement IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Returns	Secondary Secondary Secondary Secondary
Clay Cochran	Business/Admin Associate claytonc@siu.edu	Human Resources	IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns IRS Form 8809, Application for Extension of Time to File Information Returns IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage	Primary Primary Primary

Attachment A
Carbondale Campus (including SOM)
Signature of Board Treasurer - Delegation of Authority to Sign
7.27.2023

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Sue Jennings	Business/Administrative Associate sjennings@siu.edu	Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim for Refund IRS Form W-2, Wage and Tax Statement IRS Form W-3, Transmittal of Wage and Tax Statements IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements IRS Form 8809, Application for Extension of Time to File Information Returns IL Form IL-941, Withholding Income Tax Return IL Form IL-941-X, Amended Withholding Income Tax Return IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer and Coverage Information Returns IDES Form UI-3/40, Employer's Contribution and Wage Report CA Form DE-88, Payroll Tax Withholding	Primary Primary Primary Primary Primary Primary Primary Secondary Primary Primary
Unassigned		Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim for Refund IRS Form W-2, Wage and Tax Statement IRS Form W-3, Transmittal of Wage and Tax Statements IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements IRS Form 8809, Application for Extension of Time to File Information Returns IL Form IL-941, Withholding Income Tax Return IL Form IL-941-X, Amended Withholding Income Tax Return IDES Form UI-3/40, Employer's Contribution and Wage Report CA Form DE-88, Payroll Tax Withholding	Secondary Secondary Secondary Secondary Secondary Secondary Secondary Secondary Secondary Secondary
Nick Wortman	Assistant Vice Chancellor of Human Resources nicholas.wortman@siu.edu	Human Resources	IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Foreign Persons IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S IRS Form 1042-S, Foreign Person's US Source Income Subject to Withholding	Primary Primary Primary
Unassigned			IRS Form 13551, Application to Participate in the IRS Acceptance Agent Program	Primary
Elizabeth Heflin	Accountant II lheflin@siu.edu	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return IL Form RT-2, Telecommunications Tax Return IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF) Return	Primary Primary Primary
Gail Odaniell	Administrative Assistant gailo@siu.edu	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return IL Form RT-2, Telecommunications Tax Return IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF) Return	Secondary Secondary Secondary

Attachment A
Carbondale Campus (including SOM)
Signature of Board Treasurer - Delegation of Authority to Sign
7.27.2023

<u>Name</u>	<u>Title</u>	<u>Department</u>	<u>Forms Authorized to Sign</u>	<u>Primary or Secondary Delegation</u>
Sue Zamora	Director susan.zamora@siu.edu	Procurement Services	IRS Form W-9, Request for Taxpayer Identification Number and Certification IL Form CRT-61, Certificate of Resale State Sales Tax Exemptions Requests State Requests for Taxpayer Identification Number, Certification of Tax-Exempt Status, and Withholding Exemptions	Primary Primary Primary Primary
Agnes Arnold	Comptroller aarnold@siumed.edu	School of Medicine's Comptroller's Office	IRS Form W-9, Request for Taxpayer Identification Number and Certification	Primary
Susan Simmers	Vice Chancellor for Administration and Finance susan.simmers@siu.edu	Vice Chancellor for Administration and Finance	Property Tax Exemption Requests	Primary
Julie McReynolds	Interim Executive Director for Finance jcima@siu.edu	Vice Chancellor for Administration and Finance	Property Tax Exemption Requests	Secondary
Rodney Kroenlein	Business Manager rodney.kroenlein@siu.edu	Touch of Nature Center	LCC, Annual Liquor License Renewal (license # 1A-0005785)	Primary
Sarah Vanvooren	Director of University Events and Conferences svanvoo@siu.edu	Events and Outreach-SIUC	LCC, Annual Liquor License Renewal (license # 1A-0112206)	Primary