Attachment A
Carbondale Campus (including SOM)
Signature of Board Treasurer - Delegation of Authority to Sign
September 18, 2025

<u>Name</u>	<u>email</u>	<u>Title</u>	Department	Forms Authorized to Sign	Primary or Secondary Delegation
Charlie Cox	ccox@siu.edu	Director	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return IRS Form 1096, Annual Summary and Transmittal of U.S. Information Return IRS Form 8809, Application for Extension of Time to File Information Return Other State Sales Tax Forms as needed IRS Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C Illinois Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C	
Jennifer Nadeau	jnadeau@siu.edu	Accountant II	Accounting Services	IRS Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C IRS Form 8809, Application for Extension of Time to File Information Return IRS Form 1098-C, Contributions of Motor Vehicles, Boats and Airplanes Illinois Form 1099-MISC, 1099-NEC, 1099-K, 1099-INT and 1099-C	Primary Secondary Primary Primary
Brian Kerley	bkerley@siu.edu	Assistant Chief Accountant	Accounting Services	IL Form ST-1, Sales and Use Tax and 911 Surcharge Return IL Form RHM-1, Hotel Operators' Occupation Tax Return Other State Sales Tax Forms as needed IRS Form 1096, Annual Summary and Transmittal of U.S. Information Retur	•
Jennifer Stillman	jstilmn@siu.edu	Business Administrative Associate	Bursar '	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Retur IRS Form 1098-T, Tuition Statement IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Return	Primary Primary
Jill Kirkpatrick	kirkpat@siu.edu	Bursar	Bursar	IRS Form 1096, Annual Summary and Transmittal of U.S. Information Retur IRS Form 1098-T, Tuition Statement IRS Form 8300, Report of Cash Payments Over \$10,000 IRS Form 8809, Application for Extension of Time to File Information Return	Secondary Secondary

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	_				Primary or Secondary
Name	<u>email</u>	<u>Title</u>	<u>Department</u>	Forms Authorized to Sign	Delegation
Nick Wortman	nicholas.wortman@siu.edu	Assistant Vice Chancellor for			
		Human Resources	Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return	Primary
				IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim	Primary
				IRS Form W-2, Wage and Tax Statement	Primary
				IRS Form W-3, Transmittal of Wage and Tax Statements	Primary
				IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements	Primary
				IL Form IL-941, Withholding Income Tax Return	Primary
				IL Form IL-941-X, Amended Withholding Income Tax Return	Primary
				IDES Form UI-3/40, Employer's Contribution and Wage Report	Primary
				CA Form DE-88, Payroll Tax Withholding	Primary
				IRS Form 13551, Application to Participate in the IRS Acceptance Agent Pro	Primary
				IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer	Primary
				IRS Form 8809, Application for Extension of Time to File Information Return	Primary
				IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage	Primary
				IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Fo	Primary
				IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S	Primary
				IRS From 1042-S, Foreign Person's US Source Income Subject to Withholdin	Primary
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Julie McReynolds	jcima@siu.edu	Interim Director of Benefits and	Human Resources	IRS Form 941, Employer's Quarterly Federal Tax Return	Canandani
		Payroll Services		ins rottil 941, Employer's Quarterly rederal fax Return	Secondary
				IRS Form 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim	Secondary
				IRS Form W-2, Wage and Tax Statement	Secondary
				IRS Form W-3, Transmittal of Wage and Tax Statements	Secondary
				IRS Form W-3C, Transmittal of Corrected Wage and Tax Statements	Secondary
				IL Form IL-941, Withholding Income Tax Return	Secondary
				IL Form IL-941-X, Amended Withholding Income Tax Return	Secondary
				IDES Form UI-3/40, Employer's Contribution and Wage Report	Secondary
				CA Form DE-88, Payroll Tax Withholding	Secondary
				IRS Form 13551, Application to Participate in the IRS Acceptance Agent Pro	Secondary
				IRS Form 1094-C, Transmittal of Employer-Provided Health Insurance Offer	Secondary
				IRS Form 8809, Application for Extension of Time to File Information Return	•
				IRS Form 1095-C, Employer-Provided Health Insurance Offer and Coverage	Secondary
				IRS Form 1042, Annual Withholding Tax Return for U.S. Source Income of Fo	•
				IRS Form 1042-T, Annual Summary and Transmittal of Forms 1042-S	Secondary
				IRS From 1042-S, Foreign Person's US Source Income Subject to Withholdin	Secondary
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<u>Name</u>	<u>email</u>	<u>Title</u>	<u>Department</u>	Forms Authorized to Sign	Primary or Secondary Delegation
Elizabeth Heflin	lheflin@siu.edu	Accountant II	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return	Primary
		•		IL Form RT-2, Telecommunications Tax Return	Primary
				IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF	) Primary
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Gail Odaniell	gailo@siu.edu	Senior Business Manager	Information Technology	IRS Form 720, Quarterly Federal Excise Tax Return	Secondary
				IL Form RT-2, Telecommunications Tax Return	Secondary
	•			IL Form RT-10, Telecommunications Infrastructure Maintenance Fee (TIMF	) Secondary
Eric Massey	emassey@siu.edu	Director -	Procurement Services	IRS Form W-9, Request for Taxpayer Identification Number and Certificatio	Primary
				IL Form CRT-61, Certificate of Resale	Primary
				State Sales Tax Exemptions Requests	Primary
				State Requests for Taxpayer Identification Number, Certification of Tax-Exe	
Melissa Carter	mcarter@siu.edu	Procurement Officer Supervisor	Procurement Services	IRS Form W-9, Request for Taxpayer Identification Number and Certificatio	Secondary
				IL Form CRT-61, Certificate of Resale	Secondary
				State Sales Tax Exemptions Requests	Secondary
				State Requests for Taxpayer Identification Number, Certification of Tax-Exe	e Secondary
Agnes Arnold	aarnold@siumed.edu	Comptroller	SIU School of Medicine - Office of the Comptroller	IRS Form W-9, Request for Taxpayer Identification Number and Certificatio	Primary
Susan Simmers	susan.simmers@siu.edu	Vice Chancellor for Administration and Finance	Vice Chancellor for Administration and Finance	Property Tax Exemption Requests	Primary
TBD			VCAF	Property Tax Exemption Requests	Secondary
Rodney Kroenlein	rodney.kroenlein@siu.edu	Business Manager	Touch of Nature Center	LCC, Annual Liquor License Renewal (license # 1A-0005785)	Primary
Sarah Vanvooren	svanvoo@siu.edu	Director of University Events and Conferences	SIUC - Events and Outreach	LCC, Annual Liquor License Renewal (license # 1A-0112206)	Primary